

# ALLAN HANCOCK COLLEGE

## Academic Senate Meeting

Minutes for Tuesday, April 22, 2025

4:00 – 6:00 p.m.

Room F-225 (Fine Arts Building)

Senator's Remote Participation Link \*\*\*

[See bottom of the agenda for details.]

### AS Executive Committee:

President: Alberto Restrepo (AR)

Vice-President: Fred Patrick (FP)

Secretary: Nancy Jo Ward (NJW)

Member-at-Large: Thesa Roepke (TR)

Member-at-Large: Ana Gomez de Torres (AGT)

**VOTING MEMBERS PRESENT:** – H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Student Rep:** O. Shrecengost, K. Duvall

**Guests:** R. Curry, G. Siwabessy, L. McNulty, M. Arvizu-Rodriguez, D. Pirman, D. Curran

1. **Call to Order. [2] (AR)**
2. **Rollcall - 24**
3. **Approval of Minutes from 3/25/2025. \* [5] (NJW)**

**Motion for Approval: L. Manalo / R. Bryant**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

4. **Public Comments. [3-minute limit per individual]**

L. Manalo shared that CCN Phase II templates are coming. Faculty involved in this work can submit for a stipend. M. Segura shared that the Folklorico Dance Concert is from May 1 – May 3, 2025. NJW shared that the AI Summit had over 200 attendees and that the slide decks will be made available through the AHC AI Summit web page.

5. **President's Remarks. [5] (AR)**

A. Restrepo stated that the AI Summit was a success and mentioned the work of the Moorpark faculty. He suggested that these conversations could be part of the Academic Senate subcommittees, such as the Academic Quality Committee. He will be attending the ASCCC Spring Plenary and will report on the CCN initiative. The three phases include 6 courses from Phase I, twenty-three from Phase II and forty-seven from Phase III. He will report back on that at our next meeting, the last meeting of the spring semester.

**CONSENT**

None

## **ACTION ITEMS**

### **6. BP/AP 5035 Withholding Student Records. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*These revisions include recommended league language and a statement about there being no holds on student transcripts.*

#### **Motion for Approval BP5035: R. Bryant / L. Manalo**

##### **Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

#### **Motion for Approval AP 5035: L. Manalo / R. Bryant**

##### **Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

### **7. BP/AP 5015 Residence Determination. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*These revisions include recommended league language for residence determination Discussion: None.*

#### **Motion for Approval BP 5015: A. Fox / R. Bryant**

##### **Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

#### **Motion for Approval AP 5015: R. Bryant / A. Fox**

##### **Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

### **8. BP/AP 5040 Student Records, Directory Information, and Privacy. \* [5] (M. Arvizu- Rodriguez/G. Siwabessy)**

*These revisions include recommended league language for privacy and pronouns.*

#### **Motion for Approval BP 5040: R. Bryant / A. Fox**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

**Motion for Approval AP 5040 with an edit to the final document to strike the word "The" 2<sup>nd</sup> in the 2<sup>nd</sup> revised/red paragraph: R. Bryant / M. Brunet Guido**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

9. **BP/AP 5500 Standards of Student Conduct. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**  
*These revisions include the recommended league language and should match the catalog language student code of contact.*

**Motion for Approval BP 5500: R. Bryant / L. Manalo**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

**Motion for Approval AP 5500: R. Bryant / L. Manalo**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

10. **AP 5203 Student Lactation Accommodation. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**  
*This policy has been revised to include the student in the title and infant child statements and includes friendly grammatical corrections. Also, expand number 1 in the numbered list to add at the end "as described in item 3."*

**Motion for Approval: R. Bryant / A. Fox**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, C. Carroll, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Grisclon (proxy for M. Hull), A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, J. Solario, K. Villa, N. Ward, L. West

**Abstain:0**

**No: 0**

## **INFORMATION (FOR FUTURE ACTION/APPROVAL)**

### **11. BP 3930 Minors on Campus. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*This is a local policy that has been revised to include updated league language. There are no major changes to the essence of the policy. A. Restrepo expressed concern that the instructor should be able to make individual decisions and have some leeway in this policy. Please share with your departments and bring feedback to the next Senate meeting.*

