



**A Meeting of the Executive Committee
January 11, 2017 ❖ 4 P.M.**

Allan Hancock College -Building B 102 (Captain's Room)
800 South College Drive, Santa Maria, California 93454

AGENDA

	Page
1. Call to Order	
2. Roll Call	
3. Public Comment <i>Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the executive director. It is suggested that speakers limit themselves to 5 minutes.</i>	
4. Approval of Agenda for January 11, 2017 (ACTION)	
5. Approval of Minutes for October 17, 2016, Meeting (ACTION)	1-4
6. Executive Committee Member-at-Large Appointments for 2017	5
7. College Trustee Appointments for 2017	6
8. Finance Committee Report	
8.A. Review and Approval of Financial Statements and Revised Operating Budget (ACTION)	7-36
8.B. U.S. Department of Education Endowment Challenge Grant Title III Update and Recommendation (ACTION)	37-38
8.C. Request to Change Date of Endowment Value Date (ACTION)	39
8.D. PCPA Request to Realign Proceeds of Marian Hancock Trust Funds (ACTION)	40
8.E. Review 2016-17 Endowment Funding for Scholarships & Program Funds (ACTION)	41-42
8.F. New Mileage Travel Requirement (ACTION)	43
9. Committee Business	
9.A. Corporate Resolution No. 2017-01 Authorization of Savings, Checking, and Investment Account Signatures (ACTION)	44-45
9.B. Bylaw Amendment Updates to Article VI (Meetings) and Article VIII (Committees) (ACTION)	46-47
9.C. Director Resignations, End of Terms, and New Directors (ACTION)	48-49
9.D. Committee Fiscal Year Focus & Priorities for 2016-2017 (ACTION)	50-53

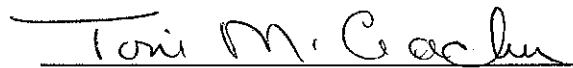
**Allan Hancock College Foundation
A Meeting of the Executive Committee
January 11, 2017 ❖ 5 P.M.**

Allan Hancock College -Building B 102 (Captain's Room)
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| 9.E. Discussion and Agenda Review for the January 26, 2017,
Quarterly Board Meeting (ACTION) | 54-57 |
| 10. Committee Member News | |
| 11. Superintendent/President News | |
| 12. College Trustee News | |
| 13. Executive Committee Meeting - The next meeting of the Executive Committee is
Wednesday, April 5, 2017 | |
| 14. Adjournment of Executive Committee Meeting (ACTION) | |

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Toni McCracken
Scholarship Program Coordinator
Allan Hancock College Foundation

Executive Committee Members

Valerie Moya, President
Bob Lotwala, Vice President
Georgia L. Schragger, Secretary
Guy R. Walker, Treasurer
Bob Manning, Member-at-Large
Lee-Volker Cox
Jeffrey Hall, Trustee, Allan Hancock College
Dr. Kevin G. Walthers, Superintendent/President, Allan Hancock College
Susan Houghton, Executive Director, College Advancement, Allan Hancock College

**ALLAN HANCOCK COLLEGE FOUNDATION
EXECUTIVE COMMITTEE MEETING
Minutes of October 17, 2016**

A regular meeting of the Executive Committee was held on Monday, October 17, 2016, at 5:01 p.m. at Allan Hancock College, building B, Ste. 102, 800 South College Drive, Santa Maria, California.

Call to Order

The Executive Committee meeting was called to order at 5:01 p.m. by Foundation Board President, Ms. Valerie Moya.

Roll Call

Present: Bob Lotwala, Valerie Moya, Ken Ostini, Georgia Schrage, Guy Walker, and Dr. Kevin G. Walthers

Absent: Dr. Terry Dworaczyk, Bob Manning, Trustee Greg Pensa

College Staff: Susan Houghton

Advancement Staff Present: Toni McCracken, Natalie Rucobo, Terri Lee Coleman

Public Comment

There were no requests from the public to address this committee meeting.

Approval of Agenda

Ms. Moya asked committee members to review the agenda for today's meeting and called for a motion to approve.

MOTION: On a motion by Director Lotwala, seconded by Director Walker, the agenda was approved on a roll call vote as follows:

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schrage, G. Walker, K. Walthers

Noes: None

Abstentions: None

Approval of Minutes – July 13, 2016

Ms. Moya asked members to review the minutes of the July 13, 2016, regular meeting and called for a motion to approve.

Motion: On a motion by Director Ostini, seconded by Director Lotwala, the minutes of the July 13, 2016, regular meeting were approved as submitted.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schrage, G. Walker, K. Walthers

Noes: None

Abstentions: None

Introduction of Visitors and Staff

Ms. Houghton introduced Natalie Rucobo, Advancement Specialist, and Terri Lee Coleman, Advancement Specialist. Mrs. Rucobo is working with the AIM fund as part of the Title V grant along with other stewardship projects including the President's Circle. Ms. Coleman, is working with the Ag Assessment grant, and other foundation stewardship projects as well.

Review of Financial Statements:

Director Walker reviewed the financial statements as submitted to the committee. He noted in reviewing the Summary of Portfolio Allocation that the \$250,000 gift from the Hansen estate was included in the 7/31/2016 balance.

Motion: On a motion by Director Ostini, seconded by Director Schragger, the financial reports were approved as submitted.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schragger, G. Walker, K. Walthers
Noes: None
Abstentions: None

Director Walker reported on the Finance Committee meeting of September 22, 2016:
--Keli Seyfert, Auxiliary Accounting Supervisor, joined the Finance Committee and will be attending meeting to report on foundation financial statements.
--The committee will continue to review the number of money managers and financial advisors for foundation investments to possibly streamline.

Investment Policy Statement Review

Director Walker reported that the Finance Committee reviewed and approved the *Allan Hancock College Foundation Investment Policy Statement*, which is annual requirement of the committee. However, he noted that as the new committee structure is updated this policy will be reviewed again to bring it more in line with foundation investment strategies. In addition, the document needs to be updated changing the "Investment Committee" to the "Finance Committee." Staff will note and include the bylaw amendment change of July 23, 2015, by the full board from "Investment" to "Finance" with the agenda packet for the November 2, 2016, quarterly meeting.

Endowment Funding 2016-17

Director Walker reported that the Finance Committee approved the proposed endowment funding for 2016-17. The staff recommendation was to fund the regular endowments for \$144,492; fund the Title III endowments for \$61,550; fund the quasi-endowments for \$84,400; and fund the STEM Federal Grant endowment for \$3,758 for a total of \$294,200.

Motion: On a motion by Director Lotwala, seconded by Director Schragger, the endowment funding for 2016-17 was approved as submitted.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schragger, G. Walker, K. Walthers
Noes: None
Abstentions: None

Overview of Foundation Accounts

Ms. Houghton reviewed the process for depositing contributions to the foundation.

Contribution Pathway – Currently, there are four options to deposit a gift to the foundation. A contribution may be cash, checks, credit cards, or automatic bank withdrawals. The concern is that there is no policy in place for the deposit of foundation gifts, and relying on staff to make those decisions.

Endowment Pathway - There are currently five different endowment pools. Three of the endowment pools are presently receiving deposits. Two of the pools – Florence Young Quasi-Endowment and the Patricia J. Boyd Endowment – do not receive gifts. There is concern that there may be too many money managers making it difficult to manage foundation investments.

An overall summary will be shared with the board at the November 2 quarterly meeting. It was suggested that the Finance Committee might have as a standard quarterly agenda item to review all major gifts and identify where the funds should be placed.

Strategic Off-Site Retreat and Quarterly Board Meeting

The off-site retreat and quarterly board meeting is Wednesday, November 2, 2016, at the Radisson Hotel in Santa Maria. The timeline for the day will include the retreat from 8 a.m. to 12 noon that includes continental breakfast, followed by lunch, with the quarterly meeting scheduled from 1-2 p.m. Ms. Houghton reviewed the proposed agenda for both the retreat and quarterly meeting.

40th Anniversary of the Allan Hancock College Foundation

Ms. Houghton shared that the foundation is turning 40 in 2017, and the planning has started on branding and setting the stage for the college's 100th anniversary celebration in 2020. The Office of Public Affairs/Publications and Campus Graphics are creating a new logo to include "40". The foundation will explore a spring or summer event to promote the anniversary celebration.

Committee Fiscal Year Focus & Priorities for 2016/17

A proposed new committee structure was reviewed that includes the two-year goals outlined by President Moya last July. Ms. Houghton stated that staff have been assigned to help each committee. In addition, staff is recommending the foundation bylaws be amended to remove the Scholarship Committee and Nominating Committee as standing committees. Those amendments along with other proposed bylaw updates will be discussed at the January Executive Committee meeting. It's important that all directors participate and serve on one committee that will meet quarterly and report to the Executive Committee.

Motion: On a motion by Director Walker, seconded by Director Lotwala, the committee fiscal year focus and priorities for 2016-2017 was approved as submitted.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schrage, G. Walker, K. Walthers
Noes: None
Abstentions: None

Meeting Calendar

Annual Organizational Meeting: Ms. Houghton reported that staff are recommending that the annual organization meeting for the foundation be moved from the second Thursday in February (as prescribed in the bylaws) to the fourth Thursday of July, which is July 27, 2017. This bylaw amendment change will also be included in the overall amendment changes discussed by the Executive Committee in January.

Staff also recommended changing the start time for Executive Committee meetings from 5 pm to 4 p.m. effective with the January 11, 2017, meeting. Staff will send out email notifications to committee members and also update Outlook calendar dates.

Motion: On a motion by Director Ostini, seconded by Director Walker, the annual organizational meeting was moved from the second Thursday of February to the fourth Thursday in July, which is July 27, 2017.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schrage, G. Walker, K. Walthers
Noes: None
Abstentions: None

Directors' Holiday Party or 2017 Kick-Off Party: Following discussion the committee agreed to hold an early spring event, possibly kicking off the foundation's 40th anniversary, in lieu of a holiday party.

Bond Measure I Citizens' Oversight Committee

Ms. Houghton shared that Director Bob Manning completed his initial two-year term, and that the college is taking applications for interested community members to fill the position.

Foundation "We've Moved" Postcard

Staff reported that postcards were mailed to more than 450 foundation donors and friends announcing the relocation of the foundation from building R to the Administration building B.

Committee Reports

Nominations: Director Ostini reported that the Nominations Committee approved the nominations of the following for an initial one-year appointment as a director on the Allan Hancock College Foundation. The nominees include Rebecca Alarcio, Frank Campo, Glenn Owen, and Rick Velasco.

Motion: On a motion by Director Ostini, seconded by Director Walker, the nomination of Rebecca Alarcio, Frank Campo, Glenn Owen, and Rick Velasco were approved for an initial one-year appointment as a director on the Allan Hancock College Foundation.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schrage, G. Walker, K. Walthers
Noes: None
Abstentions: None

President's Circle: Staff Natalie Rucobo reported on the *Fall Gathering* event for Wednesday, October 19, 2016, from 5:30 to 7:30 pm at Cottonwood Canyon Winery. The event is a special reception for community leaders celebrating the start of the 2016-2017 academic year. Ms. Rucobo shared that Field to Table will provide catering and that the caves will be open for guests to view and enjoy a glass of wine. Background music will be provided Dr. George Railey, a college administrator, playing the saxophone. There are more than 100 guests expected for the event.

