

ALLAN HANCOCK COLLEGE

Academic Senate Meeting

Minutes for Tuesday, May 13, 2025

4:00 – 6:00 p.m.

Room F-225 (Fine Arts Building)

Senator's Remote Participation Link ***

[See bottom of the agenda for details.]

AS Executive Committee:

President: Alberto Restrepo (AR)

Vice-President: Fred Patrick (FP)

Secretary: Nancy Jo Ward (NJW)

Member-at-Large: Thesa Roepke (TR)

Member-at-Large: Ana Gomez de Torres (AGT)

VOTING MEMBERS PRESENT: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Student Rep:

Guests: E. Krier, D. Pirman, E. Biely, C. Reed, C. Bach, G. Siwabessy, R. Curry, L. Becerra Valencia, P. McGuire, M. Arvizu-Rodriguez, Y. Teniente

1. **Call to Order. [2] (AR)**
2. **Rollcall -**
3. **Approval of Minutes from 4/8/2025 & 4/22/2025. * [5] (L. Manalo/NJW)**

Motion for Approval of Minutes from 4/8/25: B. Bryant / L. Manalo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

Motion for Approval of Minutes from 4/22/25: B. Bryant / L. Manalo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:1 – C. Hite

No: 0

4. **Public Comments. [3-minute limit per individual]**

E. Krier, Academic Quality Committee is promoting the upcoming event Joe Feldman, “Grading for Equity” for faculty. L. West shared suggestions for enhancing the productivity, collaboration, and inclusivity of Academic Senate meetings and appointments, drawing on her experience as a senator since 2016. She raised three main areas of concern:

- a) **Committee Involvement:** West noted challenges and confusion among faculty—particularly new faculty—regarding the process for joining committees. They suggested increasing transparency in committee selection by communicating vacancies to all faculty and providing a clear, accessible document outlining available positions.
- b) **Meeting Structure and Participation:** She expressed a desire for meetings to be more collaborative and for all voices to be valued. Suggestions included returning to a meeting setup that fosters open discussion (such as sitting in a circle) and ensuring timely follow-up on questions and concerns raised during meetings.
- c) **Proactive Engagement:** West encouraged a shift from reactive to proactive approaches in Senate work, such as sharing agendas earlier and providing opportunities for senators to set goals and contribute to shared governance.
She concluded with reflections on leadership, emphasizing the importance of inclusivity, accountability, and adaptability in guiding the Senate’s work.

P. McGuire shared that the PR committee is working on the student services program review. He recommends that NJ Ward be recommended for faculty emeritus status.

5. **President’s Remarks. [5] (AR)**

A. Restrepo acknowledged NJ’s role as secretary of AS. He expressed his appreciation for her service, how invaluable she has been to the ASE team, and her contribution to the college. Ward has years of advocacy for CTE programs, technology in the classrooms, contributions to BP/APs, and has been a fierce advocate for program needs. She will be missed tremendously.

CONSENT

6. **Curriculum Summary Report. * [5] (L. Manalo)**

L. Manalo presented the curriculum summary report, launching the catalog with new courses that have been approved, and includes a discipline placement change for AJ 160 and 162

7. **Institutional Innovation and Effectiveness Plan. * [5] (AR/B. Curry)**

The Senate president’s signature is required to request resources to carry out Ad Astra implementation.

8. **ADT Compliance with AB 928 & AB 1111 Certification Form. * [5] (AR/B. Curry)**

The Senate president’s signature is required to ensure compliance with CalGETC and Common Course Numbering requirements.

ACTION ITEMS

9. **BP 3930 Minors on Campus. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

M. Guido Brunet asked about activities Kids Corner was not included specifically but would fit into the general statement. T. Roepke asked if the policy can say “lab schools” in general since there are more than one.

Motion for Approval: L. Manalo / R. Bryant

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G.

Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

10. AP 5020 Nonresident Tuition. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

Minor grammatical edit as requested from the last meeting

Motion for Approval: R. Bryant / L. Manolo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

11. AP 5045 Student Records – Challenging Content and Access Logs. * [5] (M. Arvizu- Rodriguez/G. Siwabessy)

Motion for Approval: R. Bryant / L. Manolo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

12. AP 5050 Student Success and Support Program. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

The English department asked for an edit to the statement with the term “placement” on page 3. E.

Biely read the Title 5 language regarding placement. G. Siwabessy shared that there will be a revision next spring due to changes in Title 5.

Motion for Approval of Minutes: R. Bryant / L. Manolo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

13. BP/AP 5410 Associated Students Elections. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

Motion for Approval of BP 5410: R. Bryant / L. Manolo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

Motion for Approval: AP 5410: R. Bryant / L. Manolo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

14. AP 5520 Student Discipline Procedures. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

G. Siwabessy shared that there were 2 recommendations for clarity of “definitions” and “days – as they relate to the procedural timeline. Recommendations to this AP regarding AI will come in the future from the Academic Quality Committee.

