

# ALLAN HANCOCK COLLEGE

## Academic Senate Meeting

Minutes for Tuesday, September 27, 2022

4:00 – 6:00 p.m.

Zoom Meeting: <https://hancockcollege.zoom.us/j/95506515929>

**AS PRESIDENT:** A. Restrepo

**VOTING MEMBERS PRESENT:** R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, M. Guido Brunét, Y. Frazier, W. Hadley, C. Hite, J. Jozwiak, L. Manalo, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:** Y. Rendon-Guerra

**GUESTS:** D. DeGroot, R. Curry, H. Alvarez, R. Andres, R. Mahon, M. Lau, T. Lamica, C. Reed, A. Specht, C. Straub, K. Walthers, J. Bergstrom-Smith, J. Raybould-Rodgers, A. Gomez de Torres, G. Siwabessy,

1. **Call to Order. [2] (AR)**
2. **Rollcall.**
3. **Public Comments. [3-minute limit per individual]** J. Scarff shared a link to the California voter registration page and encouraged folks to post it on their Canvas page and spread the word in their classes in furtherance of Hancock's compliance with the new state law [AB 963](#). A. Fox asked if we could end Senate meetings on time.
4. **Approval of Minutes from 5/17/22. \* [5] (NJW)**  
**Motion:** L. Manalo / A. Fox  
**Discussion:**  
**Yes:** 21 -R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, Y. Fraser, W. Hadley, C. Hite, J. Jozwiak, L. Manalo, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West  
**Abstain:** 1 – M. Brunet  
**No:**
5. **President's Remarks. [5] (AR)**  
A. Restrepo stated that Fall Plenary would be held the 1<sup>st</sup> weekend in November. The next meeting will be broken into two sessions to discuss the Campus Climate Survey. K. Walthers will attend the Senate meeting. He shared that Budget Council is developing a survey for students and faculty about the Follett Bookstore experience. Please send any suggestions to G. Bierly.

### CONSENT

6. **AP 5050 Student Success and Support Program. \* [5] (J. Tuan)**  
This item was approved by Senate last spring and was approved, but the language needed to be cleaned up. L. Manalo suggested that the Student Success Teams be included.

**Motion:** R. Bryant / L. Manalo

**Discussion:**

**Yes: 22** - R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, M. Guido Brunét, Y.

Fraser, W. Hadley, C. Hite, J. Jozwiak, L. Manalo, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain: 0**

**No: 0**

## **ACTION ITEMS**

### **7. Action to Continue with Remote Meetings for the Academic Senate. [10] (AR)**

A. Restrepo shared that AB 361.1 allows teleconferencing based on specific emergency circumstances that would allow remote meetings.

**Motion to continue remote meetings based on AB 361: R. Bryant / M. Brunet**

**Discussion:**

**Yes: 22** - R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, M. Guido Brunét, Y. Fraser, W. Hadley, C. Hite, J. Jozwiak, L. Manalo, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain: 0**

**No: 0**

### **8. Distance Education Course Peer Review Process. \* [10] (AR/FP)**

*Department feedback and action on the peer review process for ensuring regular and substantive interaction in DL courses and the rubric to assess such interaction.*

A. Restrepo said that locally we define “direct instruction,” and “regular and substantive interaction” is defined in both federal guidelines and Title 5.

**Motion: R. Bryant / A. Fox**

**Discussion:**

**Yes: 20** - R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, M. Guido Brunét, Y. Fraser, W. Hadley, C. Hite, J. Jozwiak, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward,

**Abstain: 0**

**No: 0**

**Abstain: L. West, L. Manalo**

**No:**

### **9. BP/AP 3720 Computer and Network Use. \* [10] (AR/FP)**

*Department feedback and action on the revised board policy.*

Revised to refer to bargaining agreement rather than “corrective action” and includes a statement that “users should be aware they have no expectation of privacy” was moved to be proximate to legal language rather than specific college policy.

**Motion: R. Bryant / L. Manalo**

**Discussion:**

**Yes: 22** - R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, M. Guido Brunét, Y. Fraser, W. Hadley, C. Hite, J. Jozwiak, L. Manalo, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain: 0**

**No: 0**

10. **Technology Masterplan. \* (10) (AR/FP/A. Specht)**

*Department feedback on the technology master plan:*

- *Change made to the “integration” goal to “integrate shared governance practices in the technology governance structure and planning processes” with a goal of constant communication to avoid surprises and to include faculty voices in technology discussions.*
- *Added “staff” to be included under the goal of “preparation” [professional development.]*
- *A proposed change to divide the “integration” goal into two: “governance” and “integration,” with the first sentence in the former and the second sentence in the latter*
- *Proposed change of “Instruction” to “Implementation” [goal #6] and add a reference to “relevance” [as well as currency] and change “classroom technology” to “instructional technology.”*