Executive Committee News

President Moya noted that she liked the weekly email from the college with announcements and information, which makes it easier to be an ambassador for the college when out in the community.

Superintendent/President's News

Dr. Walthers reported the college received great accreditation accolades thanks to so many staff, faculty and administrators who worked on the final report for more than two years.

Executive Director, College Advancement Report

Ms. Houghton shared that the college is exploring the idea of a California Promise Campaign for Allan Hancock College students. There are currently more than 20 California community colleges offering this type of promise scholarship.

Next Meeting

The next meeting of the Executive Committee will be Wednesday, January 11, 2016, starting at 4 p.m. in the Captain's Room (building B) on the Santa Maria campus.

Adjournment

With no further business to bring before the committees, the meeting was adjourned at 6:30 p.m.

Motion: On a motion by Director Ostini and seconded by Director Lotwala the meeting was adjourned at 6:30 p.m.

Ayes: B. Lotwala, V. Moya, K. Ostini, G. Schrage, G. Walker, K. Walthers
Noes: None
Abstentions: None

To: Executive Committee	INFORMATION
From: Valerie Moya Foundation Board President	January 11, 2017
Subject: Executive Committee Member-at-Large Appointments	

BACKGROUND

The Executive Committee *Member-at-Large* appointments for 2017 are Bob Manning and Dr. Lee-Volker Cox.

To: Executive Committee	INFORMATION
From: Susan Houghton Executive Director, College Advancement	January 11, 2017
Subject: College Trustee Appointments for 2017	

BACKGROUND

The Allan Hancock College Board of Trustees at its December 2016 annual organizational meeting appointed Trustee Jeffery Hall (primary) and Hilda Zacarías (alternate) to the foundation board as trustee representatives for 2017.

To: Executive Committee	ACTION
From: Guy Walker Chair, Finance Committee	January 11, 2017
Subject: Review and Approval of Financial Statements	

BACKGROUND

A review of the Allan Hancock College Foundation financial statements.

--General Operations Budget – 12/31/2016	page 8
--Check Registers – 8/31/2016, 9/30/2016, 10/31/2016	pages 8-31
--Contributions Report – 12/31/2016	page 32
--President's Circle Budget, Expense & Revenue Report – 11/30/2016	page 33
--Statement of Operations – 11/30/2016	page 34
--Balance Sheet – 11/30/2016	page 35
--Summary of Portfolio Allocation – 11/30/2016	page 36

FISCAL IMPACT

None

RECOMMENDATION

The Finance Committee approved the financial reports as submitted. Staff recommends approval of the financial statements as submitted to the Executive Committee.

ALLAN HANCOCK COLLEGE FOUNDATION
General Operations Budget
July 1, 2016 - June 30, 2017

As of 12/31/2016

50%

	2016-17 Approved Budget	2016-17 Revised Budget	2016-17 Actual Rev & Exp	2016-17 Percentage Budget
REVENUE				
General Operations - Unrestricted Contributions	20,100	20,100	257,642	1282%
General Operations - Interest	20,000	20,000	8,859	44%
* Administration Fee - 1.5%	90,000	90,000	30,488	34%
President's Circle Campaign	10,500	10,500	10,500	100%
Consulting Group Advisor - Unrealized Gain/Loss	30,000	30,000	6,001	20%
Marian Hancock Trust	24,750	24,750	24,750	100%
F. Young Endowment Proceeds	75,000	75,000	75,000	100%
District Title 5 Support - Advancement Specialist	55,975	55,975	25,400	45%
Madson Endowment Proceeds	5,500	5,500	2,980	54%
TOTAL GENERAL OPERATIONS REVENUE	331,825	331,825	441,620	133%
EXPENSES				
Executive Director	50,000			
Staff Salaries	190,265	156,123	75,793	49%
** Administrative Assistant - Position vacant		34,142	1,623	5%
Professional Expert			1,367	
Student Worker			310	
Staff Health/Welfare Benefits	15,200	11,400	5,700	50%
** Staff Health/Welfare Benefits (Admin. Asst. - Position vacant)		3,800		0%
Staff Payroll Taxes/Insurance	22,069	17,886	7,425	42%
** Staff Health/Welfare Benefits (Admin. Asst. - Position vacant)		3,682	124	3%
Staff Payroll Taxes/Insurance - Professional Expert		500	127	25%
Sub Total Staff Salaries & Benefits	277,534	227,534	92,219	41%
Public Relations/Stewardship	500	10,000	3,364	34%
Operational Supplies	5,000	5,000	3,385	68%
Printing	6,600	1,600	619	39%
Food Supplies	5,000	5,000	3,080	62%
Consultants, Service Contracts	3,500	3,500	4,143	118%
Conference	3,000	3,000	3,862	129%
Local Travel Expense & Training	1,500	2,500	1,733	69%
Dues and Memberships	1,750	1,750	2,484	142%
Licenses, Permits, Filing Fees	225	225		0%
Telephone	700	700	387	55%
Events/Facility Rental - 40th Celebration		20,000	6,572	33%
Agreements (Scholarship Program)	9,000	9,000		0%
Equipment Leases & Agreements	500	500		0%
Postage and Courier Services	3,000	3,000	449	15%
Community Support/Advertising	1,000	10,500	9,370	89%
Bank Service Charges & Brokerage Fees	4,500	4,500	1,709	38%
Equipment & Computer Software	1,000	1,000		0%
Scholarship Funding Shortfall	3,000	4,500		0%
Annual Scholarship Banquet	4,500	4,500		0%
Title III Shortfall Contingency		33,856		0%
TOTAL Sub Total Operating Expenses	54,275	124,630	41,156	76%
TOTAL GENERAL OPERATING EXPENSES	331,809		133,375	40%
Net Revenue/Expense	16		308,245	
Beginning Fund Balance, July 1, 2016	289,766		289,766	
CURRENT FUND BALANCE	289,782		598,011	-

* Does not include 11/30/16 & 12/31/16 - 1.5% Admin. Fee

** Vacant Administrative Asst. salary & benefits are being used for 50% of Professional Expert position and Student Worker.

Allan Hancock College Foundation

Check Register

Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
ALLAN HANCOCK COLLEGE	MARCLAD FOUNDATION	83122658 5850	20,671.51		
			<u>20,671.51</u>	FN	00018116
BUSINESS CARD	CONSTANT CONTACT FEE	83111300 4520	6.38		
	FOUNDATION BIRTHDAY CARDS	83111300 4520	228.36		
	MONTHLY FEE	83111300 5112	4.75		
			<u>239.49</u>	FN	00018117
Foodbank of Santa Barbara County	2016 Empty Bowls Sponsor	83122151 5880	1,000.00		
			<u>1,000.00</u>	FN	00018118
Frontier Communications	FDTN FAX JULY 2016	83111300 5540	58.80		
			<u>58.80</u>	FN	00018119
Leadership Santa Maria Valley	Advn Spec Prof Dev	83111300 5220	895.00		
			<u>895.00</u>	FN	00018120
Toll, Matthew Winston	All-Staff 8/19/16 food deposit	83122151 4710	1,000.00		
			<u>1,000.00</u>	FN	00018121
ALL AMERICAN SCREEN PRINTING	Wk of Discovery Tshirts	83123101 4520	869.03		
			<u>869.03</u>	FN	00018122
ALLAN HANCOCK COLLEGE	FUNDING LRC BOOKS	83122613 5850	11,000.00		
			<u>11,000.00</u>	FN	00018123
Coleman, Terri Lee	RMB FDTN BRD DIR V&E TOUR SPPL	83111300 4520	12.99		
			<u>12.99</u>	FN	00018124
FOLLETT HEG - AHC BOOKSTORE	CNA Txtbks-Rupe Fund	83132588 7570	8,256.77		
			<u>8,256.77</u>	FN	00018125
FOLLETT HEG - AHC BOOKSTORE	STEM Discovery Wk gift cards	83123101 7570	10,000.00		
			<u>10,000.00</u>	M RV FN	00018126
Allan Hancock College Boosters Inc	J White Meml Dinner	83111300 4710	500.00		
			<u>500.00</u>	FN	00018127
OFFICE DEPOT BUSINESS CREDIT	RVRS FIN CHRGR PRVS CYCL	83111300 4520	-0.19		
	RVRS FIN CHRGR	83111300 4520	-8.86		
	REVERSE LATE FEE	83111300 4520	-39.00		
	LATE FEE	83111300 4520	39.00		

Allan Hancock College Foundation

Check Register

Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	FINANCE CHARGE	83111300 4520	6.42		
	FY17 Open PO - Fdtn office spl	83111300 4520	46.39		
	FY17 Open PO - fdtn office	83111300 4520	75.76		
	FY17 Open PO - fdtn office	83111300 4520	83.79		
	FY17 Open PO - fdtn office	83111300 4520	3.12		
			206.43	FN	00018128
Railey Jr, George A	RMB ROTARY CLUB MEALS	83122150 4710	63.75		
	RMB ROTARY CLUB DUES	83122150 5310	17.25		
			81.00	M RV FN	00018129
TESTA CATERING	V&E wine reception Fdtn Brd	83111300 4710	138.78		
			138.78	FN	00018130
Toll, Matthew Winston	All staff day food balance	83122151 4710	3,550.00		
			3,550.00	FN	00018131
U S POSTAL SERVICE	PO BOX RENTAL FY17	83111300 5870	228.00		
			228.00	FN	00018132
AHC CAMPUS GRAPHICS	FY17 Scholarship Prog printing	83122939 4540	139.90		
	FY17 Scholarship Prog printing	83122939 4540	77.40		
			217.30	FN	00018133
ALLAN HANCOCK COLLEGE	CARE FOSTER YOUTH PROG EXP	83122150 5850	2,679.27		
	DOUGAN GRANT EXP TO 123115	83123275 5850	3,512.61		
	SB FOUNDATION DOUGAN GRANT	83123275 5850	13,805.45		
	WOOD CLAEYSSSENS GRANT EXP	83123276 5850	11,637.30		
	P.L.A.Y. 2016 FIREWORK SHOW	83122151 5880	1,000.00		
			32,634.63	FN	00018134
Association of Fundraising Professionals	AFP PROF MMBERSHIP DUES 16-17	83111300 5310	295.00		
			295.00	FN	00018135
BRANDMAN UNIVERSITY	Fall 2016 Sch-N. Moses	83132720 7580	1,875.00		
			1,875.00	FN	00018136
CAL STATE UNIVERSITY-LONG BEACH	Fall 2016 Sch-I. Trujillo	83132720 7580	1,875.00		
			1,875.00	FN	00018137
CAL STATE UNIVERSITY-LONG BEACH	Fall 2016 Sch - J. Jiles	83132762 7580	5,750.00		

