

APPLICATION GUIDELINES

COURSE INFORMATION

We are accepting applications for the Allan Hancock College - Firefighter Internship Program as follows:

Firefighter Internship Program: A 17-week course. This is a Career Work Experience (CWE) course that places Allan Hancock College students in Fire Departments to work side by side with professional Firefighters. The course schedule requires that students work at least 180 hours over the semester to earn 3 units towards their A.S. Degree in Fire Science. Work schedules will be developed on an individual basis. This is an "Unpaid" Internship. An example of the work expectation would be working one 10-hour shift per week. A normal shift would be from 8 a.m. to 6 p.m., Fire Departments may also offer 24-hour shifts. There is also a **mandatory** Orientation session (described below).

COURSE DESCRIPTION

Students who are accepted into the Internship are required to develop a minimum of three learning objectives. The student's progress towards the learning objectives will be evaluated twice during the semester. A final essay will also be required outlining the student's experience and learning objectives outcomes. The course provides supervised manipulative and technical training and work experience in the basic concepts of fire department operations, organizations and emergency response. Firefighter Interns will be assigned various duties at their assigned Fire Department. Firefighter Interns will report to duty on assigned days and function as the junior member of the crew. The Intern will clean the station and apparatus, respond with the assigned fire company to emergency and non-emergency requests for service, participate in crew training and maintenance projects. The Intern will also be issued a CSFM Firefighter II Task book. Various sections of the Task Book will be assigned over the semester. This work experience program is designed to assist students in acquiring desirable work habits, attitudes, and skills and fostering positive workplace attitudes.

APPLICANT ACCEPTANCE CRITERIA – Acceptance is selective, and very competitive.

Minimum Requirements:

- Minimum 18 years of Age
- High School Graduate or GED
- Valid CA Driver's License
- Allan Hancock College Firefighter 1 Academy Graduate
- Current NREMT-B or EMT-P certification- must be certified and registered in Santa Barbara County or county of internship

Additional Desirable Qualifications:

- Education / Academic Preparation - College coursework and/or Fire Technology education is favorable
- Fire Service or EMS related training and work experience
- Military Service
- Application Quality – Content, Grammar, Spelling, Ability to following directions.

Applicants without any of these criteria might still be considered based on personal information and responses on the application.

If you attended the AHC EMS academy within the last 12 months, you are

Requirements once selected for an Internship: *exempt from providing the items below as the school has these items on file.*

- Complete Background Check and Drug Screening (required by clinical agencies for placement) - Instructions are included with acceptance packets.
- Current Healthcare Provider CPR (American Heart Association or American Red Cross ONLY)
- Complete Health Physical (required by clinical agencies for placement) - The physical form is included in the acceptance packet.
- Immunization Records that include the following immunization, positive titers and/or boosters:
 - Tuberculin skin test required prior to entering the program. Positive PPD requires a standard negative chest film with medical consultation. Standard chest x-ray is recommended if there is any history of previous chest disease.
 - Diphtheria, Pertussis and Tetanus Toxoid (DPT)
 - Measles, Mumps and Rubella (MMR)
 - Varicella (Chicken Pox)
 - Hepatitis B Vaccination Series
 - Flu Vaccine - Required by facilities

FIRE TECHNOLOGY & EMERGENCY MEDICAL SERVICES

Public Safety Training Complex

1 Hancock Drive

Lompoc, CA 93436

APPLICATION INSTRUCTIONS *Only typed applications will be accepted.*

Fill out the attached application neatly and completely and return to our office on or before the application deadline listed on the program recruitment timeline. It is the applicant's responsibility to ensure that all supporting documents arrive with your application packet. Historically, numerous applications are submitted for the limited Internship spaces available. Based on the criteria mentioned above, those applicants deemed most prepared to succeed in our program will be admitted into the Firefighter Internship Program.

All applicants will be notified via email after their scheduled interview if they have been selected for an Internship. ***Please provide an email address that you use frequently on the application.

YOUR COMPLETE APPLICATION PACKET SHALL INCLUDE:

- Application Form
- Sizing Form
- Letters of recommendation
- Resume
- Copy of any supporting certifications and/or EMT/Paramedic cards
- Verification of related work experience on department letterhead

Deliver or mail application packet to:

Allan Hancock College
Public Safety Training
Complex Attn: John Ceceña
One Hancock Drive
Lompoc, CA 93436

Office Hours:

Monday-Thursday 8 a.m. - 4:30 p.m.
Friday 8 a.m. - 4 p.m.

FIREFIGHTER INTERN SIZING FORM

BADGE SHIRT (1)

- SMALL
- MEDIUM
- LARGE
- X-LARGE
- XX-LARGE

TEE SHIRT (2)

- SMALL
- MEDIUM
- LARGE
- X-LARGE
- XX-LARGE

GLOVES (1)

- SMALL
- MEDIUM
- LARGE
- X-LARGE
- XX-LARGE

SAFETY GLASSES (1)