

ALLAN HANCOCK COLLEGE
Academic Senate

Agenda for Tuesday February 2nd, 2021, Zoom◇, 4:00-6:00 T
◇<https://cccconfer.zoom.us/j/8990785265>

AS PRESIDENT: T Passage

VOTING MEMBERS PRESENT: H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

STUDENT REPRESENTATIVE:

GUESTS: D. DeGroot, L. Manalo, K. Walthers, F. Patrick, A. Specht, J. Scarffe, R. Curry, R. Hall, L. Lee, L. Champion, M. Grando, M. Patrick, Y. Teniente

1. **Call to Order [2] (Passage)**
2. **Public Comment [5 minute limit]**

A. Fox shared that Biology faculty wanted to hear what the Senate position is regarding Fall semester for 2021. Planning for fall should not be a wait and see situation.

N. Ornelas shared the CircleIn app pilot is in place this spring. They are looking for faculty to participate with implementing this app in their courses to promote student engagement and course completion. Faculty are offered a \$400 stipend to participate this semester and aid in vetting the product later this semester. Faculty can watch training videos, and email her if interested or have questions.

CONSENT [5]

3. ***Approval of Minutes**

– *Review and approval of November 17th, 2020 meeting minutes*

Motion: R. Bryant / M/ Guido Brunet

Discussion:

Yes: 23 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, M. McGill, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

No: 0

Abstain: 4 - R. Murtha, K. George, C. Hite, T. Aye

ACTION

4. ***Adjustment to our Assessment Process [10] (West)**

—*An alteration to our process for assessing student learning*

L. West gave a presentation outlining the recently amended LO process. The faculty will be assessing PLO's instead of CSLO's. Senate is voting on this initial planning step, and a vote for this adjustment is not a commitment by faculty to participate.

Motion: A. Fox / L. West

Discussion:

Yes: 22 - H. Alvarez, T. Aye, R. Bryant, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, A. Koch, MB. Murtha, A. Omidasalar, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

No:

Abstain: 5 - M. McGill, K. Runkle, L. Campos, M. Lehne, C. Diaz

5. ***LTC Course Designation [10] (Scarfe)**

—*A proposal to have a Low Textbook Cost designation for courses that offer a low-cost textbooks.*

J. Scarffe gave a short presentation of this item and stated that Senate would determine the “low-cost” value later. Faculty asked about logistics and price fluctuations based on market prices. They wondered if the bookstore poorly manages this, what is our obligation to the students. J. Scarffe stated that the designation is determined when the textbook is approved for your course. If the book price changes, the designation can be added or removed from a class. A. Restrepo suggested that this proposal into two pieces – the acceptance of the designation and a separate proposal for the value.

Motion to approve the LTC designation for spring 2022 and prior to that semester Senate will revisit the \$\$ amount: L. West/A Omidsalar

Discussion:

Yes: 25 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidsalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, L. West

No: 1 - C. Hite

Abstain: 1 – N. Ward

INFORMATION

6. **President's Remarks**

T. Passage welcomed faculty back to Senate. He shared that the Faculty Association needed assistance looking at the faculty evaluation forms. Because this item is currently in negotiations, it did not come to the Senate's full body and was discussed by Senate Exec.

Revisions to the BP/AP for hiring faculty will be coming to Senate and will represent all hires, not just faculty. This discussion may take some time as it goes back and forth to HR Council.

7. ***Program Vitality Report [10] (Curry)**

—*Senate review of the Program Vitality Report for Electronics*

R. Curry stated that the vitality process is initiated by faculty or administration. A team is assembled, the evaluation committee reviews the program and makes recommendations to continue, continue with modifications, or discontinue. The evaluation committee report is reviewed by AP&P and makes a recommendation back to Academic Senate. At that time, the President and the Board may make specific interventions. L. Manalo shared that AP&P concurred with the report. Faculty asked if the program cannot follow specific recommendations - are setting up this program to fail? K. Walthers supports the proposal to hire full-time faculty if indicated in the plans. The faculty inquired about the faculty's issues.

8. ***Proposal to Amend our Bylaws [10] (Chaudhari, McGill, Segura)**

—*Revised proposal to amend our bylaws*

M. Segura presented the proposal to change the Senate bylaws to allow the three (3) current part-time faculty Senate reps to vote for Senate Exec. N. Ward asked for clarification on the language to be specific to the part-time faculty Senate representatives in both places where the bylaws were amended. A. Restrepo asked if the three representatives serve their departments or the PTFA. M. Segura shared that they represent the PTFA. L. West reported that the Math department was in support; English was also in support of the proposal. Please revisit this with your departments.