Allan Hancock College Foundation
Check Register
Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			5,750.00	FN	00018138
Calif Luthern University	Fall 2016 Sch-V. Larocco	83133030 7580	1,500.00		
			1,500.00	FN	00018139
CALIF STATE UNIV FRESNO	Fall 2016 Sch - M. Gonzalez	83132561 7580	1,000.00		
			1,000.00	FN	00018140
CALIF STATE UNIV FULLERTON	Fall 2016 Sch-B. Bolusan	83132943 7580	1,325.00		
			1,325.00	FN	00018141
CALIF STATE UNIV SACRAMENTO	Fall 2016 Sch-I. Martinez	83132371 7580	1,000.00		
			1,000.00	FN	00018142
CALIF STATE UNIVERSITY CHICO	Fall 2016 Sch-M.Ross	83132020 7580	1,000.00		
			1,000.00	FN	00018143
Coleman, Terri Lee	RMB PAINT SPPLS	83122550 4520	27.65		
			27.65	FN	00018144
Council for Advancement & Support of Education	CASE CONFERENCE 10/5-7/2016	83111300 5210	1,450.00		
			1,450.00	FN	00018145
Dal Porto, Judith L	RMB ORFALEA DEDICATION SPPLS	83122151 4520	78.75		
			78.75	FN	00018146
Enriquez, Angelica G	RMB WK OF DISCOVERY SPPLS	83123101 4520	33.34		
	RMB WK OF DISCOVERY FD SPPLS	83123101 4710	395.00		
			428.34	FN	00018147
Frontier Communications	FY17 Fdtn Fax	83111300 5540	53.79		
			53.79	FN	00018148
Guerrero, Emmanuel E	RMB WK OF DISCOVERY FD SPPLS	83123101 4710	481.03		
			481.03	FN	00018149
Johnson, Kathleen	RMB DNTL ASST SPPLS	83122510 4520	14.56		
			14.56	FN	00018150
Laguna College of Art & Design	Fall 2016 Sch-K. Dantone	83132321 7580	1,000.00		
			1,000.00	FN	00018151
McPherson College	Fall 2016 Sch-J. Salazar	83132943 7580	1,325.00		

Allan Hancock College Foundation

Check Register

Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			1,325.00	FN	00018152
Nourse, Robert Sinclair	RMB ORFALEA SIGN SPPLS	83122151 4520	115.43		
			115.43	FN	00018153
Rivera, Gordon A	RMB ORFALEA SIGN SPPLS	83122151 4520	43.67		
			43.67	FN	00018154
Santa Maria Valley YMCA	2016 Annual Campaign	83122151 5880	1,000.00		
			1,000.00	FN	00018155
The Rotary Club of Santa Maria	FY17 Rotary meals July 16	83122150 4710	28.50		
	FY17 Rotary Dues July 16	83122150 5310	8.00		
			36.50	FN	00018156
UNIVERSITY OF CALIF DAVIS	Fall 2016 Sch-K. Bruce	83132020 7580	500.00		
			500.00	FN	00018157
UNIVERSITY OF CALIF DAVIS	Fall 2016 Sch- C. Kiniry	83132931 7580	2,850.00		
			2,850.00	FN	00018158
UNIVERSITY OF CALIF LOS ANGELES	Fall 2016 Sch-S. Sanchez	83132315 7580	4,000.00		
			4,000.00	FN	00018159
Utah State University	Fall 2016 Sch-A. Tran	83132939 7580	1,500.00		
			1,500.00	FN	00018160
West Covina Nurseries	LVC Landscaping	83122775 4520	1,827.50		
			1,827.50	FN	00018161
AHC CAMPUS GRAPHICS	FY17 Fdmn Open PO	83111300 4540	90.82		
			90.82	FN	00018162
ALLAN HANCOCK COLLEGE	HENRY MAYO NEWHALL FDTN	83122112 5850	1,271.90		
	BIOLOGY LAB ASSISTANT BALANCE	83122150 5850	8,648.26		
	MANAGEMENT PROFESSIONAL DEV	83122151 5850	12,000.00		
	WELLS FARGO BANK VETERANS	83122670 5850	1,877.88		
	LVC BEAUTIFICATION	83122775 5850	152.54		
	FRI NIGHT SCIENCE SPPLS & EQ	83123102 5850	8,856.35		
	SURFACE PRO EXEC DIR	83123230 5850	1,461.49		
	SB FDTN DOUGAN GRANT	83123275 5850	9,909.94		
	WOOD CLAEYSSENS FACILITY	83123276 5850	19,735.37		
	WOOD CLAEYSSENS PRIORTIY	83123276 5850	15,048.49		

Allan Hancock College Foundation

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	WOODS CLAEYSSSEN EVOC TRAINING	83123276 5850	7,108.88		
	MUSIC DEPT EXPENSES	83142271 5850	33,872.11		
	WOOD CLAEYSSSENS GRANT EXP	83123276 5850	765,759.49		
	RMB DIST SUPPORT	83122151 5880	3,500.00		
			<u>889,202.70</u>	FN	00018163
AMERICAN RIVER COLLEGE	Fall 2016 Sch-P. Stubblefield	83132265 7580	1,100.00		
			<u>1,100.00</u>	FN	00018164
AmericanStar Trailways	STEM field trip to VAFB	83123101 4640	997.00		
			<u>997.00</u>	FN	00018165
CAL STATE UNIVERSITY-LONG BEACH	Fall 2016 Sch-D. Hernandez	83132110 7580	1,000.00		
			<u>1,000.00</u>	FN	00018166
CALIF STATE UNIV FRESNO	Fall 2016 Sch-E. Esparza	83133326 7580	1,000.00		
			<u>1,000.00</u>	FN	00018167
CALIF STATE UNIV FULLERTON	Fall 2016 Sch-D Cardenas	83132110 7580	1,000.00		
			<u>1,000.00</u>	FN	00018168
CALIF STATE UNIV FULLERTON	Fall 2016 Sch-S. Palomera	83132621 7580	2,000.00		
	Fall 2016 Sch - S.Palomera	83133280 7580	1,500.00		
			<u>3,500.00</u>	FN	00018169
CALIF STATE UNIV FULLERTON	Fall 2016 Sch -R. Hernandez	83132265 7580	1,100.00		
			<u>1,100.00</u>	M RV FN	00018170
CALIF STATE UNIV NORTHRIDGE	Fall 2016 Sch- J. Villegas	83132932 7580	2,800.00		
	Fall 2016 Sch-J. Villegas	83132942 7580	1,950.00		
			<u>4,750.00</u>	FN	00018171
CALIF STATE UNIV-CHANNEL ISLANDS	Fall 2016 Sch-J. Lara	83132706 7580	1,000.00		
			<u>1,000.00</u>	FN	00018172
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - B. Kennedy	83132084 7580	1,000.00		
			<u>1,000.00</u>	FN	00018173
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - T. Gerrity	83133140 7580	2,250.00		
			<u>2,250.00</u>	FN	00018174

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
CALIFORNIA POLY UNIVERSITY	Fall 2017 Sch - G. Epp	83132939 7580	1,500.00		
			<u>1,500.00</u>	FN	00018175
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - H. Nguyen	83132918 7580	1,200.00		
			<u>1,200.00</u>	FN	00018176
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - Y. Balderas	83132674 7580	1,000.00		
			<u>1,000.00</u>	FN	00018177
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-I Gutierres	83132255 7580	3,000.00		
	Fall 2016 Sch-I Gutierres	83132975 7580	1,000.00		
			<u>4,000.00</u>	FN	00018178
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - A. Iles-Brunk	83132312 7580	3,000.00		
			<u>3,000.00</u>	FN	00018179
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-I. Garcia-Lopez	83133020 7580	1,000.00		
			<u>1,000.00</u>	FN	00018180
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - M. Grigg	83133289 7580	1,700.00		
			<u>1,700.00</u>	FN	00018181
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - S. Ceronio	83133154 7580	1,425.00		
			<u>1,425.00</u>	FN	00018182
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-S. Dickerson	83132020 7580	500.00		
			<u>500.00</u>	FN	00018183
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch - J. Hernandez	83133165 7580	600.00		
			<u>600.00</u>	FN	00018184
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch -D. Taber	83133288 7580	7,500.00		
			<u>7,500.00</u>	FN	00018185
Council for Advancement & Support of Education	Conf Reg: Houghton & Coleman	83111300 5210	1,450.00		
			<u>1,450.00</u>	FN	00018186
Allan Hancock College Boosters Inc	Upgrade Blue to Gold Support	83111300 4710	500.00		
	Upgrade Blue to Gold SUPPORT	83111300 4710	500.00		
			<u>1,000.00</u>	FN	00018187
Johnson, Kathleen	RMB DENTAL ASST SCANTRONS	83122510 4520	29.52		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			29.52	FN	00018188
Long Beach City College	Fall 2016 Sch- L. Molina	83132410 7580	500.00		
	Fall 2016 Sch - L. Molina	83133180 7580	850.00		
			<u>1,350.00</u>	FN	00018189
Marymount Calif. University	Spring 16 Sch-B. Pollard	83133290 7580	1,200.00		
			<u>1,200.00</u>	FN	00018190
PLAY Inc.	"In the Park" series SUPPORT	83122151 5880	1,000.00		
	"In the Park" series SUPPORT	83122151 5880	500.00		
			<u>1,500.00</u>	FN	00018191
UC SANTA BARBARA	Fall 2016 Sch - J. Meyer	83132020 7580	500.00		
			<u>500.00</u>	FN	00018192
UC SANTA BARBARA	Fall 2016 Sch - M. Gomez	83132020 7580	500.00		
	Fall 2016 Sch - M. Gomez	83132794 7580	500.00		
			<u>1,000.00</u>	FN	00018193
UC SANTA BARBARA	Fall 2016 Sch - O. Samaan	83132413 7580	2,500.00		
			<u>2,500.00</u>	FN	00018194
UC SANTA BARBARA	Fall 2016 Sch - A. Calbillo	83132589 7580	1,500.00		
			<u>1,500.00</u>	FN	00018195
UC SANTA BARBARA	Fall 2016 Sch - R. Waldon	83132935 7580	3,000.00		
			<u>3,000.00</u>	FN	00018196
UC SANTA BARBARA	Fall 2016 Sch - P. Sierra	83132266 7580	1,500.00		
			<u>1,500.00</u>	FN	00018197
Underwood, Kelly D	RMB LDRSHP ACDMY EXP	83122151 4710	317.38		
			<u>317.38</u>	FN	00018198
UNIVERSITY OF CALIF BERKELEY	Fall 2016-G. Nava	83132590 7580	5,000.00		
	Fall 2016 Sch-G. Nava	83132878 7580	1,000.00		
			<u>6,000.00</u>	FN	00018199
UNIVERSITY OF CALIF BERKELEY	Fall 2016 - C. Yap	83132304 7580	500.00		
			<u>500.00</u>	FN	00018200

