



**Academic Senate
Title 5 Charge:**

The Academic Senate is an organization whose primary function is to make recommendations to the Administration and Board of Trustees with respect to academic and professional matters including:

1. Curriculum, establishing prerequisites and placing courses within disciplines;
2. Degree and Certificate requirements;
3. Grading Policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for Institutional Planning and budget development as mutually agreed; and
11. Other Academic and Professional matters as mutually agreed upon.

Academic Senate Academic Quality Committee

Functions:

1. Research, discuss, and share with Academic Senate attributes of quality instruction for courses offered in all modalities.
2. Research possible professional development courses on improving the quality of instruction and recommend them to the AS Professional Development Committee.
3. Research possible means of evaluating the quality of instruction and recommend them to Academic Senate who can then consult with the Faculty Association. Note: Ed Code Section 87663 (f) states that "In those districts where faculty evaluation procedures are collectively bargained, the faculty's exclusive representative shall consult with the academic senate prior to engaging in collective bargaining regarding those procedures. "

Membership:

Up to 8 full-time faculty members, 1 part-time faculty member (representing a variety of departments and programs), and 1 student representative are appointed by the Academic Senate Executive Committee. Members are expected to be actively involved in accomplishing the functions described above through regular attendance and participation. Academic Senate Executive Committee reserves the right to replace members.

Length of Membership:

Members serve two-year terms.

Chair(s):

Appointed for a two year term by the Academic Senate Executive Committee. The chair is responsible for the creation of agenda (see below) and minutes (see below). Further the chair will provide committee leadership to insure functions described above are carried out on a timely basis.

Meetings:

Meeting are held as needed as mutually agreed by the committee.

Agenda:

The chair is responsible for preparing, distributing, and posting the agenda.

Minutes:

The chair is responsible for preparing, distributing, and posting the minutes.