9. **OER Grant Presentation [10] (McNulty)**

—*Updates regarding an Open Education Resource Development Grant*

L. McNulty was not present.

Motion to Table this item: R. Bryant / M. Arvizu-Rodriguez

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidsalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

10. Friday Forum [15] (Passage)

—*Discussion on the Forum for Planning for Fall 2021*

K. Walthers discussed a plan to have a College Forum this Friday to start the conversation on how to return to campus in the fall and that the schedule should be built as if we are back in person on campus. Summer will probably be remote. He invited the various constituents to participate with a flexible mindset – knowing that what happens depends on what is happening in our County. The presentation will be about the impact this is having on our students. Enrollment is 18% down this spring and 20% in the fall, and he sees it as the biggest equity issue we have faced. L. West asked if there is the opportunity for classes to continue with zoom if they are working better for some students. K. Walthers responded yes, as long as we are looking at focused student solutions. He stated that IT is looking at the technology needed to teach in person and Zoom simultaneously. R. Hall asked when the District will make final decisions and if hybrid classes are an option. K. Walthers responded that they are open to ideas, stating that the goal is to back to a “normal campus” as much as possible. He said that “nothing is off the table, but plan for normal classes unless there is a compelling reason to do otherwise. We could retreat to ERT in summer if needed.”

A. Restrepo asked about the timetable and when those “off-ramps” are. He cautiously stated that Faculty should have access to the vaccine from the end of February and into March. K. Runkle asked about the forum’s structure and offered that faculty experiences may provide insight on enhanced access through ERT modalities, specifically for disabled students. She shared that students from satellite campuses have access to more tutoring through Zoom. K. Walthers said he is interested in how to set up the framework to do the most good. Public Safety shared that their face-to-face programs are working. C. Diaz questioned if we could use laptops in the classroom so that in-person and synchronous Zoom learning would be the same experience for all students. Faculty should not have to build courses for two modalities. K. Walthers agreed that that would make sense. Faculty wondered if all classrooms would have WIFI capabilities to handle that.

Motion to extend the conversation 5 minutes: R. Bryant / A. Koch

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidsalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

11. Technology Masterplan [15] (Restrepo)

—*Soliciting feedback from departments about the Technology Masterplan*

A. Restrepo shared the status of the Technology Masterplan. The Educational Masterplan, the Facilities Masterplan, and Technology Masterplan work together to provide the roadmap to where we want to go and are required for accreditation. The focus is on students, and these should be meaningful documents. Please go to your departments and ask what they believe are important goals for this next. He reminded the faculty that the Technology Masterplan would be in effect until 2026 and asked specifically for input on the goals. The current plan's goals were vetted by an extensive faculty constituency and wondered if we agreed with IT's direction to reduce the number of goals. He stated that they need to be somewhat measurable and hopefully aspirational. A. Specht said that some goals are big general goals and others are more specific. He appreciates any feedback. The plan is a living document that can be updated as needed. M. Segura suggested that a statement about supporting PT faculty with technology. T. Roepke asked how they want the feedback. Please share this with your departments and get feedback.

Motion to extend the discussion 5 minutes: N. Ward / C. Hite

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidsalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

COUNCIL/COMMITTEE REPORTS [15]

12. Institutional Effectiveness, Technology, Student Learning

—Reports from councils'/committees' faculty co-chairs/chairs or faculty representatives

IEC – L. Lee, new co-chair for IEC, reported the Educational Masterplan is finished, and they are planning the upcoming planning retreat to discuss implanting strategies. They are working with the Program Review Committee to revise the process. Members of that committee will be visiting departments to share out these ideas.

Tech – A. Restrepo shared that the college moved to have a policy regarding Zoom recordings to be archived for three semesters. If you want to archive any future, you can archive them to your computer or Canvas.

SLC – Institutional Effectiveness shared a report on the implementation of AB705, and there was discussion on the findings. Continue to review and discuss BP/AP's, and lively discussion from SLC standing committees.

DL Committee gave a detailed report on the college's plan to address distance education accreditation recommendations.

Documents on Senate Sharepoint: