

ALLAN HANCOCK COLLEGE

Academic Senate

Minutes for Tuesday, November 7, 2017
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: M. Allegre

VOTING MEMBERS PRESENT: G. Bierly, D. Blanchard, R. Bryant, A. Caddell, C. Diaz, H. Elliot, P. Estrada, A. Fox, B. Friedrich, E. Mason, B. Murtha, G. Phelan, T. Roepke, K. Runkle, J. Scarffe, C. Stevens, V. Tobin, N. Ward, M. Yavari

STUDENT REPRESENTATIVE:

GUESTS: D. DeGroot, P. Murphy

2. Public Comment:

M. Yavari inquired about the schedule for fall 2017 grade submissions and noted that it is one day shorter than expected. She also suggested that the drop forms should be able to be submitted online.

3. Follett/Bookstore [5] (Johnson)

J. Johnson, the bookstore manager, spoke to Senate about the spring 2018 book adoption process and information for instructors and that they have requested having the opportunity to talk to individual departments. Book adoption forms have been submitted to secretaries. If you have not completed and submitted those, please do so. She offered an apology for the problems in the fall semester and is anticipating that systems to run more smoothly this spring. Follett is interested in participating in the OER decisions and has a specialist available to present how that will work as needed. She requests that faculty let them know if they are using OER resources so they can assist students with that system. Follett Discover is a system that is being implemented for OER and will help facilitate the process. When this system is in place, there will be a link on the faculty tab for Follett Discover and faculty can review books, OER resources, reviews and correspond with colleagues from other institutions about what resources are being used.

ACTION

4. *Approval of Minutes (Ward)

Approval of the 10-03-17 minutes.

Motion: M. Yavari / D. Blanchard

Discussion:

Yes: 15

No: 0

Abstain: 4 - T. Roepke, A. Caddell, B. Friedrich, E. Mason

5. * BP/AP 7310 Nepotism [10] (Roepke) – pulled from Action

Senate Exec met with FA to discuss this BP/AP and at the same time the League revised their language. The AP was put aside, the BP was revised to a few paragraphs. In the interest of allowing a discussion on this to continue at HR Council, this item is put on hold. Review the edited BP and we will revisit this item at our December meeting.

Motion:

Discussion:

Yes:

No:

Abstain:

INFORMATION

6. President's Remarks [10] (Allegre)

A few meetings ago we discussed the SP grading in adult education; we have invited Sophia to speak to Senate to answer questions. The DACA resolution has been taken to College Council who endorsed it as is. Dr. Walthers is adding an amendment that has more “teeth” to take to the Board. At our October 3rd meeting, we opposed AB 705. People across the state are upset that the Chancellor chose to get rid of the Common Assessment Initiative. Hancock uses the Accuplacer system, and without this CAI in place, this means redesigning the basic skills curriculum.

Resolutions passed at the recent Plenary will be published soon. The Chancellor and the Board of Governors are not engaging in consultation with the State Academic Senate as they have done in the past. For example, the Chancellor has hired a consultant to create the 115th community college that offers courses completely online and will be competing for students. Faculty needs to be involved in 10+1 decisions.

7. Revision to High School Articulated Courses [15] (DeGroot)

Currently, we articulate courses that are year-long courses high school and then attend Hancock and take the next level course. Once they are successful, they get the credit for the high school course. This system is called “Credit in Escrow.” The proposal suggests that we get rid of this system and faculty vet and deem the high school course to be accepted for credit.

8. * BP/AP 4231 Grade Changes [10]

This BP and AP are legally required. Minor changes have been made to the BP. The AP also has Ed Code language added. Please review, share with your department and be prepared to act on these items, especially the AP.

9. * BP/AP 6300 Fiscal Management [10] (Bierly)

The language is legally required. There have been minor revisions based on syntax and grammar. Please share with departments.

10.* Guided Pathways

The Self-Assessment for Guided Pathways is due in December and is the first step to qualify for funding from the state. Several faculty members have worked on this. The members found that we were either in “early adoption” or “scaling in progress.” It is recommended that Senate members look through this. They can add to it as a draft. The second part is a multi-year work plan. 25% of the funding comes in the first year and will be available to faculty to develop curriculum and design these pathways. Faculty needs to be involved in driving this process. The first step is educating all faculty and staff to help students find their areas of interest or “meta-majors.” It will take years to get there and will serve all students to help them decide on majors. Guided Pathways will help facilitate students getting through the educational system to the workforce. If you are interested in getting involved contact M. Allegre.

11. * Faculty Prioritization

The District and Senate Exec have been working on a pilot for faculty prioritization. Faculty hiring processes is an area that Senate and the District must agree. We are piloting this process this year. The faculty request forms have been modified and simplified with standardized data and have been sent to department chairs. The Faculty Prioritization Committee consists of VP Academics, 4 Senate Exec members, 4 Deans and four faculty representatives in areas not represented by the Deans, trying to have representation for all, but not over-representation. The committee will review the proposals and make recommendations. The assumption is that retirements will be filled within the year of the vacancy unless the department and chair decide that another position in that area is needed.

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

*documents on Senate group site

**links provided on group site and/or in email