### **12. AP 5020 Nonresident Tuition. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*This AP clarifies language around non-residency tuition and exemptions. Please share with your departments and bring feedback to the next Senate meeting.*

### **13. AP 5045 Student Records – Challenging Content and Access Logs. \* [5] (M. Arvizu- Rodriguez/G. Siwabessy)**

*This AP has minor changes to update league language and outlines processes for student requests to correct or change student records. Please share with your departments and bring feedback to the next Senate meeting.*

### **14. AP 5050 Student Success and Support Program. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*This AP has minor changes with language to implement student holds for registration if they don't have a Comprehensive Student Education Plan (CSEP.) This is based on Assembly Bill 928. Exemptions language has been added. Please share with your departments and bring feedback to the next Senate meeting.*

### **15. BP/AP 5410 Associated Students Elections. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*This BP and AP are up for the five-year review and include updated league language, voting modality, and office location. Please share with your departments and bring feedback to the next Senate meeting.*

### **16. AP 5520 Student Discipline Procedures. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

*This AP has league language to help clarify definitions and changes to the organizational structure of the document. Faculty inquired about the definition of "Day" to identify them as procedural days – not class days. And asked if the definitions apply only to procedural processes. Please share with your departments and bring feedback to the next Senate meeting.*

## **REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)**

### **17. Grants Report. [5] (L. McNulty)**

*L. McNulty shared the grants report. Any items in yellow involve faculty and curriculum. Several regional grants were shared that support workforce programs, that support CTE students, workplace learning, and internships. Another OER/ZTC grant is in the process. The Rising Scholars grants support OER and ZTC for our partner institutions. Several grants are being explored to expand the nursing program and facilities, as well as a BSRN program. The current administration policies are affecting several grants in process and popular annual grants. See the Senate SharePoint for details or contact L. McNulty with questions.*

### **18. 2025 CCCCIO Conference Report [5] (B. Curry)**

***A report on the theme and topics discussed at the recent California Community Colleges Chief Instructional Officers Conference.***

*R. Curry shared some slides from a statewide AI Survey. They are available on the CCCCIO website. He also*

*shared they are switching to a new form of attendance accounting that affects lecture and lab hours in courses. He will expand on this at a later date. Credit for Prior Learning, Financial Aid Fraud, and Dual Enrollment were other topics discussed.*

**19. ASCCC 2025 Spring Plenary Resolutions and Sessions Update. [10] (AR/FP/D. Degroot)**

*Updates to the agenda are linked to the agenda. Please look at the ones that are up for discussion on Friday and voted for on Saturday. Restrepo shared frustration with the process of getting local Ethnic Studies courses articulating consistently with CSUs. D. Degroot has a proposal that addresses this issue that will be discussed and voted on this weekend. Please review and email Restrepo with questions or concerns on any item.*

**CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS) [3 min each unless otherwise indicated.**

**20. Budget Committee. (G. Bierly/D. Curran)**

*D. Curran spoke to the Senate and shared that the budget report looks better than originally projected. The committee will know more in mid-May with the governor's revised budget. He advised faculty to submit Budget Augmentations as needed and reach out to R. Curry if program budgets need a Restricted Lottery increase in funding.*

**ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS) [5 min each unless otherwise indicated.**

**None**

**21. Future Agenda Items and Department Suggestions.**

**22. Adjourn.**

*Next Academic Senate Meeting: May 13, 2025. Agenda Items due by May 6, 2025 @ noon.*

*Documents available on Senate SharePoint.*

*Documents available in previous Senate meeting's SharePoint folder.*

*If a Senator is requesting remote participation due to "just cause" or "emergency circumstances" (per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.*

*Remote participation for "just cause" is limited to two (2) meetings in a calendar year. Remote*

*participation due to "emergency circumstances" is limited to 20% of the regular Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC's Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).*

*If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.*

*Senator's Remote Participation Link:*

<https://hancockcollege.zoom.us/j/95506515929>