

YEARLY PLANNING DISCUSSION TEMPLATE

General Questions

Program Name CNA/Acute Care Aide and Home Health Aide

Academic Year 2024

1. Has your program mission or primary function changed.

No change in program mission

The CNA serves as a prerequisite for the Licensed Vocational Nurse program and a description of this requirement has been included.

The Certified Nursing Assistant (CNA) Acute Care Aide Program is the foundation of the Nursing Assistant Program. It is a prerequisite to register for the Certified Home Health Aide (CHHA), EKG/Monitor Observer, or Restorative Aide classes. The CNA course is frequently the first nursing class students take when choosing a career as a Licensed Vocational Nurse (LVN) and/or Registered Nurse (RN). The CNA curriculum is not covered in any other course. The LVN approved curriculum states that the CNA is a prerequisite and as such, the LVN program is not required to include curriculum on CNA patient care skills.

2. Were there any noteworthy changes to the program over the past year? (eg, new courses, degrees, certificates, articulation agreements)

Program Accreditation

The accreditation process was last completed for January 2023, with the programs being accredited until January 30, 2025. Submission for the program renewal will be due Oct. 2024. The CNA and CHHA programs are highly regulated by the California Department of Public Health requiring a program to go through the accreditation process every two years. Each class taught at a different time or location is an independent program with its own unique identification number. Currently, there are two CNA programs offered. The Santa Maria CNA program allows 24 students to be enrolled in both Spring and Fall semesters. The Lompoc CNA program allows 15 students. The CHHA program is also approved by the CDPH until January 2025.

The Personal Care Assistant (PCA) has successfully navigated through the AP&P process and has been approved by the Health Science Department to be scheduled for Summer 2025. To reduce the price barriers for community members, it is being offered as non-credit. Open Education Resources (OER) resources will also be used, making it possible for every student to have a copy of the course materials on the first day of class. To increase enrollment, advertising for the new program offering will be added due to previous low enrollment.

Learning Outcomes Assessment

- a. Please summarize key results from this year's assessment.

The CNA faculty continues to monitor student progress, clinical proficiency and state exam pass rates to ensure that the learning outcomes for the program are being met. In Fall 2023, In the Spring 2024 semester 31 students completed the CNA programs. All 31 students have taken the California competency written exam with a 100% pass rate. Spring 2024 semester 26 of 31 students completed the written and skills competencies and so far there has been 100% pass rate. Six students will take the state board skills competency on May 28. Of the 25 students that completed the Skills competency, 25 have passed. In the Fall semester there was one student that failed the skills competency. The student passed the exam on the second attempt. Two lab days were added this semester to offer more hands-on opportunities to practice skills to prepare for the skills competency exam. Student feedback was positive about extra lab time.

- b. Please summarize your reflections, analysis, and interpretation of the learning outcome assessment and data.

PSLO1: Demonstrate clinical skills in a varied environment in long-term and acute care facilities. The scope of practice for this course is that of a CNA or HHA. A 100% success rate was reported. Instructor feedback demonstrates that students show safe clinical judgement, following through with clinical assignments and reporting relevant information to the nurse promptly. The data also reflects a 93% course completion rate and a 100% pass rate for the CNA State Exam.

- c. Please summarize recommendations and/or accolades that were made within the program/department.

The Home Health Aide is offered each Summer session. Currently we have 19 students. The EKG Monitor was capped at 30. There are currently 37 students that have submitted applications. The class has been opened to include all 37 students. The EKG Monitor has been converted to an online offering for the first time.

- d. Please review and attach any changes to planning documentation, including PLO rubrics, associations, and cycles planning.

There are no changes scheduled to the planning documents for this program

2. Is your two-year program map in place and were there any challenges maintaining the planned schedule?

Yes, the public website is current with how to successfully obtain a Certification.

3. Were there any staffing changes?

A full-time faculty has been hired and is scheduled to begin the Fall 24 semester. A new part-time faculty was hired and taught clinical days in the Spring 24 semester. The change of CNA program coordinator began in the beginning of the Spring 24 semester. The change of program director was approved by the California Department of Public Health (CDPH) on Feb. 28, 2024.

4. What were your program successes in your area of focus last year?

A 93% program retention rate. Two students dropped the class for personal reasons. 100% pass rate for the CNA State Exam. Both campus labs needed updated equipment. The Lompoc campus received new transfer equipment and the Santa Maria lab received new gurneys. Our focus is to update old, non-working equipment. The Santa Maria lab has 2 old beds which need to be replaced. The Lompoc lab needs a new gurney. The students use double stethoscopes to practice blood pressures, more of which are needed.