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			Total Amount:		
			1,078,674.37		
			Reversals:		
			10,000.00		
			Grand Total:		
			1,068,674.37		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Allan Hancock College Boosters Inc	Gold&BlueSponsor	83122151 5880	2,500.00		
			2,500.00	FN	00018201
Arizona Christian University	Fall 2016 Sch-Willkomm, M.	83133167 7580	500.00		
			500.00	FN	00018202
BUSINESS CARD	Fdtn team luncheon	83111300 4710	82.53		
	Staff moving day lunch	83111300 4710	63.42		
	Mtg w/ASBG Fdtn Bd rep	83111300 4710	4.60		
	Meet w/ASBG fdtn bd rep	83111300 4710	1.75		
	Constant Contact	83111300 5112	4.75		
	SurveyMonkey plan	83111300 5310	204.00		
	SurveyMonkey-additional users	83111300 5310	900.00		
	J White Dinner table	83111300 5310	500.00		
	CoastHill Presquile event	83111300 5310	300.00		
			2,061.05	FN	00018203
CALIF POLY UNIVERSITY POMONA	Fall 2016 Sch-X. Castro	83132942 7580	1,950.00		
	Fall 2016 Sch-X. Castro	83132949 7580	1,000.00		
			2,950.00	FN	00018204
CALIF STATE UNIV LOS ANGELES	Fall 2016 Sch-Ramirez-Gamino	83132810 7580	1,100.00		
			1,100.00	FN	00018205
CALIF STATE UNIVERSITY CHICO	Fall 2016 Sch-T. Mahoney	83133200 7580	2,700.00		
			2,700.00	FN	00018206
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-K. Hurtado	83132878 7580	1,000.00		
			1,000.00	FN	00018207
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-D. Garcia	83133287 7580	2,650.00		
			2,650.00	FN	00018208
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-S. Stahl	83132265 7580	2,100.00		
	Fall 2016 Sch-S. Stahl	83132476 7580	1,000.00		
			3,100.00	FN	00018209
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-M. Drap	83132020 7580	500.00		
	Fall 2016 Sch-M. Drap	83132885 7580	500.00		
			1,000.00	FN	00018210
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-G. Bakke	83132939 7580	1,500.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			1,500.00	FN	00018211
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-S. McKeehan	83133020 7580	1,000.00		
			1,000.00	FN	00018212
Coleman, Terri Lee	CASE CONFERENCE AIRFARE	83111300 5210	370.20		
	STEM WK OF DISC POSTAGE	83123101 4520	8.16		
			378.36	FN	00018213
Cottonwood Canyon Winery	President Circle mixer Deposit	83122150 5210	175.00		
			175.00	M RV FN	00018214
COX, MARLYN J	GLASS LENS CO-PAY & LENS	83111300 3420	35.00		
			35.00	FN	00018215
Heritage Oaks Bank	PCPA Performers @ All Staff	83122150 7570	3,000.00		
			3,000.00	FN	00018216
MCCRACKEN, TONI D	MAJOR DONOR RECEPTION SPPLS	83111300 4520	36.28		
	FDTN OFFICE MOVING SPPLS	83111300 4520	76.65		
	MAJOR DONOR RECEPTION FD SPPLS	83111300 4710	28.60		
	CA COLLEGE PROMISE WKSHP EXPS	83111300 5210	716.66		
	CASE CONFERENCE AIRFARE	83111300 5210	370.20		
			1,228.39	FN	00018217
No Santa Barbara Co United Way	Golf tournament sponsor	83122151 5880	500.00		
			500.00	FN	00018218
OFFICE DEPOT BUSINESS CREDIT	FY17 Open PO fdtn office Sppls	83111300 4520	21.91		
	FY17 Open PO fdtn office Sppls	83111300 4520	-20.40		
	FY17 Open PO fdtn office Sppls	83111300 4520	18.34		
	FY17 Open PO fdtn office Sppls	83111300 4520	238.96		
	FY17 Open PO fdtn office Sppls	83111300 4520	206.91		
			465.72	FN	00018219
Raybould-Rodgers, Julia	U16 ENGLISH BOOT CAMP	83122151 4520	496.18		
			496.18	FN	00018220
RILOQUIO, NATALIE N	CASE CONFERENCE AIRFARE	83111300 5210	370.20		
			370.20	FN	00018221
SAN DIEGO STATE UNIVERSITY	Fall 2016 Sch-R. Ensing	83132099 7580	500.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			500.00	FN	00018222
Shoes for Students	Shoes for Students Sponsorship	83122150 5880	1,000.00		
			1,000.00	FN	00018223
UC SAN DIEGO	Fall 2016 Sch-G. DeStefani	83133030 7580	1,500.00		
			1,500.00	FN	00018224
UC SAN DIEGO	Fall 2016 Sch-M. Levin Tupas	83132570 7580	2,000.00		
			2,000.00	FN	00018225
UC SANTA BARBARA	Fall 2016 Sch-A. Byrd	83132020 7580	500.00		
			500.00	FN	00018226
UNIVERSITY OF CALIF BERKELEY	Fall 2016 Sch- X. Bao	83132621 7580	2,000.00		
			2,000.00	FN	00018227
AHC CAMPUS GRAPHICS	Fdm Name Plates	83111300 4540	15.36		
	Fdm Name Badges	83111300 4540	5.00		
	Fdm Door Inserts	83111300 4540	19.36		
	Fdm Stationary	83111300 4540	88.27		
			127.99	FN	00018228
CAL STATE UNIVERSITY-LONG BEACH	Fall 2016 Sch-P. Rodriguez	83133290 7580	1,100.00		
			1,100.00	FN	00018229
COASTHILLS CREDIT UNION	Presqu'ile Winery event tkts	83111300 4710	600.00		
			600.00	FN	00018230
Foodbank of Santa Barbara County	FOOD SHARE: SM CAMPUS	83122150 4710	407.03		
	FOOD SHARE: SM CAMPUS	83122150 4710	426.01		
			833.04	FN	00018231
Foodbank of Santa Barbara County	FOOD SHARE: LVC CAMPUS	83122150 4710	220.17		
			220.17	FN	00018232
UC SANTA BARBARA	Fall 2016 Sch-C. Freddy Zepeda	83132970 7580	2,000.00		
			2,000.00	FN	00018233
Walthers, Kevin Glen	RMB GC to PCPA for ALL STAFF	83122150 4710	79.99		
			79.99	FN	00018234

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
ALLAN HANCOCK COLLEGE	RMB FOR GARDA FEES	83111300 5112	77.64		
			77.64	FN	00018235
			0.00		
			0.00	VM VD	FN 00018236
			0.00		
			0.00	VM VD	FN 00018237
			0.00		
			0.00	VM VD	FN 00018238
ALLAN HANCOCK COLLEGE	FN Banner Scholarship	83132020 9181	6,300.00		
	FN Banner Scholarship	83132025 9181	1,100.00		
	FN Banner Scholarship	83132040 9181	2,000.00		
	FN Banner Scholarship	83132047 9181	1,000.00		
	FN Banner Scholarship	83132080 9181	750.00		
	FN Banner Scholarship	83132081 9181	10,668.00		
	FN Banner Scholarship	83132083 9181	1,650.00		
	FN Banner Scholarship	83132084 9181	1,000.00		
	FN Banner Scholarship	83132086 9181	700.00		
	FN Banner Scholarship	83132099 9181	1,000.00		
	FN Banner Scholarship	83132110 9181	2,000.00		
	FN Banner Scholarship	83132150 9181	1,000.00		
	FN Banner Scholarship	83132165 9181	2,250.00		
	FN Banner Scholarship	83132252 9181	550.00		
	FN Banner Scholarship	83132254 9181	1,000.00		
	FN Banner Scholarship	83132256 9181	500.00		
	FN Banner Scholarship	83132265 9181	12,000.00		
	FN Banner Scholarship	83132266 9181	10,500.00		
	FN Banner Scholarship	83132273 9181	2,000.00		
	FN Banner Scholarship	83132274 9181	1,200.00		
	FN Banner Scholarship	83132276 9181	1,000.00		
	FN Banner Scholarship	83132280 9181	1,750.00		
	FN Banner Scholarship	83132299 9181	14,100.00		
	FN Banner Scholarship	83132300 9181	250.00		
	FN Banner Scholarship	83132302 9181	500.00		
	FN Banner Scholarship	83132315 9181	8,000.00		
	FN Banner Scholarship	83132371 9181	1,500.00		
	FN Banner Scholarship	83132380 9181	1,000.00		
	FN Banner Scholarship	83132413 9181	2,500.00		
	FN Banner Scholarship	83132467 9181	1,000.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	FN Banner Scholarship	83132470 9181	2,500.00		
	FN Banner Scholarship	83132472 9181	1,000.00		
	FN Banner Scholarship	83132473 9181	500.00		
	FN Banner Scholarship	83132474 9181	1,000.00		
	FN Banner Scholarship	83132480 9181	1,000.00		
	FN Banner Scholarship	83132525 9181	1,000.00		
	FN Banner Scholarship	83132546 9181	500.00		
	FN Banner Scholarship	83132551 9181	500.00		
	FN Banner Scholarship	83132552 9181	2,000.00		
	FN Banner Scholarship	83132556 9181	500.00		
	FN Banner Scholarship	83132564 9181	12,000.00		
	FN Banner Scholarship	83132566 9181	1,000.00		
	FN Banner Scholarship	83132570 9181	10,700.00		
	FN Banner Scholarship	83132596 9181	6,000.00		
	FN Banner Scholarship	83132621 9181	1,000.00		
	FN Banner Scholarship	83132625 9181	1,675.00		
	FN Banner Scholarship	83132640 9181	350.00		
	FN Banner Scholarship	83132651 9181	2,000.00		
	FN Banner Scholarship	83132655 9181	1,150.00		
	FN Banner Scholarship	83132688 9181	3,219.00		
	FN Banner Scholarship	83132689 9181	1,200.00		
	FN Banner Scholarship	83132706 9181	4,000.00		
	FN Banner Scholarship	83132709 9181	1,400.00		
	FN Banner Scholarship	83132710 9181	550.00		
	FN Banner Scholarship	83132730 9181	3,000.00		
	FN Banner Scholarship	83132760 9181	1,050.00		
	FN Banner Scholarship	83132778 9181	600.00		
	FN Banner Scholarship	83132785 9181	1,000.00		
	FN Banner Scholarship	83132791 9181	2,000.00		
	FN Banner Scholarship	83132792 9181	5,000.00		
	FN Banner Scholarship	83132793 9181	1,000.00		
	FN Banner Scholarship	83132797 9181	500.00		
	FN Banner Scholarship	83132835 9181	4,000.00		
	FN Banner Scholarship	83132850 9181	6,325.00		
	FN Banner Scholarship	83132852 9181	2,500.00		
	FN Banner Scholarship	83132861 9181	1,000.00		
	FN Banner Scholarship	83132863 9181	250.00		
	FN Banner Scholarship	83132875 9181	1,450.00		
	FN Banner Scholarship	83132877 9181	2,500.00		
	FN Banner Scholarship	83132878 9181	1,000.00		
	FN Banner Scholarship	83132893 9181	1,350.00		
	FN Banner Scholarship	83132895 9181	1,600.00		
	FN Banner Scholarship	83132900 9181	3,000.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	FN Banner Scholarship	83132908 9181	3,000.00		
	FN Banner Scholarship	83132915 9181	500.00		
	FN Banner Scholarship	83132919 9181	1,100.00		
	FN Banner Scholarship	83132939 9181	21,500.00		
	FN Banner Scholarship	83132944 9181	1,100.00		
	FN Banner Scholarship	83132946 9181	7,580.00		
	FN Banner Scholarship	83132947 9181	1,100.00		
	FN Banner Scholarship	83132948 9181	1,000.00		
	FN Banner Scholarship	83132950 9181	1,100.00		
	FN Banner Scholarship	83132960 9181	2,000.00		
	FN Banner Scholarship	83132970 9181	1,000.00		
	FN Banner Scholarship	83132985 9181	1,500.00		
	FN Banner Scholarship	83133050 9181	3,000.00		
	FN Banner Scholarship	83133051 9181	2,000.00		
	FN Banner Scholarship	83133071 9181	6,300.00		
	FN Banner Scholarship	83133085 9181	750.00		
	FN Banner Scholarship	83133095 9181	4,390.00		
	FN Banner Scholarship	83133096 9181	500.00		
	FN Banner Scholarship	83133120 9181	1,000.00		
	FN Banner Scholarship	83133130 9181	650.00		
	FN Banner Scholarship	83133140 9181	5,500.00		
	FN Banner Scholarship	83133145 9181	500.00		
	FN Banner Scholarship	83133154 9181	1,425.00		
	FN Banner Scholarship	83133164 9181	500.00		
	FN Banner Scholarship	83133175 9181	2,100.00		
	FN Banner Scholarship	83133182 9181	1,500.00		
	FN Banner Scholarship	83133183 9181	1,000.00		
	FN Banner Scholarship	83133190 9181	1,200.00		
	FN Banner Scholarship	83133246 9181	1,000.00		
	FN Banner Scholarship	83133250 9181	1,000.00		
	FN Banner Scholarship	83133251 9181	1,000.00		
	FN Banner Scholarship	83133265 9181	500.00		
	FN Banner Scholarship	83133286 9181	4,550.00		
	FN Banner Scholarship	83133291 9181	3,000.00		
	FN Banner Scholarship	83133320 9181	3,000.00		
	FN Banner Scholarship	83133326 9181	3,000.00		
	FN Banner Scholarship	83133335 9181	500.00		
	FN Banner Scholarship	83133340 9181	1,000.00		
			<u>279,982.00</u>		FN 00018239
COASTHILLS CREDIT UNION	Rancho Vino Event Tckt Spnsr	83111300 4710	150.00		
			<u>150.00</u>		FN 00018240

