



AGENDA SPECIAL MEETING

Citizens' Oversight Committee – Bond Measure I
Thursday, March 12, 2015 – 4:00-4:30 p.m.
Santa Maria Campus, Captain's Room, B-102

CITIZENS' OVERSIGHT COMMITTEE MEMBERS

Peter Gonzalez
Student

Robert Manning
Support Organization

Lisa Nissinen-Harlow
Community at-large

Hugh Rafferty
Taxpayers Association

David Richardson
Business Organization

Bill Thompson
Senior Organization

Kenneth Wolf
Community at-large

DISTRICT STAFF

Kevin G. Walthers, Ph.D.
Superintendent/President

Michael Black
Interim Associate
Superintendent/President
Vice President,
Administrative Services

Felix Hernandez Jr.
Vice President,
Facilities & Operations

Carol Moore, Director
Information Technology
Services

NOTE TAKER

Melinda Martinez
Executive Secretary to the
Superintendent/President

<u>ITEM</u>	<u>PRESENTER</u>	<u>TIME</u>
1. Call to Order	Chair Nissinen-Harlow	4:00 p.m.
2. Public Comment: Public comment is welcomed. Under the provisions of the Brown Act, the committee is prohibited from discussing oral requests that are not part of the agenda.	Chair Nissinen-Harlow	4:05 p.m.
3. 2014 Citizens' Oversight Committee Annual Report	Chair Nissinen-Harlow	4:10 p.m.
4. Adjourn	Chair Nissinen-Harlow	4:30 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3454. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



2014 ANNUAL REPORT TO THE BOARD OF TRUSTEES



BOND MEASURE I CITIZENS' OVERSIGHT COMMITTEE



Presented March 17, 2015

Letter From The Chair



Lisa A. Nissinen-Harlow

On behalf of the Allan Hancock College Measure I Citizen's Oversight Committee, it is my pleasure as chairperson to present to the Board of Trustees of Allan Hancock College the 2014 Annual Report. The Board of Trustees of the Allan Hancock Joint Community College District established this committee in Section 3 of Resolution No. 06-35, which it approved on August 15, 2006. The first meeting of this Oversight Committee was held on November 7, 2006, and we have continued to meet quarterly since that date.

Each of the Citizens' Oversight Committee meetings has been both informative and productive. Staff and management have provided presentations on the various projects, and we have reviewed financial, auditor, and project reports. To this end, the management and staff of Allan Hancock College have been very diligent in providing timely and accurate information to this committee, answering all questions, and fulfilling all requests for additional information. Staff has provided this committee with campus site tours of both current and future projects. It is our opinion, stemming from the committee's oversight activities and independent financial and performance audits referenced in the following pages, that the district remains in full compliance with the requirements of Article XIII A, Section 1 (b) (3) of the Constitution of the State of California.

With this report, the members of the Allan Hancock College Measure I Citizens' Oversight Committee assure the taxpayers of the district that Measure I Bond expenditures have been properly managed and money has been spent solely for projects identified in the aforementioned bond measure. I trust you will find this Annual Report informative, comprehensive, and an accurate accounting of the Measure I project to date.

Sincerely,

A handwritten signature in black ink that reads "Lisa A. Nissinen-Harlow".

Lisa A. Nissinen-Harlow
Chairperson
Measure I Citizens' Oversight Committee

Cover: Public Safety Training Complex



Bond Measure I Overview

Northern Santa Barbara County residents voted June 6, 2006, to approve Measure I, the \$180 million general obligation facilities bond to improve Allan Hancock College. Funding from the bond is helping the college modernize technology, upgrade the failing infrastructure of decades-old classrooms and labs, and build new teaching and learning spaces.

Measure I was presented to voters under the provision of Proposition 39, stipulating that at least 55 percent of voters approve a measure for its passage. It passed with 56.9 percent of the vote.

The Citizens' Oversight Committee

As promised to voters and required by law, on August 15, 2006, the Allan Hancock College Board of Trustees adopted Resolution No. 06-35, establishing the Measure I Citizens' Oversight Committee.

