

# ALLAN HANCOCK COLLEGE

## Academic Senate Meeting

Minutes for Tuesday, November 12, 2024

4:00 – 6:00 p.m.

Room F-225 (Fine Arts Building)

Senator's Remote Participation Link \*\*\*

[See bottom of the agenda for details.]

### **AS Executive Committee:**

President: Alberto Restrepo (AR)

Vice-President: Fred Patrick (FP)

Secretary: Nancy Jo Ward (NJW)

Member-at-Large: Thesa Roepke (TR)

Member-at-Large: Ana Gomez de Torres (AGT)

**VOTING MEMBERS PRESENT:** H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, M. Hull, A. Kopcak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

**Student Rep:** J. Wu

**Guests:** R. Curry, E. Biely, Tom Lamica, M. Mccomas, R. Ramirez, Y. Teniente, J. Schroder, M. Arvisu-Rodriguez, G. Siwabessy, C. Reed, B. Britton, L. Beccera

### **1. Call to Order. [2] (AR)**

### **2. Rollcall – 25** H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, M. Hull, A. Kopcak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

### **3. Public Comments. [3-minute limit per individual]**

R. Curry recommended faculty take the Distance Education (DE) Survey and said the results will be shared with the college. S. Gottlieb suggested that faculty share the Scholarship details and deadlines with students.

### **4. Approval of Minutes from 10/08/2024. \* [5] (NJW)**

**Motion for Approval: A. Fox / L. Manalo**

**Discussion:**

**Yes:** 24 - H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, A. Kopcak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

**Abstain:** 1 - M. Hull

**No:** 0

### **5. President's Remarks. [5] (AR)**

Restrepo shared that F. Patrick, D. DeGroot and he attended the ASCCC Fall Plenary in Visalia. He commented that the downtown area is vibrant and has a lively business district. He stated that the conversations with our local CCC reps were informative and embraced comradery. He informed the faculty that an email was sent to give faculty opportunities to provide feedback on administrative

evaluations. He mentioned having to revise the Senate Agenda at the last minute to include the Curriculum Summary Report due to tight deadlines and complicated approvals.

## **CONSENT**

### **6. Curriculum Summary Report. [5] (L. Manalo)**

**Motion for Approval:**

**Discussion:**

**Yes:** 25 - H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

**Abstain:** 0

**No:** 0

## **ACTION ITEMS**

### **7. BP/AP 3501 Campus Security and Access. \* [5] (T. Aye/D. Curran)**

*Minor updates based on League templates*

**Motion for Approval: A. Fox / L. Manalo**

**Discussion:**

**Yes:** 25 - H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

**Abstain:** 0

**No:** 0

### **8. AP 6535 Use of District Equipment. \* [5] (T. Aye/D. Curran)**

*Minor revisions*

**Motion for Approval: L. Manalo / A. Fox**

**Discussion:**

**Yes:** 25 - H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

**Abstain:** 0

**No:** 0

## **INFORMATION (FOR FUTURE ACTION/APPROVAL)**

### **9. 2026 – 2027 & 2027 – 2028 Academic Calendars. \* [10] (M. Mccomas/G. Siwabessy)**

G. Siwabessy shared that the decisions in the calendar dates are not decisions because of the need to have summer and winter intersessions, and the date of commencement. Counseling faculty requested a later summer session start date, and the solution was a 6-week session. All of the holidays are the same. Liz West asked about a 7-week option for the summer. She responded that faculty can schedule a course for 7 weeks by working with their Dean. Counseling faculty would be good resources for information on what courses might be impacted by high school graduation dates. Please share this with your departments.

### **10. AP 5075 Course Adds Drops and Withdrawals. \* [5] (M. Arvizu-Rodriguez/G. Siwabessy)**

This item is being tabled

**Motion to table this item:** A. Koprak / A. Fox

**Discussion:**

**Yes:** 25 - H. Alvarez, C. Carroll, R. Chaudhari, D. DeGroot, A. Fox, Y. Frazier, A. Gomez de Torres, S. Gottlieb, M. Guido Brunet, M. Hammill, C. Hite, M. Hull, A. Kopcrak, S. Kopecky, M. Landeros, L. Manalo, G. Marquez, M. Nishimori, F. Patrick, T. Roepke, M. Segura, C. Sprecher, K. Villa, N. Ward, L. West

**Abstain:** 0

**No: 0**

A.

11. **BP/AP 3900 Speech; Time, Place, Manner. \* [5] (J. Raybould-Rodgers/B. Curry)**  
*No changes, just a 5-year review.*
12. **BP 4220 Standards of Scholarship. \* [5] (J. Raybould-Rodgers/B. Curry)**  
*No changes, just a 5-year review.*
13. **BP/AP 4231 Grade Changes. \* [5] (J. Raybould-Rodgers/B. Curry)**  
*No recommended changes from the committee, just the 5-year review. D. Valesquez updated the AP to reflect the current processes in place. A. Fox requested a change to the first sentence – “except in the absence of a mistake...”*
14. **AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students. \* [5] (J. Raybould-Rodgers/B. Curry)**  
This AP has major revisions. The new language embraces a more structured language to align with Ed. Code. Includes some minor League changes as a result of recent legislation  
Major revision of policy to reflect two changes in our early college practices
  - o Change from non-CCAP to CCAP approach to concurrent enrollment partnerships and offerings
  - o Elimination of College Now language/practice that violates Title 5 open access regulation and AHC's related board policy:
    - (Title 5, Section 51006): (a) The governing board of a community college district shall adopt by resolution the following or a comparable statement: "The policy of this district is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) and who meets such prerequisites as may be established according to section 55003 of division 6 of title 5 of the California Code of Regulations."
    - BP 5052 Open Enrollment: "All courses, course sections, and classes of the District shall be open for enrollment to any person who has been admitted to the college. Enrollment may be subject to any priority system that has been established. Enrollment may also be limited to students meeting properly validated prerequisites and co-requisites, or due to other practical considerations such as exemptions set out in statute or regulation."

