

MEMORANDUM OF UNDERSTANDING
between
Allan Hancock Joint Community College District and
The Faculty Association of Allan Hancock College

Instructional Distance Education Load and Remote Counseling Services

WHEREAS the District recognizes the value of its fulltime faculty engaging with students face-to-face in the classroom experience;

WHEREAS the District has a responsibility to maximize student access to counseling appointments and services, as well as ensure counseling appointments are filled.

WHEREAS the Faculty Association has an interest in creating processes that support equity for its faculty to access distance learning teaching opportunities;

WHEREAS the Faculty Association values equal working conditions for all its faculty serving students in remote modalities.

THEREFORE, let it be resolved that, during the fall and spring terms, beginning spring 2025:

Distance education instructional load including overload shall be limited to 50% of total instructional load, excluding any Reassigned Time factor. In cases where 50% cannot be reached, this DE limitation shall be rounded up to 60%. Exceptions may be approved by the VPAA.

All counseling service hour schedules are designated as hybrid modality to include the following two options: in-person and zoom appointment types. In cases where special accommodations are needed for a student, phone appointments may be utilized. Counseling faculty may opt out of hybrid modality and complete all their service hours in-person. In this circumstance, students will only select from in-person modality when selecting counseling services scheduled for this faculty member. Hybrid schedules are performed onsite except for 3 hours per week, when counseling faculty may set their scheduled service hours as remotely performed. The selection of these 3 hours shall be in consultation with the department chair or assigned area administrator, approved based on seniority, set at the same time over the course of the term, and may be scheduled consecutively on the same day.

The District and the Faculty Association shall meet and confer to evaluate outcomes related to this MOU in the fall 2026 term.

This agreement shall be in effect August 15, 2024, until May 26, 2027, or until incorporated into the Collective Bargaining Agreement upon mutual agreement.

For the Faculty Association


For the District

Roger Hall
Roger Hall (Jun 21, 2024 08:20 CDT)

Roger Hall
President

Jun 21, 2024

Date


Kevin Walthers (Jun 21, 2024 09:26 PDT)

Kevin G. Walthers
Superintendent/President

Jun 21, 2024

Date










MOU on DE limits June 2024

Final Audit Report

2024-06-21

Created:	2024-06-20
By:	Christy Lopez (clopez@hancockcollege.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfmv3_PXBoKuJET2gNdpJcJm5Q9-5layL

"MOU on DE limits June 2024" History

-  Document created by Christy Lopez (clopez@hancockcollege.edu)
2024-06-20 - 3:33:43 PM GMT- IP address: 209.129.94.61
-  Document emailed to rhall@hancockcollege.edu for signature
2024-06-20 - 3:34:47 PM GMT
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2024-06-21 - 1:19:44 PM GMT- IP address: 104.47.55.126
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2024-06-21 - 1:20:56 PM GMT- IP address: 173.166.215.78
-  Document e-signed by Roger Hall (rhall@hancockcollege.edu)
Signature Date: 2024-06-21 - 1:20:58 PM GMT - Time Source: server- IP address: 173.166.215.78
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2024-06-21 - 1:21:00 PM GMT
-  Email viewed by Kevin Walthers (kevin.walthers@hancockcollege.edu)
2024-06-21 - 4:25:40 PM GMT- IP address: 104.47.70.126
-  Document e-signed by Kevin Walthers (kevin.walthers@hancockcollege.edu)
Signature Date: 2024-06-21 - 4:26:25 PM GMT - Time Source: server- IP address: 73.162.84.93
-  Agreement completed.
2024-06-21 - 4:26:25 PM GMT