The laws governing implementation of the Citizens' Oversight Committee require a minimum of seven members be selected based on criteria established by Proposition 39:

- One active member from the following: a business organization representing the business community located in the district; a senior citizens' organization; a bona-fide taxpayers association; a support organization for the college; and, a student enrolled in a community college support group.
- Two members of the community at large.

Members of the Citizens' Oversight Committee are appointed for one- or two-years terms and may not serve more than two consecutive terms. Members serve without compensation. Meetings are open to the public and subject to the Brown Act.

Meetings held to date:

- November 7, 2006
- February 6, 2007
- May 1, 2007
- August 7, 2007
- November 6, 2007
- February 5, 2008
- May 6, 2008
- August 5, 2008
- November 4, 2008
- February 3, 2009
- May 5, 2009
- August 4, 2009
- November 3, 2009
- February 2, 2010
- May 4, 2010
- August 3, 2010
- November 2, 2010
- February 1, 2011
- May 3, 2011
- August 2, 2011
- November 1, 2011
- February 7, 2012
- May 1, 2012
- August 7, 2012
- November 6, 2012
- February 5, 2013
- May 7, 2013
- August 6, 2013
- November 12, 2013
- February 4, 2014
- May 6, 2014
- August 5, 2014
- November 4, 2014
- February 3, 2015
- March 12, 2015

Planned meetings for 2015:

- August 4, 2015



The agendas, minutes and all reports for Measure I Citizens' Oversight Committee meetings are posted on the college's website, www.hancockcollege.edu. Click the "Bond Measure I" link on the website home page.

2015 Citizens' Oversight Committee members

- **Peter Gonzalez**, 2015-2016, a student enrolled and active in a community college support group (Associated Student Body Government)
- **Robert Manning**, 2015-2017, an active member of a support organization (Allan Hancock College Foundation)
- **Lisa Nissinen-Harlow**, 2012-2016, community at-large representative (Chair)
- **Hugh Rafferty**, 2015-2017, an active member of a taxpayer's organization (Santa Barbara Taxpayers Association)
- **David Richardson**, 2015-2017, an active member of a business organization (Coast Hills Credit Union)
- **Bill Thompson**, 2015-2017, an active member of a senior organization (Community Partners in Caring)
- **Kenneth Wolf**, 2012-2016, community at-large representative (Vice Chair)

The following members completed their service on the Citizens' Oversight Committee. We thank them for their time and dedication.

- **Camerron Barlow**, 2013-2014
- **Donovan Hamsher**, 2012-2014
- **John Everett**, 2010-2014
- **Mario Juarez**, 2010-2014
- **Shirleen Sladek**, 2010-2014
- **Ricardo Velasco**, 2010-2014



Standing left to right:

Mario Juarez, Donovan Hamsher, Camerron Barlow, Dr. Kevin Walthers, Superintendent/President



Standing left to right:

Back: Carol Moore, Dr. Kevin Walthers, Superintendent/President, Lisa Nissinen-Harlow, Kenneth Wolf, Luis Sanchez, Felix Hernandez Jr.

Front: Dr. Elizabeth Miller, Ricardo Velasco, Shirleen Sladek, Rebecca Alarcio, Mario Juarez

Not pictured: John Everett

Measure I Citizens' Oversight Committee contact information

To contact Allan Hancock College regarding Bond Measure I, or members of the Citizens' Oversight Committee, please write, call, or email:

Melinda Martinez
Executive Secretary to the Superintendent/President

800 South College Drive
Santa Maria, CA 93454-6399

Ph: (805) 922-6966 ext. 3454

melinda.martinez1@hancockcollege.edu

Measure I online

To learn more about Measure I, including news articles and information materials, go to www.hancockcollege.edu and click on the orange "Bond Measure I" link on the home page.

Annual Report

Editor:
Melinda Martinez

Design & Printing:
Matt MacPherson
Graphic Designer
Allan Hancock College
Campus Graphics

Period covered by the report

This report covers the time period of January 1, 2014, to December 31, 2014.

