ALLAN HANCOCK COLLEGE
Academic Senate Meeting Minutes
Tuesday, April 8, 2025. 4:00 PM – 6:00 PM
F-225 (Fine Arts Bldg.)
Senator Participation Link (See bottom of the page)

AS Executive Committee
President: Alberto Restrepo (AR)
Vice-President: Fred Patrick (FP)
Secretary: Nancy Jo Ward (NJW)
Member-at-Large: Thesa Roepke (TR)
Member-at-Large: Ana Gomez de Torres (AGT)

Voting Members Present: H. Alvarez, R. Bryant, C. Carroll, C. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gisclon (proxy vote for M. Hull), A. Gomez de Torres, S. Gottlieb, M. Hammil, C. Hite A. Kopcrak, M. Landeros, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, , M. Segura, C. Sprecher, N. Ward, K. Villa,
Remote: N. Ward and M. Hammil.

Student Representative: K. Duval

Guests: C. Bach, E. Biely. T. Lamica, C. Reed, and D. Auten, J. Raybould-Rodgers, D. Pirman, M. Arvizu Rodriguez,, G. Siwabessy, J. Owens

1. **Call to Order. [2] (AR).** The meeting was called to order at 4:00 PM.

2. **Rollcall.** *27 -* H. Alvarez, R. Bryant, C. Carroll, C. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gisclon (proxy vote for M. Hull), A. Gomez de Torres, S. Gottlieb, M. Hammil, C. Hite A. Kopcrak, M. Landeros, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, , M. Segura, C. Sprecher, N. Ward, K. Villa,

3. **Approval of Minutes from 3/11/2025*. [5] (NJW)**
   Motion for Approval: L. Manalo Jr. / R. Bryant
   Discussion:
   Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, C. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gisclon (proxy vote for M. Hull), A. Gomez de Torres, S. Gottlieb, M. Hammil, C. Hite A. Kopcrak, M. Landeros, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, , M. Segura, C. Sprecher, N. Ward, K. Villa,
   Abstain:0
   No: 0

4. **Public Comments [3 minutes per individual]**
   David DeGroot highlighted the upcoming ASCCC Resolutions for the upcoming plenary session.

5. **President's Remarks [5] (AR)**

Alberto Restrepo will provide the link to the ASCCC resolutions. With a tight timeline for the AHC senate meeting, he suggested that everyone look at the upcoming plenary session schedule and highlight areas of interest and need for discussion in the upcoming AHC senate meetings.

Consent
6. **Curriculum Summary Report* [5] (L. Manalo Jr.)**
   Motion for Approval: R. Bryant/ L. Manalo Jr.
   Discussion:
   Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, C. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gisclon (proxy vote for M. Hull), A. Gomez de Torres, S. Gottlieb, M. Hammil, C. Hite A. Kopcrak, M. Landeros, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, , M. Segura, C. Sprecher, N. Ward, K. Villa,
   Abstain:0
   No: 0

Motion to move Reports and Discussions to accommodate guests: R. Bryant / A. Kopcrak.
   Motion for Approval: R. Bryant/ A. Kopcrak
   Discussion:
   Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, C. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gisclon (proxy vote for M. Hull), A. Gomez de Torres, S. Gottlieb, M. Hammil, C. Hite A. Kopcrak, M. Landeros, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, , M. Segura, C. Sprecher, N. Ward, K. Villa,
   Abstain:0
   No: 0

Reports and Discussions [Non-action Items]
7. **AI Summit Update [5] (NJW)**
   Discussion: A. GDT and N. Ward provided a brief update on the registration for the upcoming summit that consisted of students, faculty, administrators, high school students, and others. They highlighted the various activities during the summit including an AI and Art pop-up Exhibition.

8. **DE Survey [10] (FP/ E. Biely)**
   Discussion: Erica B. highlighted the respondents of the recent DE survey conducted in the fall of 2024. The survey was sent to faculty, students, and administrators. The topics were teaching, online offering, experiences with DE modalities, use and access to virtual exchange, artificial intelligence (AI), etc. Faculty DE challenges included academic dishonesty, lack of engagement, unable to address student needs, etc. The students echoed similar challenges. The data will be sent when made available by the CCCCO. C. Bach stated the survey was lengthy and burdensome and provided insights regarding data interpretation.
   - The data is still pending from the CCCCO. Whether the data can be disaggregated remains to be determined.
   - There were suggestions to adopt a similar survey or parts of the survey in the college.