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Coleman, Terri Lee	RMB PRINTER INK	83123101 4520	86.39		
			<u>86.39</u>	FN	00018241
FOLLETT HEG - AHC BOOKSTORE	STEM Discovery Wk-gift cards	83123101 7570	7,800.00		
			<u>7,800.00</u>	FN	00018242
The Rotary Club of Santa Maria	FY17 Rotary meals	83122150 4710	77.00		
	FY17 Rotary Dues	83122150 5310	128.00		
			<u>205.00</u>	FN	00018243
UNIVERSITY OF CALIF LOS ANGELES	Fall 2016 Sch-D. Shott	83132470 7580	2,500.00		
			<u>2,500.00</u>	FN	00018244
BSN Sports	Administrator jackets	83122150 4520	213.32		
			<u>213.32</u>	FN	00018245
COX , MARLYN J	RMB FOR GLASSES AND LENS	83111300 3420	193.98		
			<u>193.98</u>	FN	00018246
Frontier Communications	FY17 Fdtn Fax	83111300 5540	167.49		
			<u>167.49</u>	FN	00018247
TESTA CATERING	New faculty orientation	83122151 4710	759.12		
	New Faculty Orientation	83122151 4710	751.54		
	New faculty orientation	83122151 4710	255.36		
			<u>1,766.02</u>	FN	00018248
UNIVERSITY CALIF-SANTA CRUZ	Fall 2016 Sch-A Friesen	83132020 7580	725.00		
			<u>725.00</u>	FN	00018249
UNIVERSITY OF CALIF DAVIS	Fall 2016 Sch-YGuevara	83132883 7580	1,500.00		
			<u>1,500.00</u>	FN	00018250
University of Michigan	Fall 2016 Sch-M Birkholz	83132060 7580	1,000.00		
			<u>1,000.00</u>	FN	00018251
		Total Amount:	337,537.93		
		Reversals:	175.00		
		Grand Total:	<u>337,362.93</u>		

Allan Hancock College Foundation

Check Register

Check Dates from 10/1/2016 to 10/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
CAL STATE UNIVERSITY-LONG BEACH	Fall 16 Sch- V Moreno-Limon	83133020 7580	1,000.00		
			<u>1,000.00</u>	FN	00018252
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-G Arambula	83132020 7580	500.00		
			<u>500.00</u>	FN	00018253
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-M Mendez	83132315 7580	5,000.00		
			<u>5,000.00</u>	FN	00018254
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-C Ramirez	83132084 7580	1,000.00		
			<u>1,000.00</u>	FN	00018255
CALIFORNIA POLY UNIVERSITY	Fall 2016 Sch-S Smith	83133155 7580	2,200.00		
			<u>2,200.00</u>	FN	00018256
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch-J Hernandez	83132586 7580	1,500.00		
			<u>1,500.00</u>	FN	00018257
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch-K McCall	83132945 7580	1,000.00		
			<u>1,000.00</u>	FN	00018258
Coleman, Terri Lee	Conf Comnty Collg Advcmnt M	83111300 5210	115.00		
	Conf Comnty Collg Adv Mileage	83111300 5210	31.00		
	SLO airport park	83111300 5210	52.00		
			<u>198.00</u>	FN	00018259
Coleman, Terri Lee	RMB CWA HARVEST EVENT TKT	83111300 4710	45.00		
			<u>45.00</u>	FN	00018260
Field to Table Events LLC	DEP FALL GATHERING EVENT	83122150 4710	600.00		
			<u>600.00</u>	FN	00018261
Foodbank of Santa Barbara County	FOOD SHARE SM CAMPUS G103	83122150 4710	506.46		
	FOOD SHARE SM CAMPUS GYM	83122150 4710	523.42		
			<u>1,029.88</u>	FN	00018262
Foodbank of Santa Barbara County	FOOD SHARE LVC CAMPUS	83122150 4710	374.60		
			<u>374.60</u>	FN	00018263
MCCRACKEN, TONI D	Conf Comnty Collg Adv M	83111300 5210	115.00		
	Comnty Collg Adv Shuttle	83111300 5210	40.00		
	Comnty Collg Adv RT to Airport	83111300 5210	21.17		

Allan Hancock College Foundation

Check Register

Check Dates from 10/1/2016 to 10/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			176.17	FN	00018264
Regional Testing Center	CNA State testing	83132588 7580	4,300.00		
			4,300.00	FN	00018265
RILOQUIO, NATALIE N	Conf Comnty Collg Advcmnt M	83111300 5210	115.00		
			115.00	FN	00018266
SM Valley Humane Society Inc	Sponsor Rocking 4 Paws event	83122151 5850	500.00		
			500.00	FN	00018267
TESTA CATERING	All Staff Day 8/19/16 food	83122151 4710	749.63		
			749.63	FN	00018268
The Shack of Lompoc Inc	CNA Nursing Prog uniforms	83132588 7580	1,424.65		
			1,424.65	FN	00018269
Westin San Diego Gaslamp Quarter	4 hotel rooms for CASE conf	83111300 5210	2,807.97		
			2,807.97	FN	00018270
AHC CAMPUS GRAPHICS	Pres' Circle Email Invitations	83122150 4540	135.00		
	Fall Gathering Postcards 30	83122150 4540	9.92		
	Fall Gathering Postcards 80	83122150 4540	22.26		
	Fall Gathering Postcards 100	83122150 4540	11.15		
	FY17 Bldg B Directional Sign	83122939 4540	37.11		
	FY17 AHC Fdtn Envelopes	83122939 4540	76.61		
	FY17 AHC Fdtn logo lrg env	83122939 4540	71.27		
	Business Cards	83122939 4540	30.00		
	Bus Cards AHC Fdtn Staff	83122939 4540	31.16		
			424.48	FN	00018271
CALIF STATE UNIVERSITY CHICO	Fall 16 Sch-D Garcia Chavez	83133320 7580	250.00		
			250.00	FN	00018272
CALIF STATE UNIVERSITY CHICO	Fall 16 Sch-M Ross	83132371 7580	250.00		
			250.00	FN	00018273
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch - T Berryman	83133051 7580	1,000.00		
			1,000.00	FN	00018274
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch - M Sandoval	83132253 7580	600.00		
			600.00	FN	00018275

Allan Hancock College Foundation

Check Register

Check Dates from 10/1/2016 to 10/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch - A Disney	83132273 7580	1,000.00		
			<u>1,000.00</u>	FN	00018276
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch-W Rachuy	83132570 7580	1,000.00		
			<u>1,000.00</u>	FN	00018277
CALIFORNIA POLY UNIVERSITY	Fall 16 Sch-G. West	83133152 7580	2,250.00		
			<u>2,250.00</u>	FN	00018278
Coleman, Terri Lee	Fd Sppls Los Olivos Rotry Tour	83111300 4710	39.21		
			<u>39.21</u>	FN	00018279
COX, MARLYN J	Replenish Fdtn Petty Cash fund	83111300 4520	85.05		
			<u>85.05</u>	FN	00018280
CSU Chico Research Fdtn.	Ag sector analysis	83122654 5112	4,800.00		
			<u>4,800.00</u>	FN	00018281
Econ Alliance	Future Forum table sponsor	83122151 5880	650.00		
			<u>650.00</u>	FN	00018282
Heritage Oaks Bank	Student Emergency fund	83123115 7315	560.00		
			<u>560.00</u>	FN	00018283
Lucas, Ann D	Sppls Member Sympathy flowers	83122023 4520	75.00		
	MACCC Conf Registration	83122023 5210	400.00		
			<u>475.00</u>	FN	00018284
MCCRACKEN, TONI D	Fdtn Mtgs/Events Fd Sppls	83111300 4710	24.76		
			<u>24.76</u>	FN	00018285
OFFICE DEPOT BUSINESS CREDIT	Fdtn office sppls	83111300 4520	126.35		
	Fdtn office sppls	83111300 4520	8.64		
	Fdtn office sppls	83111300 4520	221.19		
			<u>356.18</u>	FN	00018286
PCPA	Table Stndng Ovtm R Lewellen	83111300 4710	2,500.00		
			<u>2,500.00</u>	FN	00018287
SAN JOSE STATE UNIVERSITY	Fall 16 Sch-F Baez Mariscal	83132002 7580	500.00		
			<u>500.00</u>	FN	00018288
Sonoma State University	Fall 2016 Sch-S Ormonde	83132265 7580	1,000.00		