Statement of purpose/responsibilities of the Citizens' Oversight Committee

The Measure I Citizens' Oversight Committee, with members representing the various facets of our communities, serves as the representatives of local residents to monitor the expenditures of Measure I funds. The Citizens' Oversight Committee reviews the progress and expenditure reports to ensure that bond proceeds were expended only for the purposes set forth in the Measure I bond, and reports their findings annually to the Allan Hancock College Board of Trustees via this report.



Report on independent financial and performance audits

The district has received, and the Citizens' Oversight Committee has reviewed, the financial and performance audit for the Measure I Bond Construction Fund for the fiscal year ending June 30, 2014. Glenn Burdette, Certified Public Accountants, prepared the report to comply with Proposition 39 accountability within the California Constitution.

Glenn Burdette stated, "In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure I Bond Construction Fund of the Allan Hancock Joint Community College District as of June 30, 2014, and the results of operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America." The auditors further noted, "There were no findings and questioned costs related to the financial audit of the Measure I Bond Construction Fund for the fiscal year ended June 30, 2014."



Financial compliance confirmation

All expenditures authorized by Measure I have been reviewed by the Citizens' Oversight Committee to ensure the money was spent only on improvements projects as required by Proposition 39. All funds expended from Measure I will be audited annually by an independent accounting firm.

The Citizens' Oversight Committee has reviewed expenditures and projects, and finds the district is in compliance with the requirements of Article XIII A Section 1 (b) (3) of the California Constitution and consistent with the district's approved Measure I local bond measure.

Measure I Projects Status

Capital Construction Projects

Public Safety Training Complex



This project constructed a 36,678 sq. ft. academic building, 8,568 sq. ft. six-story fire tower, 12,286 sq. ft. apparatus storage building, a 42,406 sq. ft. shooting range, scenario village, prop house, fitness track, skid pad/slow speed driving skills area, and a one-mile emergency vehicle operator course (EVOC).

The Public Safety Complex was partially occupied in December 2013. The VIP grand opening was held on July 31, 2014 and Community Day was held on August 2, 2014.

Of the current project budget, a total of 99 percent has been committed thus far.

Architect:	MVE Institutional Inc.
Construction Manager:	Kitchell CEM, Inc.
Contractor:	Sinianian Development Inc.

Revised Total Project Budget: \$37,946,792

Student Services Center



This project constructed a new 44,788 sq. ft. two-story student services building (building A) and a new 21,053 sq. ft. two-story administration building (building B) with associated on- and off-site improvements targeting LEED Silver Certification. In addition, the project developed a new north Bradley Road driveway, north-east loop road, and parking lot in accordance with the board approved 2008 Bond Measure I, Facilities Site and Utilities Master Plan. The project also includes the

demolition of existing buildings A (Student Services), B (Administration), I (Learning Assistance), N-Annex (Campus Police), T (Testing), U (Human Resources), V (Institutional Research), and X (Information Technology).

Buildings A and B have been occupied since late 2013. The grand opening was held on April 15, 2014.

Of the current project budget, a total of 100 percent has been committed thus far.

Architect:	Steinberg Architects
Construction Manager:	Steinberg Architects
Contractor:	Soltek Pacific

Total Project Budget/Funding Summary

Measure I Funds:	\$16,900,000
State Funds:	\$19,757,000
Total Project Budget:	\$32,247,428

Fine Arts Complex



The Fine Arts Complex is a new 68,000 sq. ft. two-story building that includes visual arts, multi-media and applied design, photography, film and video, dance, music, and shared amenities. The project consolidates all of the fine arts and performing arts (except theatre arts) currently in buildings D (Theatre Arts Center), E (Music), F (Fine Arts), O (Industrial Technology), and S (Community Education), into one Fine Arts Complex.

A Final Project Proposal (FPP) was submitted to the state for the Fine Arts Complex in June 2014. State funding is dependent upon passage of the state's construction bond in November 2014. In early September, the state announced that there would not be a state construction bond in 2014. The next possible date for a state construction bond may be November 2016.

Of the current project budget, a total of 13.4 percent has been committed thus far.