9. **Strong Workforce and Perkins Budget Status Update [5] (T. Lamica)**
   Discussion: Tom L. provided an overview of the state of the Perkins and Strong Workforce grant. The remaining balances are:

	Remaining Funds	The Funding Ends
Round 8. Local.	729,760.41	June 30, 2025

Round 8. Regional.	499,881.75	June 30, 2025
Round 9. Local.	1,117,910.62	June 30, 2026
Round 9. Regional.	566,866.00	June 30, 2026
Perkin's	233,732.30	June 30, 2025

10. Dual Enrollment/ CCAP Update [10] (T. Lamica)

Discussion: T. Lamica provided an overview of the current state of AHC courses in the local high school partners and enrollment projections for 2025-26. The college has moved from a non-CCAP model to a CCAP model (AB 288: College and Career Access Pathway Act).

- CCAP refers to College and Career Preparation Pathways.
- College course offerings in high schools are regardless of whether the offering is on the bell schedule or outside the bell schedule.
- AHC will no longer have a "College Now" designation of courses. All courses are open to high schools unless there are identified restrictions. Larry M. mentioned that the AP&P Committee is working on an "opt out' process.
- The annual approval for course offerings in high schools goes through an approval process of about six months that includes faculty and department, vetting of the faculty teaching the course in the local high school, and MOU between the college and high school.
- There are different sets of needs associated with the CCAP that include but are not limited to catalog rights, different student needs, equipment and resources, counseling, tutoring, and impact on AHC enrollment and faculty.

Action Items

11. BP 4021 Program Vitality. * {5} (J. Raybould-Rodgers / B. Curry)

Motion for Approval: A. Fox/ R. Bryant
Discussion:
Yes: 27 - H. Alvarez, R. Bryant, C. Carroll, C. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gisclon (proxy vote for M. Hull), A. Gomez de Torres, S. Gottlieb, M. Hammil, C. Hite A. Kopcrak, M. Landeros, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, C. Provencio, A. Romo, T. Roepke, , M. Segura, C. Sprecher, N. Ward, K. Villa,
Abstain:0
No: 0

Information (For Future Action/Approval)

These BP/AP have been updated with the addition of the changes from the legal templates. Certain recommended revisions are deemed as "friendly and non-substantial changes" that do not alter the context of the BP/AP. G. Siwabessy provided an overview of the different BP/APs.

12. BP/AP 5035 Withholding Student Records * [5] (M. Arvizu-Rodriguez/ G. Siwabessy)

Discussion: The BP and AP do not include "registration holds" for students who still have outstanding issues like the return of laptops. Revised documents are in the Academic Senate Portal. Please share with your department for feedback.

13. BP/AP 5015 Residence Determination * [5] (M. Arvizu-Rodriguez/ G. Siwabessy)

Discussion: None. Revised documents are in the Academic Senate Portal. Please share with your department for feedback.

14. BP/AP 5035 Withholding Student Records * [5] (M. Arvizu-Rodriguez/ G. Siwabessy)

Discussion: None. Revised documents are in the Academic Senate Portal. Please share with your department for feedback.

15. BP/AP 5040 Student Records, Directory Information, and Privacy * [5] (M. Arvizu-Rodriguez/ G. Siwabessy)
Discussion: None. Revised documents are in the Academic Senate Portal. Please share with your department for feedback.

16. BP/AP 5500 Standards of Student Conduct * [5] (M. Arvizu-Rodriguez/ G. Siwabessy)
Discussion: The BP/AP will align with the catalog language.
- *Recommendation: Include vaping.*
- *The Academic Integrity Committee may further discuss the student conduct policy.*
Revised documents are in the Academic Senate Portal. Please share with your department for feedback.

17. AP 5203 Lactation Accommodation * [5] (M. Arvizu-Rodriguez/ G. Siwabessy)
Discussion: There is a similar BP/AP for faculty and staff.
Recommend: Remove "breastfeeding the infant child" and replace it with "breastfeeding."
Revised documents are in the Academic Senate Portal. Please share with your department for feedback.

CCPD Councils and Committees Reports (Non-action Items). None.

Academic Senate Standing Committees Reports (Non-action Items)

18. Professional Development (D. Auten)
Discussion: Diane A. updated on current offerings and available funds for professional development for both full-time and part-time faculty. She encouraged the use of CTEA funds for CTE faculty. Current funding: Full-time: $3,000 per academic year. Part-time: $700 per academic year.

19. Future Agenda Items and Department Suggestions. None.

20. Adjourn. 6:00 PM.

Next Academic Senate Meeting: April 22, 2025.