

EMERGENCY MEDICAL SERVICES  
EMT ACADEMY  
APPLICATION

SPRING 2025



APPLICATION DEADLINE: NOVEMBER 22, 2024 @ 4:00PM

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FIRE, SAFETY AND EMERGENCY MEDICAL SERVICES

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## Program Description and Guidelines

This beginning-level academy module meets the U.S. Department of Transportation Emergency Medical Technician (EMT) National Standard Curriculum for students desiring eligibility for certification. State certification as an EMT is mandated as the minimum level of emergency medical training required to work on any ambulance and for most fire departments. Uniform and other related materials will be required. This course may be repeated as often as necessary for the purpose of recertification.

All EMT Academy related courses are taught at the Public Safety Training Complex in Lompoc, CA. We will be accepting applications for the Emergency Medical Technician (EMT) 1A Basic Academy (EMS 301) as follows:

- EMS 300 – Introduction to Emergency Medical Services  
A 16-hour mandatory course that is a 1-credit prerequisite introduction class. This course provides information including course layout, student expectations, immunization requirements, background checks, toxicology screening and uniform fitting and ordering. This course will be conducted over two to four days as a **Winter 2025** course with Allan Hancock College. The course will be held from **0900-1800, December 17<sup>th</sup> and 19<sup>th</sup>, 2024 in PSTC Bldg 5, Room 131.**
- EMS 301 - EMS Basic Academy 1A  
This semester length 6-credit course meets every Wednesday from 8:30 a.m. to 6:00 p.m. in addition to four Thursday evenings 6:00 p.m. to 10:00 p.m. **tentatively scheduled for January 15<sup>th</sup> through May 14<sup>th</sup>, 2025** (exact dates will be available with acceptance packets). There is also an additional *twenty-four hours* of clinical time performed in the hospital emergency departments and on an ambulance. We will make available a sign-up online that enables you to select your dates and times for the twenty-four hours of clinical observation. Enrollment in EMS 301 is limited to 40 students.
- EMS 306 – CPR for Healthcare Providers  
This is identified as a BLS Provider which is a mandatory 8 hour (.5 credit) **prerequisite** course for all students accepted into the EMS Academy. For those students who attend EMS 102 and received a Heart Saver, First Aid, CPR and AED they must attend EMS 306 as these are two different CPR cards. The current edition book is mandatory and available at the bookstore. If you possess a current American Heart Association (AHA) CPR for Healthcare Providers card (identified as BLS Provider) that does NOT expire during EMS 301, you can choose to waive EMS 306 (see below for appeal details).

**\*\*\*EMS 306 APPEAL: If you have taken a class through the American Heart Association (AHA) and have a BLS Card that is valid through the end of the EMT Academy, you will need to make an appointment with a counselor at Allan Hancock College to provide a copy of your card and file for a prerequisite appeal to be exempt from EMS 306. If an appeal is not filed, you will not be able to register for the academy when the time comes. AHA Heartsaver and American Red Cross are not accepted.**

## Applicant Eligibility

Applicants must be 18 years of age by the start of EMS 301. Applicants are chosen based on their application, education, and related work experience. If you have not yet begun your college education and/or

do not have previous related experience, there is still a chance of being selected into the Academy. *If you have completed less than 12-units of college credits, please submit your high school transcripts if available.*

### **Background Check, Immunization tracker and toxicology screen (lifetime)**

There will be a \$86 charge for a criminal background check and immunization tracker upon written acceptance into the academy. This criminal background check is intended to meet the new Title-22 regulations from the State of California that regulate denial and revocation of EMT certifications as well as mandated for students to perform clinicals. Your immunizations will require proof of immunization or a titer for the following: chickenpox (varicella), MMR (measles-mumps-rubella), Hep B (three shot series), and Tdap (tetanus, diphtheria and pertussis), Influenza and TB (see below). At this time, COVID vaccinations are not required at the clinical sites, however, that could always be subject to change; an exemption may be required to be kept on file with AHC.

### **Letters of Recommendation**

Applicants will be required to submit two letters of recommendation included in their application packet. These letters must be a professional recommendation or exemplify your strengths that relate to the field of first responders.

If applicable, these letters should substantiate any listed related work experience. Both letters should include the writer's professional title, contact information, and signature.