Allan Hancock College Foundation
Check Register
Check Dates from 10/1/2016 to 10/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			1,000.00	FN	00018289
UC SANTA BARBARA	Fall Sch-Y Nicasio Lopez	83132570 7580	1,000.00		
			1,000.00	FN	00018290
UC SANTA BARBARA	Fall Sch-J Morales	83132878 7580	500.00		
			500.00	FN	00018291
UNIVERSITY OF CALIF BERKELEY	Fall 16 Sch- C Teats	83133152 7580	2,250.00		
			2,250.00	FN	00018292
Velasquez, Armida	Sppls Dia De Los Muertos event	83122150 4520	400.00		
			400.00	FN	00018293
CALIF STATE UNIV FULLERTON	F2016 Sch-RHernandez REISSUE	83132265 7580	1,100.00		
			1,100.00	FN	00018294
ALLAN HANCOCK COLLEGE	FN Banner Scholarship	83132020 9181	500.00		
	FN Banner Scholarship	83132115 9181	1,250.00		
	FN Banner Scholarship	83132253 9181	600.00		
	FN Banner Scholarship	83132275 9181	4,300.00		
	FN Banner Scholarship	83132299 9181	2,350.00		
	FN Banner Scholarship	83132916 9181	3,850.00		
	FN Banner Scholarship	83132917 9181	2,062.50		
	FN Banner Scholarship	83132921 9181	2,500.00		
	FN Banner Scholarship	83132939 9181	1,000.00		
			18,412.50	FN	00018295
AMG Enterprises	JOURNALS W/AHC LOGO	83111300 4520	3,063.95		
			3,063.95	FN	00018296
Field to Table Events LLC	Catering Fall Gathering 10/19	83122150 4710	2,788.00		
	Catering Fall Gathering 10/19	83122150 4710	777.63		
			3,565.63	FN	00018297
Houghton, Susan M	RMB FD Schwartz & Rinstead	83111300 4710	24.79		
	RMB FD S Cuesta	83111300 4710	8.62		
	RMB MILEAGE AUG SEP 16	83111300 5210	95.15		
	CASE Conf TRVL	83111300 5210	79.13		
	CASE Conf airfare	83111300 5210	117.96		
			325.65	FN	00018298
Passage, Trevor F	RMB SPPLS BANNED BK WK PRIZES	83122611 4520	114.52		

Allan Hancock College Foundation
Check Register
Check Dates from 11/1/2016 to 11/30/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
AHC - ASSOCIATED STUDENT BODY	SACNAS fund support	83122830 5850	439.00		
			439.00	FN	00018317
ALLAN HANCOCK COLLEGE	PCPA GC All Staff Day	83122151 5880	200.00		
			200.00	FN	00018318
BLAINE JOHNSON MEM'L GOLF TOURNAMENT	Banquet tkts	83111300 4710	210.00		
	Golf tourney registration	83111300 5210	600.00		
	Hole Sponsorship	83111300 5880	500.00		
			1,310.00	FN	00018319
Cardmember Service	Coffee Meeting 10/13/16	83111300 4710	14.70		
	CASE Conf airport parking fee	83111300 5210	60.00		
	CASE Conf - Westin team meal	83111300 5210	77.99		
	CASE Conf - Westin Meal	83111300 5210	16.74		
	Ag assessment mailing	83122654 4540	1,239.71		
			1,409.14	FN	00018320
Coleman, Terri Lee	RMB Office Sppls 10/26/16	83111300 4520	55.05		
			55.05	FN	00018321
Garza, Deborah L	Musician Fall concert 11/06/16	83122023 5110	200.00		
			200.00	FN	00018322
Kiste, Alan	Musician fall concert 11/06/16	83122023 5110	200.00		
			200.00	FN	00018323
RADISSON HOTEL SANTA MARIA	Retreat meals 11/02/16	83111300 4710	2,164.01		
	Facility rental 11/02/16	83111300 5630	300.00		
			2,464.01	FN	00018324
Sargen, Kimberly D	Musician fall concert 11/06/16	83122023 5110	200.00		
			200.00	FN	00018325
Spolarich, Brian	Musician fall concert 11/06/16	83122023 5110	200.00		
			200.00	FN	00018326
VTC ENTERPRISES	Fdtn moved postcards	83111300 5870	131.56		
			131.56	FN	00018327
AHC CAMPUS GRAPHICS	Fdtn Moved Postcards	83111300 4540	137.00		

Allan Hancock College Foundation

Check Register

Check Dates from 11/1/2016 to 11/30/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	AHC Fdn Director Name Tags	83111300 4540	46.25		
	Fall Gathering Signage	83111300 4540	161.20		
	SM Envelopes	83111300 4540	95.00		
	President's Circle Card	83122150 4520	74.69		
	2016 Fall Sports Media Guide	83122176 4540	304.27		
			<u>818.41</u>	FN	00018328
ALLAN HANCOCK COLLEGE	Mailroom Charges Jul-Sept 2016	83111300 5870	36.16		
	LVC Library Amazon book order	83122613 5850	2,000.00		
			<u>2,036.16</u>	FN	00018329
Boys & Girls Clubs of SM Valley	Fall Gathering shuttle	83111300 4515	300.00		
			<u>300.00</u>	FN	00018330
Brackett, Ashley R	College Night attendee prizes	83122150 5170	366.53		
			<u>366.53</u>	FN	00018331
BSN Sports	Administrator jacket	83122150 4520	112.66		
			<u>112.66</u>	FN	00018332
BUSINESS CARD	CONSTANT CONTACT MONTHLY FEE	83111300 5112	4.75		
	SURVEYMONKEY MMBRSHP REFUND	83111300 5310	-900.00		
	CASE Reference Book	83111300 4520	31.50		
	Fdn Tablecloths Dry Cleaning	83111300 4520	136.80		
	Constant Contact Mmbrshp	83111300 5112	4.75		
	CASE Evening with Colleagues	83111300 5210	257.16		
	N. Cnty NonProfit forum Reg	83111300 5210	250.00		
	Cottonwood Cnyn Winery Fall G	83111300 5630	500.00		
	USPS - Fdn mailing	83111300 5870	13.72		
			<u>298.68</u>	FN	00018333
COX, MARLYN J	Lens for glass frames	83111300 3420	56.00		
			<u>56.00</u>	FN	00018334
MCCRACKEN, TONI D	CASE Conf Team Meal 100416	83111300 4710	29.40		
			<u>29.40</u>	FN	00018335
OFFICE DEPOT BUSINESS CREDIT	FY17 Open PO - fdn office	83111300 4520	161.52		
	Fdn Office Sppis	83111300 4520	45.94		
	Printing Calculator	83111300 4520	101.20		
			<u>308.66</u>	FN	00018336
Santa Maria Valley Rotaract Club	2016-17 Membership N. Rucobo	83111300 5310	60.00		

Allan Hancock College Foundation

Check Register

Check Dates from 11/1/2016 to 11/30/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			60.00	FN	00018337
The Rotary Club of Santa Maria	FY17 Rotary Meals Oct	83122150 4710	57.75		
	FY17 Rotary Dues Oct	83122150 5310	8.00		
			65.75	FN	00018338
ALLAN HANCOCK COLLEGE	FN Banner Scholarship	83132265 9181	1,000.00		
	FN Banner Scholarship	83132371 9181	500.00		
	FN Banner Scholarship	83132570 9181	500.00		
	FN Banner Scholarship	83132795 9181	1,850.00		
	FN Banner Scholarship	83132883 9181	1,500.00		
	FN Banner Scholarship	83132920 9181	500.00		
	FN Banner Scholarship	83132939 9181	1,500.00		
			7,350.00	M RV FN	00018339
CALIF STATE UNIVERSITY CHICO	Scholarship - K. Asel	83132115 7580	1,250.00		
			1,250.00	FN	00018340
CALIFORNIA POLY UNIVERSITY	Fall 16 Scho-K. Morales	83132805 7580	850.00		
			850.00	FN	00018341
Santa Maria Philharmonic Society	Gala CASABLANCA event	83111300 5880	1,500.00		
			1,500.00	FN	00018342
Zepeda De Rosas, Maria Dayana	College Night attendee prizes	83122150 5170	120.00		
			120.00	FN	00018343
SPENCER'S FRESH MARKETS	CARE TURKEY DINNER BSKTS	83122059 4710	3,190.89		
			3,190.89	FN	00018344
Coleman, Terri Lee	RMB SPPLS NOTE CARDS & POSTAGE	83122654 4520	90.35		
			90.35	FN	00018345
COX, MARLYN J	RMB POSTAGE 11/18/16	83111300 5870	39.36		
			39.36	FN	00018346
Foodbank of Santa Barbara County	FOOD SHARE SM G103 10/20/16	83122150 4710	387.59		
	FOOD SHARE SM GYM 10/20/16	83122150 4710	271.89		
	FOOD SHARE SM GYM 11/03/16	83122150 4710	425.65		
	FOOD SHARE SM G103 11/03/16	83122150 4710	51.95		
	FOOD SHARE SM G103 11/03/16	83122150 4710	545.14		
			1,682.22	FN	00018347

Allan Hancock College Foundation
Check Register
Check Dates from 11/1/2016 to 11/30/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
Foodbank of Santa Barbara County	FOOD SHARE: LVC CAMPUS	83122150 4710	-7.95		
	FOOD SHARE LVC 9/15/16	83122150 4710	417.19		
	FOOD SHARE LVC 11/03/16	83122150 4710	484.01		
	FOOD SHARE LVC 10/20/16	83122150 4710	11.98		
	FOOD SHARE LVC 10/20/16	83122150 4710	287.71		
			1,192.94	FN	00018348
Frontier Communications	FY17 Fdtn Fax	83111300 5540	53.49		
			53.49	FN	00018349
Fund for Santa Barbara, The	Tkts SB Tardeada Mariachi	83122151 5880	350.00		
			350.00	FN	00018350
Loring, Charles V.	Board Training 11/2/16	83111300 5110	3,545.00		
	Board training 11/2/16 CA Tax	83111300 5110	-143.15		
	RMB Travel Expenses	83111300 5220	837.85		
			4,239.70	FN	00018351
PCPA	SB Fdtn Grant Funds	83122654 5990	10,000.00		
	Marceled Grant Funds	83122658 5990	60,000.00		
			70,000.00	FN	00018352
ALLAN HANCOCK COLLEGE	FN Banner Scholarship	83132265 9181	1,000.00		
	FN Banner Scholarship	83132371 9181	500.00		
	FN Banner Scholarship	83132570 9181	500.00		
	FN Banner Scholarship	83132795 9181	1,850.00		
	FN Banner Scholarship	83132883 9181	1,500.00		
	FN Banner Scholarship	83132920 9181	500.00		
	FN Banner Scholarship	83132939 9181	1,500.00		
			7,350.00	FN	00018353
	Total Amount:		110,519.96		
	Reversals:		7,350.00		
	Grand Total:		103,169.96		

