



Allan Hancock College | Emergency Medical Services

AHC EMT Academy Online Application

Navigating the E-Application

Thank you for your interest in applying for the EMT Academy offered at Allan Hancock College. Please follow these step-by-step instructions while completing your online application. If you have any additional questions regarding the application or the EMT student selection process, you may contact the AHC Public Safety Training Complex Program Technician J.C. Miller @ (805) 735-3366 ext. 3282 or via email at AHCEMS@hancockcollege.edu.

Before starting your application, each applicant must have the following:

1. A current Allan Hancock College student application on file.
 2. Student H# and password readily available.
-



Step-by-Step Online E-Application Guide

Student/Applicant Information Section:

1. Click on the [EMT Academy Application](#)
2. Enter your Full Legal Name - as it appears in your 'myHancock' student account (this field may be pre-populated; verify accuracy)
3. Enter a valid AHC student H# (this field may be pre-populated, verify accuracy)
4. Enter a valid AHC school email address (this field may be pre-populated; verify accuracy)
5. Enter a valid personal email address
6. Enter a valid (preferred) contact phone number
7. Enter your current and valid mailing address. (where you receive your mail)
8. Enter your current and valid physical address. (where you currently reside)

Educational Background Section:

9. Enter the name of your high school or GED completion
10. Enter the city and state of your high school or where you completed your GED
11. Select from the options "Did you Graduate?" Yes or No (a GED is considered graduation)
12. Select Diploma or GED? "Yes or No"
13. Enter Graduation/GED Date.
14. Upload a copy of high school transcripts if you have less than 12 college credits.
15. Enter the name of any colleges that you attended
16. Enter the city and state of all colleges attended
17. Select from the options "Did you Graduate?" Yes or No
18. If YES, you must enter the degree which would be your major declared and awarded and enter a graduation date
19. Enter any trade or specialty schools you attended
20. Enter the city and state of any trade or specialty schools you attended
21. Select from the options "Did you Graduate?" Yes or No
22. If YES, you must enter the degree which would be your major declared and awarded and enter a graduation date

Letters of Recommendation and Relevant Experience Section:

23. Upload two letters of recommendation.
24. Please list any other related medical experience (lifeguarding, healthcare, first aid, military, etc.).



25. Upload a copy of your DD214 if you have military experience

Applicant Short Answer Questions Section:

26. Please take your time and reflect on your answers to the six (6) questions. It is very important that you give thoughtful and reflective answers to these questions.

(Pay very close attention to grammar, punctuation, and spelling – we suggest writing in a word processor first; then, copy and paste into the dialogue box. Each candidate should thoroughly review these answers before submittal).

27. Be sure to save your progress as you answer each question.

Acknowledgments / Disclosure Acceptance Section:

28. Each applicant must read and acknowledge each disclosure statement in this section. Please ensure that you have read each statement thoroughly and understand what you are acknowledging/accepting.

Electronic Signature Section:

29. Enter (Type) your legal name as your electronic signature
30. CLICK “Sign Electronically”
31. ***PRINT THE CONFIRMATION PAGE AS YOUR RECEIPT OF SUBMITTAL***