Motion for Approval: R. Bryant / L. Manolo

Discussion:

Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for Martha Hull), C. Hite, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, C. Perales, C. Provencio, T. Roepke, M. Segura, J. Solario, C. Sprecher, K. Villa, N. Ward, L. West

Abstain:0

No: 0

INFORMATION (FOR FUTURE ACTION/APPROVAL)

None

REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)

15. “Grading for Equity” Professional Development Opportunity. [5] (L. Becerra/L. McNulty)

L. McNulty shared that this summer the DEIA/EEO committee purchased 30 courses with a book (self-paced) and is offering this to faculty to enroll in over the summer. The course can take 9-14 hours, and faculty will be paid \$600 to go through the course, and another 2 hours (one hour of prep and one hour of sharing) to contribute to a shared event in the fall. The idea is that different departments will engage in dialog about what is learned. Then, in September, they will invite Joe Feldman back to Hancock to work in person with faculty. If you are interested email L. McNulty by June 1st. What does it mean to Grade for Equity? The attendees will be announced by the week of June 10th and be vetted DEIA task force.

16. Student Equity Plan (SEP) Update. [5] (G. Siwabessy/Y. Teniente)

Y. Teniente gave an update on the work of the subcommittees. A draft was given to ASE, and the feedback will be integrated into a fall report. The work is happening around campus and they are aligned with the timeline. The first-year experience will be a focal point for implementation, based on success metrics for 1st generation students, Latino males, various services to support students, and PD for faculty.

17. Program Map Change Request. * [5] (C. Perales)

Faculty process for submitting changes to program maps & requirements on Catalog. C. Perales shared that the new program maps are published out of CurriQunet. The input for all maps has been completed, but there are mostly errors. She showed the faculty the new catalog and where to find the program map details. Please review carefully. The form is in Portal, under Faculty Tools>Program Map Change Request. The form is dynamic, if there are more than 5 changes, mark up a pdf, word doc, screen grab, and attach a file. L. Manalo reminded faculty that this process is not the place to make changes to programs, only make corrections for the course sequencing of already approved programs. N. Ward recommended an all-faculty email to review the course sequences for discrepancies.

18. 2024-25 AP&P Accomplishments, Challenges, and Recommendations for Improvement Report. *

[5] (L. Manalo)

L. Manalo shared a document that listed many accomplishments, challenges, and recommendations. He shared that the curriculum summary report should probably happen more frequently. With all of the changes (common course numbering.) Manalo is thankful for the support of faculty across campus. Restrepo shared his appreciation that this committee documented the accomplishments.

19. CTE Liaison Transition Plan. [5] (NJW/T. Roepke)

N. Ward shared with the Senate a brief history of the CTE Liaison AS appointment, statewide as well as her role locally and regionally, and announced that Thesa Roepke will be succeeding her in the new academic year. She shared a document that outlines this role and responsibility at Hancock that will be posted as a link on the Senate webpage. Ward also announced the 2025-26 Faculty Innovation Fund has been posted on Teams and applications are due August 31st. All faculty have been emailed with a link to the application and instructions.

20. ASCCC 2025 Spring Plenary Report. [15] (AR/FP/D. Degroot)

A. Restrepo reported that D. DeGroot, F. Patrick, and he attended this event in April. He acknowledged the work done by D. DeGroot in writing a resolution about Ethnic Studies, CalGETC, and Area 6 courses. DeGroot presented the resolution at the Spring 2025 Plenary. His goal is to consider allowing courses that are designed around ethnic studies, with flexibility in the discipline area offering the course. His resolution passed and will direct the ASCCC to come up with a policy addressing this topic. Restrepo mentioned that it benefits the Senate to have a legislative liaison. F. Patrick shared that the ASCCC legislative tracker is on their website.

CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS) [3 min each unless otherwise indicated.]

21. None

ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS) [5 min each unless otherwise indicated.]

22. None

23. Future Agenda Items and Department Suggestions.

24. Adjourn.

Next Academic Senate Meeting: September 9, 2025. Agenda Items due by September 2, 2025 @ noon.

* Documents available on Senate SharePoint.

* Documents available in previous Senate meeting's SharePoint folder.

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- * *If a Senator is requesting remote participation due to “just cause” or “emergency circumstances”*
- * *(per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.*
- *

Remote participation for “just cause” is limited to two (2) meetings in a calendar year. Remote

participation due to “emergency circumstances” is limited to 20% of the regular Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC’s Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).

If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.

Senator’s Remote Participation Link:

<https://hancockcollege.zoom.us/j/95506515929>