### **TB Test (Due date and procedures will be discussed in EMS 300)**

The tuberculosis (Tb) test must have been conducted within the past year to remain valid. Note: If current applicants are Allan Hancock College students, they may use the healthcare services that are offered on campus for their Tb test (\$5 fee). These services will be offered on both campuses in the Student Health Services Center. If you have a positive Tb in the past, a chest x-ray will be required (chest x-ray is good for four years.)

## **Application Instructions (Read All Carefully)**

Please return the complete application to our office on or before [Friday, November 22<sup>nd</sup>, 2024, by 4:00 p.m.](#) It is the applicant's responsibility to ensure that all pertaining documents arrive with their application packet. Your placement in the academy will be determined upon review of your application and supporting documents. **All supporting documents must be in your application package for you to be considered for the academy.**

In the event numerous applications are submitted for the limited spaces available, the following criteria will be utilized to determine acceptance status ranking:

- ◆ Education, both medically related courses and college level degrees.
- ◆ Related work experience, both paid and volunteer. To get credit for related work experience please include verification.
- ◆ Prior military service (submit documentation)
- ◆ Responses to essay questions will be assessed based on; thought, completeness, grammar, spelling, and neatness.

All applicants, accepted or denied, will be notified **via email** 1-2 weeks after the application deadline. A valid email account and telephone number must be included in your application along with your student H#. Once you enroll with Allan Hancock College, you are given an email account as well as a student ID (H#). Please check your [my.hancockcollege.edu](mailto:my.hancockcollege.edu) email frequently. **PLEASE UNDERSTAND: Registration will be blocked until you have been notified and your acceptance response to our department is received.**

### **A COMPLETE APPLICATION PACKET SHOULD INCLUDE:**

- Application
- Tell Us About Yourself (Please keep your answers within the lines provided - do not attach additional papers to answer these.)
- Two letters of recommendation
- Copy of unofficial transcripts (college and/or high school). (If applicable)

***Incomplete applications are placed at the bottom of the applications. Background check, TB Test and Immunizations will have a strict deadline date provided in the Academy Acceptance letter. Obtain your immunization records today!***

**Note: Please turn in Pages 4-6 ONLY and all supporting documents with packet.**

**ONLY TYPED APPLICATIONS WILL BE ACCEPTED**

### **Mail or deliver application packet to:**

Public Safety Training Complex  
Attn: EMS Department: EMT Application  
One Hancock Drive  
Lompoc, CA 93436



AHC EMT Academy – Spring 2025

EMT Application

NAME: \_\_\_\_\_ AHC STUDENT ID #: H\_\_\_\_\_

Last First Middle

DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Street

\_\_\_\_\_

City State Zip Code

PHONE NUMBER: ( ) \_\_\_\_\_ CELL NUMBER: ( ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EDUCATION:

Total College Units: \_\_\_\_\_  Semester Units  Quarter Units

Cumulative GPA: \_\_\_\_\_ (Completed units only)

Degree Completed:  AA  AS  Baccalaureate  Masters  Other

Date Completed: \_\_\_\_\_ Major: \_\_\_\_\_ School: \_\_\_\_\_

Note: You must attach your official or unofficial transcripts for your education to be considered.

RELATED EXPERIENCE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: If you have military experience, please attach a copy of your DD214 to be eligible for military credit.

All Certificates relating to EMS: (only those attached copies will be considered)

\_\_\_\_\_  
\_\_\_\_\_

Do you have any medical condition, existing injury, or are you taking any medications for a chronic health problem that will affect total participation in the Academy?  Yes  No

If YES, please explain: \_\_\_\_\_  
\_\_\_\_\_

I understand that falsification of this application or any submitted materials can result in disqualification to attend this Academy and I understand that this application will not be kept on file or returned.

Applicant’s Signature \_\_\_\_\_ Date \_\_\_\_\_



## AHC EMT Academy – Spring 2025

### Tell Us about Yourself

1. Why should we select you for the Allan Hancock College EMS Academy?

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2. Cite two examples of working under pressure and how you dealt with them.

1.

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2.

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3. Describe your personality.

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4. What is/are your outstanding strength(s)?

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## AHC EMT Academy – Spring 2025

5. What are your biggest weaknesses?

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6. What one thing in your life would you change if you could and why?

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7. What are your three biggest accomplishments to date in your life?

1.

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2.

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3.

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8. What do you consider to be ideal characteristics and attributes for an EMT to possess?

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*Thank you for taking the time to complete these questions. We hope by completing this it will also give you some "food for thought."*