**Motion to approve the changes: R. Bryant / L. Manalo**

**Discussion:**

**Yes: 22** - R. Bryant, C. Carroll, R. Chaudhari, Cl. Diaz, H. Elliott, K. Ensing, A. Fox, M. Guido Brunét, Y. Fraser, W. Hadley, C. Hite, J. Jozwiak, L. Manalo, G. Marquez, M. McGill, F. Patrick, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain: 0**

**No: 0**

**INFORMATION (FOR FUTURE ACTION/APPROVAL)**

11. **BP/AP 4020 Program, Curriculum, and Course Development. \* [5] (J. Raybould-Rodgers)**

J. Raybold-Rodgers shared that this BP/AP has been reviewed by Student Learning Council and AP&P. Basic changes include language from Title 5 regarding hours per unit. R. Curry explained the differences in converting hours to units. Please share this with your departments for feedback.

**REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)**

12. **Conversation With the Superintendent/President. [20] (K. Walthers/All)**

*A discussion on collegial consultation, effective participation in decision-making, and campus climate.*

- N. Ward requested a memo to faculty when new faculty are hired – Walthers replied that they could do a better job communicating and that will aim to send message to all employees
- D. DeGroot asked about common course numbering – Walthers replied that for most folks, it seems simple, but it is, in fact, not easy – better, though, if we do it ourselves rather than being forced upon us quickly by legislation
- H. Elliot asked how the past two years have impacted his leadership – Walthers replied that he had been inspired by how people stepped up and now needs to figure out how not to be in crisis mode. There could be an opportunity to offer a 4-year degree here; he wants a conversation about doing big things going forward.
- J. Jozwiak asked how he sees us servicing the community going forward, especially with ESL and community education – Walthers replied that while we are still providing essential programs, there’s room for more, such as: establishing the trucking program,

getting out to Guadelupe, Buellton, and Lompoc. He is in regular conversations with R. Curry and S. Ramirez Gelpi; G. Siwabessy is working on transportation between Lompoc and SM.

- M. Segura asked about PT faculty teaching 85% instead of 66% load - Walthers replied that he thinks it's a good idea because it meets needs in rural areas [big urban campuses oppose it] – Newsom vetoed it this week
- A. Restrepo asked whether it's optimistic to consider us out of crisis mode and how we will rebuild enrollment – Walthers replied that concurrent enrollment helps. Still, we need to serve our adult learners better, grow Lompoc enrollment, and develop mini-courses.
- H. Elliot asked what his impression was of the campus climate survey. Whether it has influenced his approach – Walters replied that the survey showed improvement, that people are energetic to see each other again. We can learn through discussions in focus groups.

**13. Discussion on Scheduling of Classes. \*\* [15] (ASE/All)**

*The role of the Senate in developing procedures and the role of discipline faculty in determining which courses are offered.*

- Concern from faculty about their role and lack of consistency across departments [particular concern from service faculty on the scheduling of their service hours]
- Scheduling of classes is related to program review, assessment, guided pathways, etc., that are faculty-driven, so why isn't scheduling considered a "10+1" issue?
- State Academic Senate Resolution [No. 17.01] from 2017 urging local senates to assert their purview in scheduling classes
- Discussion with K. Walthers, R. Curry, and G. Siwabessy recently seems to show a desire to find common ground
- Faculty efforts regarding modalities are moot if faculty are not involved in scheduling decisions

**14. Accreditation Update. [10] (ASE)**

N. Ward shared where faculty can review the current draft of the standards and the ISER. Restrepo urged faculty to read this document as it will affect faculty.

**15. CCPD Councils and Committees' Reports. [3 min. each unless otherwise indicated.]**

• **Institutional Effectiveness. (L. Lee)**

Institutional Effectiveness is currently focusing on Accreditation. They are proofing the document, putting the final touches on it, and summarizing the reports for the college council. Looking forward, we are beginning to talk about the Spring planning retreat and the evaluation of the new program review process when it is implemented.

- **Technology Council. (AR)**

Focus has been on the BP/AP policy reviewed today and the goals of the Technology Master Plan.

- **Human Resources. (TR)**

HR Council is working on BP/APs that will come to Senate soon.

- **College Council. (AR)**

Council meets in person on Monday afternoons. They will look at the Campus Climate Survey and the Student Equity Plan at the next meeting.

**16. Future Agenda Items and Department Suggestions.**

**17. Adjourn.**

*Next Academic Senate Meeting: October 11, 2022. Agenda Items due by October 4, 2022 @ noon.*

\* Documents available on Senate SharePoint.

\*\*Documents available in previous Senate meeting's SharePoint folder.