The goal is to have this approved by the spring semester. If you need to restrict the age of students to enroll, be sure to include that information in Curriquinet.

Please share this with your department and have discussions about concurrent enrollment in your disciplines.

**REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)**

15. **2024 ASCCC Fall Plenary Report. \* [10] (AR/FP/D. Degroot)**

Restrepo shared the process of participating in the Plenary. D. DeGroot and F. Patrick attended with Restrepo. They worked together with our Senate members of Cuesta and SBCC to attend multiple sessions and get as informed as possible before voting. One interesting discussion was developing 3-year education plans for our part-time students. Another interesting item was Equivalency Petitions and processes. In some colleges, the committees are populated with more administrators who have fiscal concerns. Restrepo recommends that Academic Senators take control of equivalency processes across the state. H. Alvarez suggested that this topic bubble up from the Area meetings. He hopes we can develop a resolution at the next plenary. D. DeGroot recommended referencing the White Paper on minimum qualifications for that resolution. He also mentioned the strength of our FA in pay negotiations and how we continue to attract quality faculty. D. DeGroot spoke to the CCPL and may have issues with CSU transfer. He recommends that we start a process to establish parameters. F. Patrick mentioned attending sessions on AI and is looking forward to working with faculty on this topic.

16. **Adding CalGETC as an Option to Fulfill AHC General Education and Graduation**

**Requirements. \* [20] (L. Manalo/D. Degroot/B. Britten/ASE)**

B. Britton presented the proposal that came to AP&P last April. The request is to allow CalGETC requirements to be used for the AHC AA/AS graduation requirements. See slide show. Key differences are that the AHC GE option is very broad, and requires American History, PE, H&W & Living Skills, more flexibility in English and Math, and no lab science required. The CalGETC has fewer options in all areas English 101 only, 2 English classes, 2 sciences classes (one lab), and less flexibility. The proposal benefits transfer students. But, the programs that could be impacted would be PE, H&W, and Living Skills courses. Restrepo shared that the Senate approved a GE pattern last April, and shared that students who already have a bachelor's degree count toward the AHC GE requirements. H. Alvarez reminded the Senate that our goal is to serve students. L. Manalo reminded faculty that the AHC GE pattern has been carefully throughout the years. Please take this to your department for discussion.

**17. Faculty Innovation Fund Update. [5] (NJW)**

N. Ward reported that the Faculty Innovation Fund applications have been approved and recommended for funding.

Total Funding Sources Requested		
SWP	SEAP	GP
\$13,250	\$16,805	\$23,167
		\$53,222

**ACADEMIC SENATE STANDING COMMITTEES' REPORTS (NON-ACTION ITEMS) [5 min each unless otherwise indicated.]****18. Sabbatical Committee. (B. Stokes)**

J. Jozwiak reported that the applications are due January 17<sup>th</sup>, 2025. Decisions will be made as early as February. Restrepo requested that the committee consider adjusting their timeline to accommodate scheduling faculty.

**CCPD COUNCILS AND COMMITTEES' REPORTS (NON-ACTION ITEMS) [3 min each unless otherwise indicated.]****19. DEIA/EEO Committee. (L. Becerra/L. McNulty)**

L. Becerra shared that the DEIA Summit proposals were vetted and selected. Funding is available to convert courses to zero textbook costs.

**20. HR Council. (TR/R. Ramirez)**

T. Roepke shared that the HR Council is working on BP/AP 7120.

**21. Future Agenda Items and Department Suggestions.****22. Adjourn.**

*Next Academic Senate Meeting: November 26, 2024. Agenda Items due by November 19, 2024 @ noon.*

*Documents available on Senate SharePoint.*

*Documents available in previous Senate meeting's SharePoint folder.*

*If a Senator is requesting remote participation due to "just cause" or "emergency circumstances" (per AB 2449) they must submit a request form prior to the meeting and use the Zoom link below.*

*Remote participation for "just cause" is limited to two (2) meetings in a calendar year.*

*Remote participation due to "emergency circumstances" is limited to 20% of the regular*

*Academic Senate meetings in a calendar year (which is equivalent to three meetings for AHC's Academic Senate) and requires approval by the body at the beginning of the meeting (which means it is not guaranteed).*

*If any Senators are participating remotely, this link will also be available to the public for viewing or making public comments. If no Senators are joining remotely, the meeting will be open to the public only at the designated physical location that is listed at the top of the agenda.*

*Senator's Remote Participation Link:*

<https://hancockcollege.zoom.us/j/95506515929>