Architect: Steinberg Architects
Construction Manager: Kitchell CEM, Inc.
Contractor: Pending Future Award

Total Project Budget: **\$39,198,920**

Theatre Arts Complex



The Theatre Arts Complex was approved by the board of trustees as a bid alternate to the Fine Arts Complex. The concept design, including remodeling building F (Fine Arts), demolishing building E (Music), and constructing a 19,600 sq.ft. stand-alone structure in its footprint, was approved by the board at the January 18, 2011 meeting. The project is targeting LEED certification.

The Working Drawings for this project received DSA approval and are now shovel ready. The project is partially funded with Bond Measure I funds and is currently on hold pending available funding.

Of the current project budget, a total of 33.2 percent has been committed thus far

Architect: Steinberg Architects
Construction Manager: Kitchell CEM, Inc.
Contractor: Pending Future Award

Total Project Budget: **\$1,676,000**
(current project allocation)

Industrial Technology and Physical Education/Athletic Fields



This new facility provides space for the Industrial Technology programs including: automotive transportation technology, auto body technology, architecture/engineering technology, machine technology, welding, and administrative support. This project constructed a new 35,305 sq. ft. building to the south of building O, in the space once occupied by the track and football field. In addition, a new baseball field was constructed adjacent to the existing softball field across College Drive, the grass practice field and soccer fields were reconfigured, and a new running track (with a football/soccer field in the interior of the running track) and practice football field will be constructed in the vacated space.

Project construction commenced in summer 2012, athletic fields were completed in summer 2013. The Industrial Technology building was occupied in July 2014. The grand opening was held on Jan 30, 2015.

Of the revised project budget, a total of 98 percent has been committed thus far.

Bridging Architect: IBI Group
Design Builder: Flintco Pacific, Inc.

Revised Budget Allocation: **\$ 24,712,722**

Lompoc Valley Center Repairs and Upgrades

This project installs a new emergency generator which replaces the current back-up battery system for emergency lighting. In addition, the new generator will provide backup for the Voice Over Internet Protocol system and associated servers. This project also addresses ADA retrofits; constructs a new roof for the central plant building to extend the operating life of the mechanical equipment; installs new water heaters and softeners; and replaces damaged site concrete in various locations. The district is currently exploring the possibility of installing the new emergency generator as a separate project.

Due to design delays, this project continues to seek approval from the Division of the State Architect.

Of the current budget, a total of 97 percent has been committed thus far.

Architect: Harris Architect and Design
Project Design Budget: **\$169,000**

Technology Projects

Technology Equipment Modernization

The Technology Advisory Committee (TAC) recommended major modernization purchases this year, for example: a new server for the dental lab; a service to convert 300,000 transcripts to PDF for the Banner online imaging system; professional services for reports and data conversion for alumni records; equipment to provide electrical stimulation and ultrasound treatments for the athletes; cameras for the Fine Arts photography classes; a new transcript printer, a large LCD display for EOPS/CalWorks reception area; new computers, laptops, iPads and tablets for various campus departments; new copier machines, programmable IV pumps for Health Sciences; replacement and new AV equipment; new point-of-sale registers for the Bookstore; assistive devices for PCPA patrons; e-ticketing devices for PCPA theatres; an online scholarship program; and wireless public address (PA) systems for the Santa Maria and LVC campuses.



Of the project budget, a total of 80 percent has been committed.

Project Managers:
Director, Information Technology Services
Dean, Academic Affairs

Vendors: Various

Project Budget:
Measure I Funds \$11,066,046

Voice Over Internet Protocol Equipment and Services Project

The Voice over IP project replaced the current telephone and voice mail systems at all district locations with a Voice over Internet Protocol (VoIP) telephone system. It consisted of the procurement, project management, installation, implementation, training, and ongoing support of an enterprise VoIP system.



All locations and buildings except VAFB were cut over to the new ShoreTel Voice over Internet Protocol (VoIP) telephone system as of August 15, 2012. VAFB used the new phone system when the AHC base office and classes moved into the new VAFB training center in January 2014. The remaining item on the project is the replacement core switch which is planned for 2015.