CTE two-year review of labor market data and pre-requisite review

5. Does the program meet documented labor market demand?

Between both programs, there is potential for 40 students each semester, 80 students per year. There is potential for 24 Home Health Aide students.

6. How does the program address needs that are not met by similar programs?

We continue to focus on increasing enrollment to pre-pandemic numbers. For the CNA/Acute Care aide that was 90 students per year. This includes 30 students at the Santa Maria campus and 15 at the Lompoc campus each semester. Facilities in the area offer CNA programs, but our program offers the additional Acute Care Aide portion too. The EKG Monitor has been changed to on-line. None of the program's content is covered specifically in any other program.

7. Does the employment, completion, and success data of students indicate program effectiveness and vitality? Please, explain.

Yes. Students have many employment opportunities available to them in a variety of settings.

8. Have recommendations from the previous report been addressed?

The recommendation for an increase in CEU offerings continues to be addressed. We will be working on getting the Restorative Aide approved for CEUs. There has also been an added Workforce Workshop that assists new grads in getting into the workforce.

Validation for Program Planning Process:

9. Who have you identified to validate your findings? (Could include Guided Pathway Success Teams, Advisory Committee Members, related faculty, industry partners or higher education partners)

The CNA program continues to partner with the LVN/RN programs to hold an annual community-based advisory meeting. Advisory members include representatives from local agencies who have cause to hire our graduates. We receive feedback from the Directors of Nursing and the Directors of Staff Development working directly with our students. Students are well prepared and comfortable working with the new innovative technologies now being seen in the field. Staff feedback from the recent clinical rotation at Marian Regional Medical Center was extremely positive.

10. Are there specific recommendations regarding the core topic responses from the validation team?

As a CTE program we have redirected our focus toward classes that can be offered to the community as noncredit. In general, these classes are shorter and have a specific focus toward one area of health care. For example, the Restorative Aide (RA) class builds upon skills that assist a patient to maintain or regain their physical well-being. The Personal Care Aide provides care in a person's home. This class does not require State certification and may allow the student to open their own business. As community demands arise, additional noncredit classes should be considered.

Area of Focus Discussion Template

ACADEMIC SERVICES AND SUPPORT

Academic Services and Support – assess and improve relationship with tutorial services, library, counseling, learning assistance program (LAP), etc. and evaluate co-curricular support courses.

Possible topics:

- Collaborate with student success team members to ensure institutional barriers are mitigated.
- Review and summarize student support options.
- Implement student surveys and evaluate results.
- Assess co-curricular support programs and services.

1. What data were analyzed and what were the main conclusions?
 - A. Students are required to complete several prerequisites to apply for the LVN program. The C.N.A. program is one of those prerequisites. Survey data shows students take the C.N.A. program with the intent on continuing on to the LVN and RN programs. The C.N.A. program instructors have concluded to ensure student success, counselors needed to be scheduled to speak with students early in the semester.
 - B. Students are required to take English 101 as a prerequisite for the C.N.A. program. Survey data supports the need for this class. The C.N.A. is generally the first medical program students take and students are learning new medical terms. To ensure success, extra resources such as MindTap need to be offered. The C.N.A. program requires a research paper to be completed. To ensure student success, a librarian is needed to be scheduled to speak to students.

2. Based on the data analysis and looking through a lens of equity, what do you perceive as *challenges* with student success or access in your area of focus?
 - A. Students are challenged with completing prerequisites that may be challenging to get in to.
 - B. Students may have taken English 101 years before taking the C.N.A. program. Research papers and other projects may be challenging for students.

3. What are your plans for change or *innovation*?
 - A. A counselor is scheduled to speak with students early in the semester. The department clerk speaks with students and offers a Q & A regarding prerequisites for nursing programs. Students are made aware of priority registration. Students are informed about science re-takes and other important information to ensure student success.
 - B. A librarian is scheduled to speak to students and share college resources available. Other resources such as the writing center are also provided.

4. How will you *measure* the results of your plans to determine if they are successful? Data is collected through student surveys. Attrition rates are monitored. Rates of students that complete the AHC C.N.A. program and go on to the VN/RN programs are monitored. Students are assessed early in the semester for early alerts, LAP resources, or need for extra office hours. Grades and need for retesting.

Validation for Program Planning Process: If you have chosen to do the Validation this year, please explain your process and the findings.

1. Who have you identified to validate your findings? (Could include Guided Pathway Success Teams, Advisory Committee Members, related faculty, industry partners or higher education partners)
 - A. Advisory Committee Members.
2. Are there specific recommendations regarding the core topic responses from the validation team?