**Allan Hancock College Foundation
Contributions
July 1, 2016 through June 30, 2017**

Account	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
General Operations	50	5,115	417	117	559	1,950							8,208
Endowments - Unrestricted	245,000												245,000
President's Circle	4,908	4,925	4,408	8,325	5,949	7,018							35,234
Scholarships	22,713	1,199	37,109	52,081	28,228	22,821							162,149
Restricted	65,275	4,750	2,705	2,585	75,521	1,719							152,554
Endowments	5,330	225	4,787	16,275	28,050	27,500							82,167
MONTHLY TOTALS	343,276	16,213	49,428	79,383	136,005	61,007							685,311
CURRENT YTD TOTALS	\$ 343,276	\$ 359,489	\$ 408,915	\$ 488,298	\$ 624,304	\$ 685,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 685,311

PRIOR YEARS CONTRIBUTIONS

July 15 - June 16	1,766,065
July 14 - June 15	1,354,736
July 13 - June 14	11,862,226
July 12 - June 13	774,867
July 11 - June 12	907,673
July 10 - June 11	941,725
July 09 - June 10	1,053,236
July 08 - June 09	1,070,688
July 07 - June 08	1,098,427
July 06 - June 07	1,125,361
July 05 - June 06	951,050
July 04 - June 05	938,647

NOTES:

- a) Report does not include investment portfolio activity.
- b) Report does not include outstanding pledges.

To: Finance Committee	ACTION January 11, 2017
From: Susan Houghton Executive Director, College Advancement	
Subject: President's Circle 2016-17 Budget for period ending November 30, 2016	

BACKGROUND

Staff will report on the *President's Circle* budget for the period ending November 30, 2016.

INCOME	2016-17 Budget	2016-17 Actual
Beginning balance, 7/1/2016		108,723
Contributions	70,000	28,216
Young Endowment Pledge	100,000	
FUND BALANCE	\$ 170,000	\$ 136,939

EXPENSES

Foundation operating budget	10,500	10,500
Transfers to District	129,300	5,987
Supplies & Advertising	500	536
Food Supplies	22,500	5,828
Dues & Membership	950	152
STEM Endowment Support	5,000	4,737
Printing	1,000	
Postage/Courier/Credit Card Fees	250	
TOTAL EXPENSES	170,000	27,740
Accounts Payable		11,328
NET REVENUE/EXPENSE	\$.00	\$ 97,871

Committed/Designated Projects: Dean's Awards - \$1,500; Support for CARE – Foster Youth Program - \$1,689.

A detailed list of President's Circle expenses, along with revenue for the period July 1, 2016 through November 30, 2016 will be distributed at the meeting.

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS BY SUBFUND
FOR THE PERIOD ENDING 11/30/2016

	Rounded to the Nearest Dollar						
	Cash Admin	General Operations	Restricted	Scholarships	Endowment Principal	Endowment Rev/Exp	Total
REVENUE:							
Contributions	0	6,192	177,604	139,328	299,667	0	622,791
Contributions non-cash	0	0	0	0	0	0	0
District Grant Contributions	0	20,770	0	0	0	0	20,770
Interest and dividends	7,610	8,859	1	0	0	136,748	153,219
Gain/Loss on sale of investments	4,032	0	0	0	0	46,617	50,649
Change in asset portfolio	28,271	6,001	0	0	0	457,436	491,708
Royal/Other/Bad Debt Recov.	0	67	1,446	0	0	0	1,513
Total revenue	39,913	41,889	179,051	139,328	299,667	640,802	1,340,649
EXPENDITURES:							
Scholarships	0	0	0	474,229	0	0	474,229
Student Assistance	0	0	15,300	0	0	0	15,300
District/College Support	0	0	13,979	0	0	0	13,979
Salaries	0	69,156	0	0	0	0	69,156
Employee benefits	0	7,270	0	0	0	0	7,270
Supplies and materials	0	22,181	25,708	0	0	0	47,889
Contracted personal services	0	3,545	800	0	0	0	4,345
Travel and conference	0	5,595	400	0	0	0	5,995
Memberships and permits	0	1,359	152	0	0	0	1,511
Technology Services	0	0	0	0	0	0	0
Telephone	0	387	0	0	0	0	387
Contracts and leases	0	1,515	4,800	0	0	0	6,315
Postage and advertising	0	2,449	21,000	0	0	0	23,449
Bank/brokerage charges	44	1,595	0	0	0	73,301	74,940
Miscellaneous expense	0	0	70,487	0	0	0	70,487
Building and equipment	0	0	0	0	0	0	0
Credit Card Disc. Fees	0	1	0	0	0	0	1
Total expenditures	44	115,054	152,626	474,229	0	73,301	815,254
Net income(loss)	39,869	-73,165	26,425	-334,901	299,667	567,501	525,395
OTHER FINANCING SOURCES/OUTGO:							
Transfers in	0	143,718	1,200	10,500	104,737	11,227	271,382
Transfers out	0	0	44,187	37,324	107,500	119,695	308,706
Net transfers	0	143,718	-42,987	-26,824	-2,763	-108,468	-37,324
Net inc/dec in fund bal	39,869	70,552	-16,562	-361,725	296,904	459,033	488,071
FUND BALANCE:							
Fund equity, July 1	0	289,766	1,627,011	658,523	18,582,136	996,709	22,154,144
Current balance	39,869	360,318	1,610,449	296,797	18,879,040	1,455,742	22,642,215

ALLAN HANCOCK COLLEGE FOUNDATION
BALANCE SHEET BY SUBFUND
FOR PERIOD ENDED 11/30/2016

	Rounded to the Nearest Dollar						
	Cash Admin	General Operations	Restricted	Dollar Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
ASSETS							
Cash and securities							
Claim on Cash	-7,825,673	351,201	1,609,210	297,797	4,111,723	1,455,742	0
Claim on Cash-Treasury	0	0	0	0	0	0	0
Checking	713,402	0	1,242	0	0	0	714,644
Credit Card	2,830	0	0	0	0	0	2,830
Cash on hand	100	0	0	0	0	0	100
Investment cash	141,381	0	0	0	272,141	0	413,522
Investment securities	6,450,485	0	0	0	14,096,206	0	20,546,690
FMV increase/decrease	557,344	0	0	0	398,959	0	956,303
Total cash & securities	39,869	351,201	1,610,452	297,797	18,879,030	1,455,742	22,634,090
Receivables							
Due from other funds	0	9,261	0	2,000	0	0	11,261
Accrued interest receivable	0	0	0	0	10	0	10
Payroll taxes receivable	0	0	0	0	0	0	0
Total receivables	0	9,261	0	2,000	10	0	11,271
Total assets	39,869	360,461	1,610,452	299,797	18,879,040	1,455,742	22,645,361
LIABILITIES							
Accounts payable	0	143	2	0	0	0	145
Payroll taxes payable	0	0	0	0	0	0	0
Due other funds	0	0	0	3,000	0	0	3,000
Total liabilities	0	143	2	3,000	0	0	3,145
FUND BALANCE							
Fund equity FYB	0	289,766	1,627,011	658,523	18,582,136	996,709	22,154,144
Current income/loss	39,869	70,552	-16,562	-361,725	296,904	459,033	488,071
Total fund balance	39,869	360,318	1,610,449	296,797	18,879,040	1,455,742	22,642,215
Total liab & fund balance	39,869	360,461	1,610,452	299,797	18,879,040	1,455,742	22,645,361

ALLAN HANCOCK COLLEGE FOUNDATION

Summary of Portfolio Allocation

January 1, 2016 - November 30, 2016

GENERAL OPERATIONS, RESTRICTED and SCHOLARSHIPS	Beginning Market Value	
	01/31/2016	11/30/2016
Morgan Stanley Active Assets-Cash, .020%	\$ 1,752,193	\$ 632,383
Morgan Stanley, Consulting Group Advisor	\$ 620,370	\$ 663,046
Rabobank - Checking	\$ 228,622	\$ 81,019
Rabobank - Credit Card	\$ 4,562	\$ 2,830
Heritage Oaks Bank - Savings		\$ 1,242
Cash on Hand	\$ 100	\$ 100
Sub-Total	\$ 2,605,847	\$ 1,380,620

ENDOWMENTS	Investment Basis	Beginning Market Value 01/01/16	Ending Market Value 11/30/2016	Total Market Value Change YTD
Morgan Stanley	\$ 2,984,748	\$ 4,602,649	\$ 5,055,508	\$ 452,859
LPL Financial	\$ 854,408	\$ 1,372,806	\$ 1,430,656	\$ 57,850
Osher-Bartleson Fund Endowment	\$ 100,000	\$ 121,312	\$ 121,564	\$ 252
Northern Trust (Young Quasi Endowment)		\$ 1,269,302	\$ 1,369,353	\$ 100,051
LPL Financial	\$ 13,000	\$ 41,210	\$ 48,920	\$ 7,710
Sub-Total	\$ 3,952,157	\$ 7,407,279	\$ 8,026,000	\$ 618,721

PATRICIA J. BOYD FUND				
Rabobank Wealth Management	\$ 4,000,000	\$ 4,040,919	\$ 4,221,223	\$ 180,305
Northern Trust	\$ 6,000,000	\$ 6,025,591	\$ 6,465,270	\$ 439,679
Morgan Stanley	\$ 2,115,777	\$ 2,400,720	\$ 2,540,977	\$ 140,257
Sub-Total	\$ 12,115,777	\$ 12,467,229	\$ 13,227,469	\$ 760,240
		\$ 22,480,356		

Total General Opr, Restricted, Scholarships & Endowments	\$ 22,634,090
Accounts Receivable	\$ 11,271
Total Assets	\$ 22,645,361
Total Liabilities - Accounts Payable	\$ (3,145)
Net Assets	\$ 22,642,216

Investment Allocation Summary - Endowments	Target	Allocation Current Period
--	--------	---------------------------

Morgan Stanley		
Stocks, ETFs, CEFs, Mutual Funds	65%	60.53%
Fixed Income	35%	30.74%
Bonds		
Cash		8.73%
		100.00%

LPL Financial		
Stocks, ETFs, CEFs, Mutual Funds	65%	63.30%
Fixed Income	35%	32.51%
Bonds		
Cash		4.19%
		100.00%

Northern Trust		
Stocks, ETFs, CEFs, Mutual Funds	65%	70.90%
Fixed Income	35%	25.90%
Bonds		
Cash		3.20%
		100.00%

Consolidated Summary of Allocation - Endowments	Target	Allocation Current Period
Stocks, ETFs, CEFs, Mutual Funds	65%	64.91%
Fixed Income	35%	29.72%
Bonds		0.00%
Cash		5.37%
		100.00%