The project commenced March 2011 and was substantially completed June 2013 with 94% of the project budget committed.

Project Manager: Director, Information Technology Services

Vendors: Packet Fusion, Inc. (VoIP Equipment and Services)

Project Budget:
Measure I Funds \$1,456,323

Technology General Projects

This account was created with savings from the VoIP project to be used for a portion of the IFAS upgrade to ONESolution and other general technology needs as appropriate.

Of the \$400,618 budget, a total of 99 percent has been committed.

Project Manager: Director, Information Technology Services

Vendors: Various

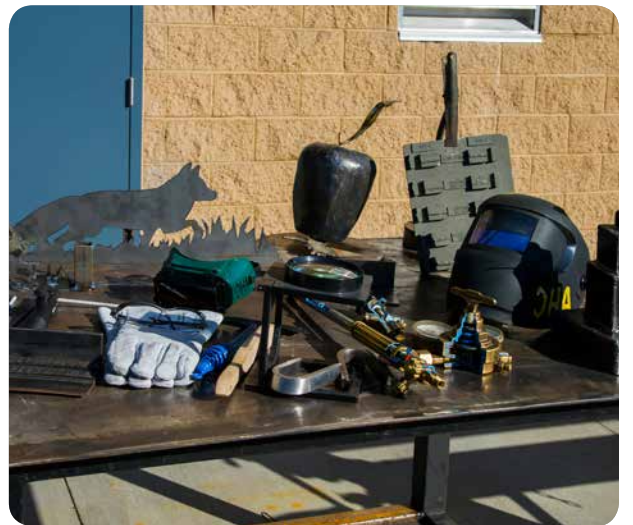
Project Budget:
Measure I Funds \$400,618

Allan Hancock Joint Community College District General Obligation Bond Expenditure Report

September 1, 2006 – December 31, 2014

Total General Obligation Bond Authorization	\$180,000,000
Series A Issuance.....	\$68,000,000
Series B and B1 Issuance	\$29,999,556
Series C Issuance.....	\$38,851,199
Series D Issuance.....	\$8,770,472
General Obligation Bond Balance to be Issued	\$34,378,772
REVENUE	
Series A Issuance	\$68,000,000
Premium on Sale of Bonds Issuance A.....	\$528,271
Series B and B1 Issuance	\$29,999,556
Premium on Sale of Bonds Issuance B and B1.....	\$115,261
Series C Issuance	\$38,851,199
Premium on Sale of Bonds Issuance C.....	\$145,000
Series D Issuance	\$8,770,472
Premium on Sale of Bonds Issuance D.....	\$73,091
Interest	\$7,186,557
TOTAL AVAILABLE REVENUE	\$153,669,407
EXPENDITURES (January 1 - December 31, 2014)	
Cost of Issuance Series C and D	\$3,762
Project Management	\$6,460
Public Safety Complex.....	\$3,441,973
One-Stop Student Services Center	\$3,831,159
Industrial Technology Modernization/Addition	\$6,995,436
Child Care Center Addition	\$24,685
Fine Arts Complex.....	\$72,140
Bldg. D Roof and HVAC - ADA	\$220,339
LVC Roof/ADA Upgrades.....	\$5,879
Technology - General.....	\$108,573
Instructional Equipment Modernization.....	\$532,803
Technology Equipment Modernization.....	\$386,032
Technology VOIP Equipment.....	\$3,857
TOTAL EXPENDITURES 2014.....	\$15,633,099
Total Prior Period Expenditures.....	\$132,351,711
GRAND TOTAL EXPENDITURES.....	\$147,984,810
ENDING BALANCE	\$5,684,597





Allan Hancock Joint Community College District Board of Trustees

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Area 5 (Santa Ynez Valley, Northern Lompoc Valley, Channel Islands)

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Area 3
(Southern Santa Maria Valley,
Casmalia, Los Alamos)

Ms. Hilda Zacarías, member

Area 1
(Central & Northern Santa Maria)

Mr. Jorge Ruiz-Calixto

Student Representative

.....

Kevin G. Walthers, Ph.D.

Superintendent/President



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