

### Academic Senate

#### Title 5 Charge:

The Academic Senate is an organization whose primary function is to make recommendations to the Administration and Board of Trustees with respect to academic and professional matters including:

1. Curriculum, including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. District and college governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation, including self-study and annual reports.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

## ALLAN HANCOCK COLLEGE Academic Senate Meeting

Agenda for Tuesday, February 11, 2025

4:00 – 6:00 p.m.

Room F-225

(Fine Arts Building)

Senator's Remote Participation Link \*\*\*

[See bottom of the agenda for details.]

1. Call to Order. [2] (AR)
2. Rollcall.
3. Public Comments. [3-minute limit per individual]
4. Approval of Minutes from 11/12/2024 & 11/26/2024. \* [5] (NJW)
5. President's Remarks. [10] (AR)

### CONSENT

None.

### ACTION ITEMS

None.

### INFORMATION (FOR FUTURE ACTION/APPROVAL)

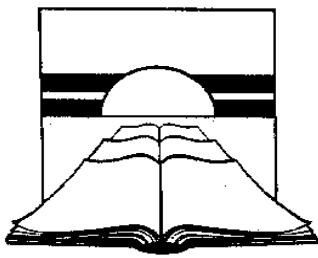
6. AP 5030 Fees. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)
7. AP 5075 Course Adds Drops and Withdrawals. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)
8. BP/AP 5500 Standards of Student Conduct. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)

### REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)

9. Environmental Health and Safety Program's Vitality Report Recommendation Process Update. \* [5] (ASE)
10. Faculty Hiring Memo from the President. [5] (ASE)
11. Appointments to Councils and Committees. [5] (FP)
12. Student Equity Plan Appointments and Timeline. \* [5] (G. Siwabessy/Y. Teniente)
13. AI Summit Update. [5] (NJW)
14. Common Course Numbering (CCN) Funding Allocation. [5] (ASE/B. Curry)
15. Regular and Substantive Interaction (RSI) Revisited \* [10] (FP/AR)  
*Peer Review Process.*  
*ACCJC Rubric for RSI.*
16. Guidelines for Furniture Standards and Personal Items. \* [10] (T. Aye/D. Curran)

**CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS)** [3 min each unless otherwise indicated.]

17. Facilities Council (T. Aye/D. Curran)



### Academic Senate

#### Title 5 Charge:

The Academic Senate is an organization whose primary function is to make recommendations to the Administration and Board of Trustees with respect to academic and professional matters including:

1. Curriculum, including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. District and college governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation, including self-study and annual reports.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

18. HR Council (T. Roepke/R. Ramirez)

**ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS)** [5 min each unless otherwise indicated.

19. LOACC-AA (M. Selby)

20. Future Agenda Items and Department Suggestions.

21. Adjourn.

*Next Academic Senate Meeting: February 25, 2025.*

*Agenda Items due by February 18, 2025 @ noon.*

\* *Documents available on Senate SharePoint.*

\*\* *Documents available in previous Senate meeting's SharePoint folder.*

\*\*\* *If a Senator is requesting remote participation due to "just cause" or "emergency circumstances" (per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.*

*Remote participation for "just cause" is limited to two (2) meetings in a calendar year.*

*Remote participation due to "emergency circumstances" is limited to 20% of the regular Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC's Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).*

*If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.*

*Senator's Remote Participation Link:*

<https://hancockcollege.zoom.us/j/95506515929>

#### 2023-2024 Executive Committee

Alberto Restrepo (AR), President

Fred Patrick (FP), Vice President

Nancy Jo Ward (NJW), Secretary

Thesa Roepke (TR), Member-at-Large

Ana Gomez de Torres (AGT), Member-at-Large