

Academic Senate

Title 5 Charge:

The Academic Senate is an organization whose primary function is to make recommendations to the Administration and Board of Trustees with respect to academic and professional matters including:

1. Curriculum, including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. District and college governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation, including self-study and annual reports.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

ALLAN HANCOCK COLLEGE

Academic Senate Meeting

Agenda for Tuesday, October 22, 2024

4:00 – 6:00 p.m.

Room F-225

(Fine Arts Building)

Senator's Remote Participation Link ***

[See bottom of the agenda for details.]

1. Call to Order. [2] (AR)
2. Rollcall.
3. Public Comments. [3-minute limit per individual]
4. Approval of Minutes from 9/24/2024. * [5] (NJW)
5. President's Remarks. [5] (AR)

CONSENT

None

ACTION ITEMS

The following Board Policies and/or Administrative Procedures are up for five-year review and contain no suggested changes. Items #9, 11, and 12 contain league-updated, reference-only changes:

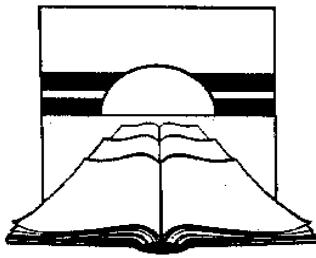
6. BP/AP 3200 Accreditation. * [5] (J. Raybould-Rodgers/B. Curry)
7. BP/AP 3440 Service Animals and Other Animals on District Property. * [5] (J. Raybould-Rodgers/B. Curry)
8. BP/AP 4025 Philosophy and Criteria for Associate Degree and General Education. * [5] (J. Raybould-Rodgers/B. Curry)
9. BP/AP 4040 Library and Other Instructional Support Services. * [5] (J. Raybould-Rodgers/B. Curry)
10. BP/AP 4060 Delineation of Functions Agreement. * [5] (J. Raybould-Rodgers/B. Curry)
11. AP 4610 Instructional Service Agreements *. [5] (J. Raybould-Rodgers/B. Curry)
12. BP/AP 4920 Textbook Selection. * [5] (J. Raybould-Rodgers/B. Curry)

INFORMATION (FOR FUTURE ACTION/APPROVAL)

13. BP/AP 3501 Campus Security and Access. * [5] (T. Aye/D. Curran)
14. AP 6535 Use of District Equipment. * [5] (T. Aye/D. Curran)

REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)

15. Key Performance Indicators (KPIs) and the College's Prioritized Three Strategic Initiatives. * [15] (E. Biely/All)
16. Provisional Approval of the Baccalaureate Degree Program Application. [5] (K. Walthers/ASE)



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17. Common Course Numbering (CCN) Funding Allocation and Spending Guidelines. *
[5] (AR)

ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS) [5 min each unless otherwise indicated.

18. Academic Quality Committee. (E. Krier)

CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS) [3 min each unless otherwise indicated.

19. Facilities Council Committee. (T. Aye/D. Curran)
20. Institutional Effectiveness Committee. (FP/C. Bach)
21. Future Agenda Items and Department Suggestions.
22. Adjourn.

Next Academic Senate Meeting: November 12, 2024.

Agenda Items due by November 5, 2024 @ noon.

* *Documents available on Senate SharePoint.*

** *Documents available in previous Senate meeting's SharePoint folder.*

*** *If a Senator is requesting remote participation due to "just cause" or "emergency circumstances" (per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.*

Remote participation for "just cause" is limited to two (2) meetings in a calendar year.

Remote participation due to "emergency circumstances" is limited to 20% of the regular Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC's Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).

If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.

Senator's Remote Participation Link:

<https://hancockcollege.zoom.us/j/95506515929>

2023-2024 Executive Committee

Alberto Restrepo (AR), President

Fred Patrick (FP), Vice President

Nancy Jo Ward (NJW), Secretary

Thesa Roepke (TR), Member-at-Large

Ana Gomez de Torres (AGT), Member-at-Large