

ALLAN HANCOCK COLLEGE

Academic Senate Meeting

Minutes for Tuesday, February 25, 2025

4:00 – 6:00 p.m.

Room F-225 (Fine Arts Building)

Senator's Remote Participation Link ***

[See bottom of the agenda for details.]

AS Executive Committee:

President: Alberto Restrepo (AR)

Vice-President: Fred Patrick (FP)

Secretary: Nancy Jo Ward (NJW)

Member-at-Large: Thesa Roepke (TR)

Member-at-Large: Ana Gomez de Torres (AGT)

VOTING MEMBERS PRESENT: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Student Rep: K. Duvall, O Shrecengost

Guests: R. Curry, G. Siwabessy, D. Pirman, J. Rios, A. Specht, C. Reed, M. Arvizu Rodriguez, P. McGuire, J. Solorio

1. **Call to Order. [2] (AR)**
2. **Rollcall – 27:** H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West
3. **Public Comments. [3-minute limit per individual]**
J. Rios shared that they are running a Basic Needs survey and are requesting faculty to encourage students to participate in this survey. Look for a flyer to come.
4. **Approval of Minutes from 12/10/2024. * [5] (NJW)**

Check the spelling of S. Gottlieb's name in all prior minutes

Motion for Approval: A. Fox / L. Manalo

Discussion:

5. **Yes: 23:** H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Abstain: 4 – Y. Frazier, A. Romo, M. Guido Brunet, A. Kopcrak

No: 0

6. **President's Remarks. [5] (AR)**

A. Restrepo shared that student name readers are needed for the 2025 commencement. M. Hull volunteered.

CONSENT

7. **AP&P Curriculum Summary Report. * [5] (L. Manalo)**

3-18-25 Curriculum Summary Report

Motion for Approval: L. Manalo / R. Bryant

Discussion:

Yes: 27: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Abstain: 0

No: 0

9. **AP&P Environmental Health and Safety Program's Vitality Report Recommendation.**

*** [5] (L. Manalo)**

L. Manalo reported the actions taken at the 02-20-25 AP&P meeting regarding the ENHS Program Vitality committee member's final recommendation to discontinue the program, but continue the courses. Manalo shared the final recommendation to the Senate – as per the process outlined in AP 4120 Program Vitality. He stated at the 1st reading of the item at the AP&P meeting, the vitality committee report was shared. In the 2nd reading, they supported the recommendation to discontinue the program but continue the courses.

Motion for Approval: A. Fox / R. Bryant

Discussion:

Yes: 27: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Abstain: 0

No: 0

ACTION ITEMS

10. **AP 5030 Fees. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

5-year review, League Language updates, minor grammatical changes

Motion for Approval: A. Kopcrak / R. Bryant

Discussion:

Yes: 27: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Abstain: 0

No: 0

11. **AP 5075 Course Adds Drops and Withdrawals. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

This AP is going through the 5-year review and has minor edits including clarification around "Withdrawals", "Military Withdrawals" "Excused Withdrawals", and "Fraudulent Drops".

A. Fox asked about simplifying the language on the Withdrawals/Drops section around the 20% timeframe. L. Manalo asked about students who withdraw but want to stay in the class. G. Siwabessy shared that there is a form for students to complete that will allow them to register for that class in the future.

Motion for Approval: A. Fox / R. Bryant

Discussion:

Yes: 27: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Abstain: 0

No: 0

INFORMATION (FOR FUTURE ACTION/APPROVAL)

12. **BP/AP 2510 Shared Governance. * [5] (ASE)**

A. Restrepo shared that this BP/AP is one of the 2000-level Board of Trustees policies. These policies typically go to the College Council directly. He encourages faculty to look at this policy, it is not controversial.

Motion to move Item #12 up to Item #11 on the agenda: A. Fox / R. Bryant

Discussion:

Yes: 27: H. Alvarez, R. Bryant, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Griscon, M. Hammill, C. Hite, M. Hull, J. Jozwiak, A. Kopcak, M. Landeros, L. Manalo, G. Marquez, C. Perales, C. Provencio, A. Romo, T. Roepke, M. Segura, C. Sprecher, N. Ward, L. West

Abstain: 0

No: 0

REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)

13. Five Year (2027-2031) Construction Plan. * [10] (T. Aye/D. Curran)

D. Curran presented the 5-year construction plan to the Senate. The items were vetted through the Facilities Masterplan and approved by the Facilities Council. L. West read a statement from the Math department about the M300/M400 building being renovated. In the previous 5-year Construction Plan this building was listed as being reconstructed and shared space with ITS. D. Curran responded that these construction projects need funding, and he will consider comments. P. McGuire shared that the Facilities Council meeting time of 10 am prevents faculty from attending.

14. Reframing and Reaffirming Academic Freedom. [15] (AR)

A. Restrepo spoke about the letter the college received from the federal government regarding DEI and discrimination against white people, Asian people, and structural racism. The Chancellor's office responded to this letter, the ASCCC responded, and the ACCJC responded. The issues are central to academic freedom and how we teach, what we teach. Academic freedom is an individual right. A. Kopcak asked about the collision of directives from the state on common course numbering. Restrepo responded that academic freedom cannot go against Title V language or your contract. How you present those materials in class is up to the individual. It is defined in Title V and Accreditation by ACCJC. At Hancock, it is BP/AP 4030. L. Manalo suggested that any proposed language regarding academic freedom be general and not prescriptive. L. West asked about professional responsibilities.

CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS) [3 min each unless otherwise indicated.]

15. Technology Council/edTAC (AR/A. Specht/X. Ortiz)

A. Specht presented that ITS is implementing multi-factor authentication if they are off campus. He also shared that ITS is looking at classroom technology across campus. They are looking at upgrading technology across campus. If faculty have classrooms or areas that have desperate needs, please contact him and communicate your needs. Restrepo shared that faculty can attend edTAC meetings or communicate this to your edTAC reps. Technology Council meets at 2:30 on the 1st and 3rd Wednesdays on Zoom, and edTAC meets at 1:30 on the 2nd and 4th Tuesdays.

ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS) [5 min each unless otherwise indicated.]

16. Academic Quality Committee, (E. Krier)

Reps were not present, and this item will be moved to another date.

17. Guided Pathways. (C. Perales/J. Schroeder)

C. Peralas shared that there are additional Professional Development opportunities on a new web page. One new group is the Book Club. Also, there is information on the Faculty Learning Lab and Hancock Explorers.

18. Program Review. (P. McGuire/NJW)

P. McGuire shared an update on the Program Review Committee. Faculty are in the 3rd cycle of the new version

of the program review process. He analyzed some of the reports to look for outstanding discoveries programs have in common. He shared that those commonalities indicate that this is a great tool for institutional planning. Issues that have been identified are Resource Request transparency, and modifying the Student Services version to fit better.

19. Future Agenda Items and Department Suggestions.

20. Adjourn.

Next Academic Senate Meeting: March 11 25, 2025. Agenda Items are due by March 4, 2025 @ noon.

Documents are available on Senate SharePoint.

Documents available in previous Senate meeting's SharePoint folder.

If a Senator is requesting remote participation due to "just cause" or "emergency circumstances" (per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.

Remote participation for "just cause" is limited to two (2) meetings in a calendar year. Remote participation due to "emergency circumstances" is limited to 20% of the regular Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC's Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).

If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.

Senator's Remote Participation Link:

<https://hancockcollege.zoom.us/j/95506515929>