

ALLAN HANCOCK COLLEGE

Academic Senate Meeting

Minutes for Tuesday, November 26, 2024

4:00 – 6:00 p.m.

Room F-225 (Fine Arts Building)

Senator's Remote Participation Link *** [See bottom of the agenda for details.]

AS Executive Committee:

President: Alberto Restrepo (AR)

Vice-President: Fred Patrick (FP)

Secretary: Nancy Jo Ward (NJW)

Member-at-Large: Thesa Roepke (TR)

Member-at-Large: Ana Gomez de Torres (AGT)

VOTING MEMBERS PRESENT: H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West

Student Rep: O. Shrecengost

Guests: R. Curry, G. Siwabessy, J. Schroeder, J. Raybould-Rogers, M. McComas, C. Bach, M. Arvizu-Rodriguez, B. Britten

1. Call to Order. [2] (AR)

2. **Rollcall – 25** H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West

3. Public Comments. [3-minute limit per individual]

L. West said that faculty are curious about the new evaluation tool and when it will be finalized.

N. Ward gave an update that the funding managers are still making decisions for the funding mechanism for the Faculty Innovation Fund. There is an opportunity for one of the applications

4. Approval of Minutes from 10/22/2024. * [5] (NJW/L. Manalo)

Motion for Approval:

Discussion:

Yes: 23 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West

Abstain: 2 - M. Brunet-Guido, S. Kopecky,

No: 0

5. President's Remarks. [5] (AR)

A. Restrepo shared that there will be a special meeting called on December 10th to vote on 2 items that are information items on our agenda this evening:

- Proposal to Add CalGETC as an Option to Fulfill AHC General Education and Graduation Requirements.
- AP 4021 Program Vitality

He also recognized the upcoming Thanksgiving holiday and wanted to thank the faculty on Senate and especially, ASE members for the work they do. And, thank you to the administrators who are supportive of the faculty. He acknowledged that the attendance at Senate meetings has been robust.

CONSENT

None

ACTION ITEMS

6. **2026 – 2027 & 2027 – 2028 Academic Calendars. * [5] (M. Mccomas/G. Siwabessy)**
Motion for Approval: A. Fox / A. Koprak
Discussion:
Yes: 25 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West
Abstain: 0
No: 0
7. **BP/AP 3900 Speech; Time, Place, Manner. * [5] (J. Raybould-Rodgers/B. Curry)**
5-year review cycle. No changes.
Motion for Approval: L. Manalo / A. Fox
Discussion:
Yes: 25 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West
Abstain: 0
No: 0
8. **BP 4220 Standards of Scholarship. * [5] (J. Raybould-Rodgers/B. Curry)**
5-year review cycle. No changes. Edit BP to omit the colon in the 2nd paragraph
Motion for Approval: A. Fox / A. Koprak
Discussion:
Yes: 25 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West
Abstain: 0
No: 0
9. **BP/AP 4231 Grade Changes. * [5] (J. Raybould-Rodgers/B. Curry)**
5-year review cycle. BP has no changes, and AP has minor edits from admissions and references the current Ed Code.
Motion for Approval: A. Fox / L. Manalo
Discussion:
Yes: 25 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West
Abstain: 0
No: 0
10. **AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students. * [5] (J. Raybould-Rodgers/B. Curry)**
This AP has major changes based on aligning our practices to the current College and Careers Access Pathways (CCAP) agreement. Edit recommended to clarify the Dean of Student Services on page 7. The College Now lists acknowledges students 17 and under. If faculty need to restrict admission, they will have to have that identified in CurriQunet with a limitation on enrollment. R. Curry with work with faculty to explain the process to have age restrictions.
Motion for Approval: A. Fox / L. Manalo

Discussion:

Yes: 25 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West

Abstain: 0

No: 0

INFORMATION (FOR FUTURE ACTION/APPROVAL)

11. AP 4103 Work Experience Education. * [5] (J. Raybould-Rodgers/B. Curry)

This AP has minor language changes from the League.

