

Thank you for your interest in the Allan Hancock College EKG / Monitor Observer program. This course prepares the medical professional to function as a monitor observer in a clinical area where patients receive cardiac monitoring. Basic electrocardiograph patterns and cardiac arrhythmias are learned.

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### **PROGRAM**

The graduate of the Certificate of Accomplishment in Nursing: EKG/Monitor Observer will:

- Identify the role and responsibilities of the monitor observer as a member of the health care team.
- Recognize normal electrical patterns of the heart.
- Recognize life-threatening abnormal rhythms of the heart.
- Apply monitor leads correctly.
- Explain the use of the cardiac monitor as a diagnostic and monitoring tool.

You must have a current, valid and unencumbered California CNA certificate, LVN license OR RN license to apply to the program. This summer the EKG program is online-live. You will be given more details in your acceptance email. Instructor uses canvas for communication.

Requirements to be in the program are:

- Computer access
- Reliable internet
- ECG calipers

Students are also expected to be familiar with Canvas, Microsoft Word, and PDF documents.

### **APPLICATION REQUIREMENTS AND ADMISSION**

A completed application packet consists of the following:

- One page application filled out in entirety
- A copy of your current, valid and unencumbered California CNA Certificate, LVN license or RN license with the application.

Once the office receives all completed application packets, a randomized lottery will take place. Students who are given a seat will be notified via EMAIL (email address you provide on this application only) as to your status by the end of the day **May 30, 2025**. You will be REQUIRED to reply to the email to be unblocked to register. Failure to reply will result in losing your spot in the class. A waitlist will only be maintained until the last day to add and will not carry over to the next offering. Uniforms are not needed for this course.

Please review the contents of this application thoroughly prior to submitting your application and supporting document. If you have questions regarding the EKG/Monitor Observer Certificate and/or specific questions about the application process, contact the Health Sciences Department at [healthsciences@hancockcollege.edu](mailto:healthsciences@hancockcollege.edu).

### **ABSENT AND TARDY POLICY - IMPORTANT**

Due to the short length of this course, absences will not be permitted, under any circumstances.

If you are not present when roll is called, you are tardy. Being tardy during ANY part of class is considered a full day's absence. If a full day absence is recorded, the student will receive a grade of F for the course and will not be issued a certificate.

### **COPIES**

Be sure to make a copy of everything you turn in for your records, we do not make/keep files for student use.

**HOW TO TURN IN APPLICATION** (Must be turned in/post marked by the last day of the application period)

You have 2 options:

1. Mail to - Allan Hancock College, Attn: Health Sciences Department (M132), 800 S. College Drive, Santa Maria, CA 93454 – it is recommended to hand deliver.
2. You may hand deliver to the office and place the documents in the mailbox directly across from the M132 office door or the W-11 office.

**No phone calls or emails regarding application status**

### **FINANCIAL AID**

For assistance with registration fees and supplies please contact the Financial Aid office (x3216).

### **REPEATABILITY**

The general rule is that district policy may not permit a student to enroll again in a credit course (also referred to as repeating or re-enrolling in a credit course) if the student received a satisfactory grade on the previous enrollment. A satisfactory grade is an A, B, C or P. A student receiving an A, B, C or P cannot enroll in that course again.

### **Estimated EKG Program Student Fees**

*Cost estimates are subject to change.*

<b>Summer Semester</b>	
TUITION (1.5 units @ \$46/unit)	\$69.00
HEALTH FEE (\$22), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$25.50
REQUIRED POCKET REFERENCE FOR ECGS MADE EASY	\$35.00 (AHC)
<b>Total is estimated</b>	<b>\$129.50</b>

Updated 4/10/25

### EKG/Monitor Observer; 1.5 Units

Application requires a copy of your current, valid and unencumbered state certificate or licensure

Personal Information	
Full Name: (First, Middle, Last)	
Address:	
City/St/Zip	
Home Phone:	Cellphone:
Social Security or Tax ID Number:	Birth Date (MM/DD/YYYY):
AHC Student # H	Email Address:
<b>EVERY BOX IS MANADTORY</b>	
Education	
Have you completed the EKG program at Allan Hancock College previously? If yes, Semester/Year:	
Do you have the required state certificate or licensure? Turn in proof	
List any other programs you are applying to or are currently enrolled in -	

Check  
boxes

**By checking all the boxes and providing your signature:**

<input type="checkbox"/>	I have read this application carefully and agree to comply with the standards and rules detailed within. I understand the absence/tardy policy and agree completely with it.
<input type="checkbox"/>	I am aware that the EKG/Monitor Observer Program will be seated by a randomized lottery. An email will be sent by the end of the day <span style="background-color: yellow;">May 30, 2025</span> as to my status in the program. It is my responsibility to write my email clearly and check my spam/junk email. There is 40 seats available.
<input type="checkbox"/>	I will submit proof of CNA, LVN or RN. Proof must have expiration date.
<input type="checkbox"/>	If on the waitlist, I understand that I will be contacted via EMAIL as seats become available. The waitlist will not be carried over to the next offering.
I certify that I have read and understand the statements made in this application packet. To the best of my knowledge, the information provided is true and complete. I acknowledge that any false or misleading information may result in denial of admittance.	
Signature _____	Date _____
<i>Application does not guarantee that applicants have satisfied minimum criteria</i>	

**Application and documentation of mandatory Items are due by May 15, 2025.**  
**(no exceptions will be made)**

The application and required documentation must be hand-delivered to the W Building, Office W-11, or placed in the M100/200 building mailbox directly across from the M132 office door. Alternatively, you can mail the documents to the college, addressed to the attention of Tawnya Karstrom.