No

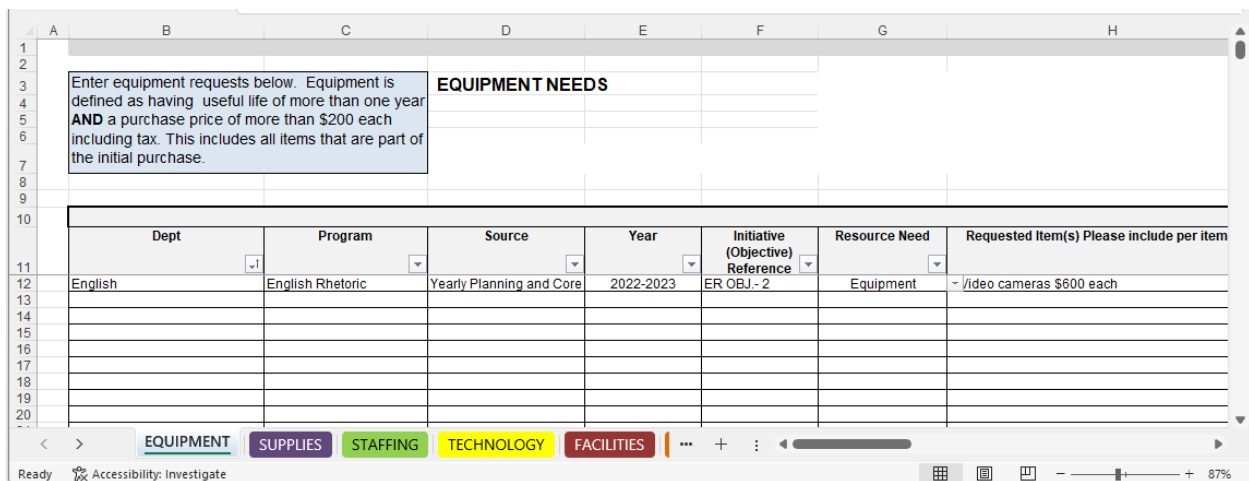
Based on the narratives for the prompts above, what are some program planning initiatives (objectives) and resources needed for the upcoming years? Use the tables below to fill in **NEW** planning initiatives. ***This section is only used if there are new planning initiatives that pertain to the Core Topic only.***

Sample:

New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number:	<i>ER Obj-2 Video Speeches for Student Learning and enhancement</i>

Planning years:	<i>(The academic years this will take to complete)</i> 2021-22 to 2024-25
Description:	
<i>(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)</i>	
The success levels of our courses have indicated that students need to be able to review their own speeches. Videotaping the student's speech provides a very constructive approach to review and improve their oratory skills.	
What college plans are associated with this Objective? (Please select from the list below):	
<input type="checkbox"/> Ed Master Plan	<input type="checkbox"/> Student Equity Plan
<input type="checkbox"/> Guided Pathways	<input type="checkbox"/> AB 705
<input type="checkbox"/> Technology Plan	<input checked="" type="checkbox"/> Facilities Plan
<input type="checkbox"/> Strong Workforce	<input type="checkbox"/> Equal Employment Opp.
<input type="checkbox"/> Title V	

Resource Requests: Please use the Resource Request Excel template located on the Program Review web page to enter resource requests for equipment, supplies, staffing, facilities, and misc. resources needed. Send completed excel document along with completed program view core topic for signature.



New Program Planning Initiative (Objective) – Core Topic Only	
Title (including number):	
Planning years:	<i>(The academic years this will take to complete)</i>

Description:

(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)

What college plans are associated with this Objective? (Please select from the list below):

- Ed Master Plan Student Equity Plan Guided Pathways AB 705/1705
- Technology Plan Facilities Plan Strong Workforce Equal Employment Opp.
- Title V

New Program Planning Initiative (Objective) – Core Topic Only

Title (including number):

Planning years: *(The academic years this will take to complete)*

Description:

(A more detailed version of initiative. Please include a description of the initiative, why it is needed, who will be responsible, and actions that need to happen, so it is completed.)

What college plans are associated with this Objective? (Please select from the list below):

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Program Review Signature Page:

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Joann Bellrose (Jun 7, 2024 12:24 PDT)

Program Review Lead

Jun 7, 2024
Date

Thomas Lamica
Thomas Lamica (Jun 10, 2024 09:48 PDT)

Program Dean

Jun 10, 2024
Date



Vice President, Academic Affairs

Jun 10, 2024
Date


CNA Program Review_2023-24

Final Audit Report

2024-06-10


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