12. AP 5055 Enrollment Priorities. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

The changes have been legislated. Rising scholars move up to Priority 1 in the list. Other requests will be considered next year. Please share this with your department.

13. AP 5075 Course Adds Drops and Withdrawals. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

Motion for Table: A. Fox / A. Koprak

Discussion:

Yes: a25 - H. Alvarez, R. Bryant, R. Chaudhari, D. DeGroot, A. Fox, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, A. Gisclon, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, A. McMeeking, M. Nishimori, F. Patrick, C. Perales, T. Roepke, M. Segura, K. Villa, N. Ward, L. West

Abstain: 0

No: 0

14. BP 5510 Off-Campus Student Organizations. * [5] (M. Arvizu-Rodriguez/G. Siwabessy)

Five-year review, with minor changes in the language.

15. AP 4021 Program Vitality * [10] (NJW/B. Curry)

This AP is a complete rewrite to clarify the process, and the timeline and include a new expedited process. A. Fox recommended clarification under bullet point under Initial Considerations. L. Manalo asked about programs transforming into another program.

16. BP/AP 7120 Recruitment and Hiring. * [5] (TR/R. Ramirez)

BP update at the bottom to reference Ed Code. L. West recommended an edit to refer to all veterans, instead of Vietnam-era veterans. The AP has Ed Code updates, and a few changes including that recruitments can be open until filled. Language alignment from the NeoGov software. There is now language referring to a form that is required that candidates need to complete who do not meet minimum standards. That form goes to the Professional Standards for evaluation.

17. BP 7250 Educational Administrators. * [5] (TR/R. Ramirez)

Edits include consistency in the language referring to titles, new League, and Ed Code language. Faculty have questions about Administrators who retreat to a faculty and were never tenured faculty at Hancock, do they have to interview for the job?

18. Proposal to Add CalGETC as an Option to Fulfill AHC General Education and Graduation Requirements. * [10] (L. Manalo/D. Degroot/B. Britten/ASE)

In April, the Senate approved AHC GE requirements. This proposal is for students to have an option to choose the CalGETC General Education requirements to graduate. Please share this with your department for a vote at the

19. Senate Recommendations for Guided Pathways' Institutionalization. * [10] (NJW/TR/C. Perales/C. Bach)

This is a recommendation that came from Senate Exec and discussion counseling faculty for the direction of Guided Pathways as the direction and funding diminishes.

REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)

20. 2024 ASCCC Fall Plenary Report. * [20] (AR/FP/D. Degroot)

A. Restrepo shared some of the details of the recent ASCCC Fall Plenary .D. Degroot shared that Course Outlines of Record now include language for IDEA (?) We have to comply with Title 5. F. Patrick shared that he attended AI and was surprised at the speed of AI innovation and integration into the classroom. A. Restrepo shared some of the resolutions. One was looking more at course objectives and learning outcomes as courses are approved for CalGETC. Another topic was looking at course CSU articulations before courses are modified for common course numbering.

ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS) [5 min each unless otherwise indicated. None.

CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS) [3 min each unless otherwise indicated.

- 21. Technology Council. (AR/NJW/FP/A. Specht) VPNs will not be allowed to access Hancock emails from certain countries.
- 22. edTAC (AR/NJW/FP/X. Ortiz)
- 23. Future Agenda Items and Department Suggestions.
- 24. Adjourn.

Next Academic Senate Meeting: February 11, 2025. Agenda Items due by February 4, 2025 @ noon.

* Documents available on Senate SharePoint.

** Documents available in previous Senate meeting's SharePoint folder.

*** If a Senator is requesting remote participation due to "just cause" or "emergency circumstances" (per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.

Remote participation for "just cause" is limited to two (2) meetings in a calendar year.

Remote participation due to "emergency circumstances" is limited to 20% of the regular Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC's Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).

If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.

Senator's Remote Participation Link:

<https://hancockcollege.zoom.us/j/95506515929>