

**ACTION ITEM**

To:	Board of Trustees	Date:	
From:	Superintendent/President	September 13, 2016	
Subject:	Memorandum of Understanding Between District, Faculty Association, Academic Senate, and Academic Policy and Planning Committee	Item Number:	13.H.
Strategic Goal:	Goal G1: To sustain a college-wide culture that values qualitative and quantitative data in the decision making process.	Enclosures:	Page 1 of 3

BACKGROUND

In 2014 and again in 2015, The Faculty Association and the Allan Hancock Community College District agreed to a one-year Memorandum of Understanding to provide Academic Policy and Planning (AP&P) committee members with an increased workweek (from 37 hours per week to 40 hours per week) to accomplish their duties, and the AP&P Chair with additional reassigned time (from .33 to .60 of a full-time load) to accomplish the Chair's duties. That MOU required that AP&P submit an assessment report of the workload of AP&P. AP&P submitted the assessment report on May 19, 2016. The attached MOU represents an agreement reached to revise collective bargaining agreement Article 18 in concert with the findings of the report.

A signed copy of the attached MOU will be presented to the Board prior to approval.

FISCAL IMPACT

The savings to the unrestricted general fund is approximately \$15,108 for the 2016-2017 fiscal year and will be included in the 2016-2017 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees ratify the Memorandum of Understanding between the Allan Hancock College Faculty Association "FA", the Allan Hancock College Academic Senate "AS", and the Allan Hancock Joint Community College District "District" through the 2016-17 academic year until agreement is reached on change to Article 18 in successor agreement negotiations, effective fall semester 2016, as presented pending Faculty Association ratification.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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MEMORANDUM OF UNDERSTANDING
between
Allan Hancock Joint Community College District
and
Faculty Association of Allan Hancock College
and
Academic Senate

The parties to this Memorandum of Understanding are the Allan Hancock Joint Community College District ("the District"), and the Faculty Association of Allan Hancock College ("FA") and Academic Senate ("AS").

WHEREAS on May 19, 2016 the FA and AP&P presented the assessment report listed in the original MOU titled "Memorandum of Understanding Full-time Faculty 40-Hour Workweek" to the District; and

WHEREAS the change to the Academic Policy and Planning (AP&P) Technical Review Committee includes correct completion of CurricUNET screens and the inclusion of required documentation as well as working with faculty members to perfect their proposals before submitting the proposal into the review process; and

WHEREAS the change to the AP&P Chair's responsibilities will have the added responsibilities for developing policy and procedure proposals to be reviewed at AP&P; and

WHEREAS the change to the AP&P Vice-Chair responsibilities will be chairing the Technical Review Committee, assigning proposals to team members, reviewing perfected proposals, forwarding proposals through the CurricUNET process, and facilitating Technical Review Committee meetings; and

Whereas AP&P will meet every other Thursday (6-7 times per semester) and the Technical Review Committee will meet on the alternate Thursdays;

NOW, THEREFORE, in consideration of the mutual promises, conditions, and representations contained herein, the parties agree as follows:

The following positions will receive reassigned time or a 40 hour week as indicated:

AP&P Chair	0.80 Reassigned Time (0.20 for Technical Review Committee)
AP&P Vice-Chair	0.20 Reassigned Time
Articulation Officer	40 hour workweek
One AP&P Faculty Member	40 hour workweek
One AP&P Faculty Member	40 hour workweek
One AP&P Faculty Member	40 hour workweek

In addition, each of the twelve (12) Academic Senate members not serving on the Technical Review Committee will receive a sixteen hundred dollar (\$1,600.00) annual stipend.

This Memorandum of Understanding shall be effective fall 2016 through the end of spring 2017 or until agreement is reached on change to Article 18 in successor agreement negotiations.

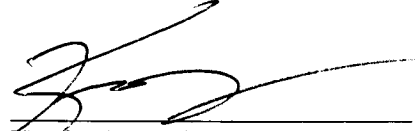
For Faculty Association of
Allan Hancock College



Roger Hall
President

9/9/16
Date

For the District



Kevin G. Walthers
Superintendent/President

9/6/16
Date

For the Academic Senate



Marla Allegre
President

9/6/16
Date