Investment Allocation Summary - Patricia J. Boyd	Target	Allocation Current Period
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Rabobank Wealth Mgmt - P.J. Boyd Fund		
Stocks,ETFs,CEFs, Mutual Fds.	65%	61.71%
Fixed Income	35%	35.15%
Bonds		
Cash		3.14%
		100.00%

Northern Trust - P. J. Boyd Fund		
Stocks,ETFs,CEFs, Mutual Fds.	65%	61.50%
Fixed Income	35%	37.36%
Bonds		
Cash		1.14%
		100.00%

Morgan Stanley - P. J. Boyd Fund		
Stocks,ETFs,CEFs, Mutual Fds.	65%	47.14%
Fixed Income	35%	29.22%
Alternatives		16.42%
Cash		1.08%
		93.86%

Consolidated Summary of Allocation - Boyd	Target	Allocation Current Period
Stocks,ETFs,CEFs, Mutual Fds.	65%	56.78%
Fixed Income	35%	33.91%
Bonds		5.47%
Cash		1.79%
		97.95%

To: Executive Committee	ACTION
From: Guy Walker Chair, Finance Committee	January 11, 2017
Subject: U.S. Department of Education Endowment Challenge Grant Title III Update and Recommendation	

BACKGROUND

Background: In 1997, Allan Hancock College (AHC) was awarded a matching funds grant from the U.S. Department of Education's Endowment Challenge Grant Program - authorized by Title III of the Higher Education Act of 1965. The Allan Hancock College Foundation (AHCF) was responsible for raising the local matching funds. The grant is a 2-1 match where Title III provided \$500,000 and the match \$250,000 for a \$750,000 endowment. Because the federal matching funds were used to establish endowments, the AHCF is required for a term of twenty years to submit annual reports to the Department of Education and comply with specific federal guidelines, investment and expenditure of earnings guidelines. The expenditure guidelines state no more than 50% of the aggregate income earned can be used for operations and maintenance; administration; academic and support personnel; construction and renovation; community and student services programs and technical assistance; and other education-related activities. The starting date of the twenty-year term was established according to Title III guidelines as January 1998. The ending date of this term restriction is presumed to be upon notification of release to the AHCF from U.S. Department of Education after all reports have been filed and accepted.

For the last 18 years, the Foundation has consistently filed annual reports. Reports were accepted, without question or comment. However, after personnel changes in the Department of Education, AHCF was recently notified that the grant guidelines were not being met. It appears that approximately 65% of the proceeds (as opposed to 50 %) have actually been used. Foundation and College staff have reviewed how this might have occurred and the potential path forward.

When reviewing the funding for Title III scholarships and programs, the current fiscal year revenue less expenses should have been evaluated to determine the endowment value. It was discovered that the Title III endowment ending balance in the proceeds account was used. This has occurred since the inception of the grant reporting. In addition, the contact at the Office of Postsecondary Education, recognizing the lapse on their end, has indicated a willingness to work with the foundation by extending the term of the grant by 1 or 2 years. This will not impact future federal grant applications for the college and AHCF is listed in good standing. The grant guidelines state "*if an institution expends more than is permitted it shall repay an amount equal to 50% of the amount improperly expended*". Based on the last report dated June 30, 2016, the amount would have been \$67,057.

FISCAL IMPACT AND RECOMMENDATION

Foundation Staff recommends the following corrective actions:

- Ensure only 50% of revenues are expensed used each year.
- Evaluate growth of fund at end of the 2016-2017 fiscal year (a strong market would be beneficial).
- Waive the 1.5% administrative fee transferred to the Foundation's operating budget (approximate loss of \$12,000 annually)
- Use Foundation Operational funds in lieu of Title III scholarship/program funds (approximately \$13,355)
- Negotiate with Morgan Stanley and LPL Financial a lesser fee and/or discontinue accessing brokerage fees to Title III endowments and have the foundation operating budget cover the brokerage fee expense. (approximately \$8,500)

Total direct fiscal impact to Foundation for 2016/2017 operating budget is \$33,855. To balance this, Staff recommends a request to the district to forgive the Foundation's portion of the Executive Director's salary - \$50,000. Remainder of the funds can be used to augment activities for the 40th anniversary. If, at the end of 2017, market conditions reveal additional measures are needed, subsequent action can be taken at that time.

To: Executive Committee	ACTION
From: Guy Walker Chair, Finance Committee	January 11, 2017
Subject: Request to Change Date of Endowment Value Date	

BACKGROUND

The foundation's Endowment Funding Policy currently states:

Review Date: The review date shall mean as of June 30 of the year in which endowment funding is to be awarded.

The date of June 30 was a Finance Committee decision in October 2011. Prior to this change, endowment proceeds had been historically captured on September 30th. However, in 2011, due to market conditions, the board voted to review earlier each year. While this decision may have had alignment benefits to the Foundation's fiscal year, it has also caused a significant lag in the time when a fund's corpus is captured on June 30, the transfer of the scholarship proceeds into a holding fund occurs in December, an announcement of the award is made in May of the following year and the actual distribution of the money to the student occurs August following the award announcements. This is a 14-month delay in which proceeds significantly increase and more scholarships could be funded/awarded. This year, approximately 12 scholarships did not meet the 103% endowment minimum value threshold – forcing a decision to augment funding for these scholarships and/or not award.

FISCAL IMPACT

Changing the capture date to November 30th of each year would allow for the maximum amount of time for proceed growth.

RECOMMENDATION

Staff recommends approving the change for the Endowment Funding Policy Review/Capture date annually to November 30th. The Finance and Executive Committees along with the full board would then review fund balances in January for approval of scholarship funding. Transfers would be made by June 30.

To: Executive Committee	ACTION
From: Guy Walker Chair, Finance Committee	January 11, 2017
Subject: PCPA Request to Realign Proceeds of Marian Hancock Trust Funds	

BACKGROUND

With the 2016 change in focus for the Pacific Conservatory of Performing Arts (PCPA) Foundation (returning to focus on the endowment), the PCPA Auxiliary organization is requesting the assistance of the Foundation to accept quarterly proceeds granted via a bequest from the Marian Mullin Hancock Charitable Trust. The Foundation will serve as a conduit on behalf of PCPA, which uses the funds to assist with student enrollment. Each quarter, the Foundation will serve as the 501c agent authorized to accept the funds on behalf of PCPA Auxiliary.

Due to the timing of the change in focus for the PCPA Foundation, there is a one-time shortfall in the time students need these funds. PCPA Auxiliary is asking the Foundation to loan the first quarterly proceeds so that students can immediately access these funds.

RECOMMENDATION

It is the recommendation of staff to approve the loan of funds to PCPA for \$18,662 through April 2017 so that student enrollment fees can be paid. PCPA is anticipating their next quarterly check by this timeframe and the Foundation loan can immediately be repaid. Unrestricted foundation funds from the Hansen bequest can be used for this purpose.

To: Executive Committee	ACTION
From: Guy Walker Chair, Finance Committee	January 11, 2017
Subject: Review 2016-17 Endowment Funding for Scholarships and Program Funds	

BACKGROUND

Each year the foundation reviews the endowment funding with the review date of June 30. The date each fiscal year determines the fund balance available for the funding of each endowment. At the Finance Committee meeting held on September 22, 2016, the committee approved funding the following:

1. Fund 52 of the 64 regular endowments for \$146,492
2. Fund Title III (\$13,547) and Non-fed Title III (\$48,003) endowments for \$61,550
3. Fund quasi endowments for \$84,400
4. Fund STEM Federal Grant endowments for \$3,758

The foundation’s Endowment Funding Policy states:

Regular Endowment Funds (Permanent Endowment)

It shall be the policy of the foundation to annually fund its endowment commitment at a rate based on the following table:

Endowment Value at Review Date	Endowment Commitment
<i>Endowment Value < Corpus Value</i>	<i>Zero</i>
<i>Endowment Value is between 100% and 129% of Corpus Value</i>	<i>5% of the endowment value reduced, if necessary, so that endowment value after funding does not fall below corpus value.</i>
<i>Endowment Value is above 129% of Corpus Value</i>	<i>An amount, to be determined by the foundation board, which can exceed 5%, but will in no event cause the endowment value after funding to fall below 124% of the corpus value.</i>

Examples of the above:

Endowment Value = 103% of Corpus Value = → Endowment Commitment would be 3%.

Endowment Value = 110% of Corpus Value = → Endowment Commitment would be 5%.

Endowment Value = 135% of Corpus Value = → Endowment Commitment could be between 5% and 11% as set at the discretion of the foundation board.

It is recognized that the endowment value may be below corpus value and donations may need to be secured to fund endowment activities outside of the endowment until market conditions improve to a point that the endowment value once again exceeds corpus value

Staff will review an example of determining the endowment value and rather or not an endowment funds. A handout will be provided at the meeting.

The following regular endowments did not fund:

1. Robert E. Acquistapace Meml. Endowment, principal amount \$18,500
2. Chief Ron Bennett Memorial Endowment, principal amount \$36,840
3. Michael Bonaccorsi Memorial Endowment, principal amount \$39,200
4. Depuy Lancaster Endowment, principal amount \$10,000
5. Don & Gwen Harelson Memorial Endowment, principal amount \$10,000
6. Bob Isaacson Memorial Endowment, principal amount \$32,333
7. George & Karen Johnson Family Endowment principal amount \$10,000
8. Lahr Family Endowment, principal amount \$21,500
9. Lola A. Dority Endowment, principal amount \$130,000

It is the recommendation of staff to amend the current operating budget to fund the above 9 endowments in the amount of \$500 each. The funding will provide scholarship/program funding to be awarded this year.

The increase to the operating budget would be \$4,500.

FISCAL IMPACT

An increase of \$4,500.

RECOMMENDATION

It is recommended to approve increasing the operating budget by \$4,500 to fund the 9 endowments that did not provide funding for scholarships and program funds.

To: Executive Committee	ACTION
From: Guy Walker Chair, Finance Committee	January 11, 2017
Subject: New Mileage Travel Reimbursement	

BACKGROUND

The standard employee mileage reimbursement rate established by the Internal Revenue Service is 53.5 cents per mile for all business miles driven. The General Operations Budget has \$1,500 budgeted as Local Travel & Training expense. Discussion will be held to increase the budget to accommodate staff travel.

FISCAL IMPACT

\$1,500 increase to the General Operations Budget.

RECOMMENDATION

Staff recommends approving the increase to the General Operations Budget by \$1,500 for Local Travel & Training expense.

To: Executive Committee	ACTION
From: Valerie Moya Foundation Board President	January 11, 2017
Subject: Corporate Resolution No. 2017-01 Authorization of Savings, Checking, and Investment Account Signatures	

BACKGROUND

As part of its corporate business, the foundation's board of directors annually consider a resolution for the authorization of savings, checking, and investment account signatures necessary to conduct its day-to-day business. This resolution is intended to be compliant with the District's *Authorized Signature Forms for the 2017 Calendar Year and Resolution 16-31, Delegation of Governing Board Powers and Duties*.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of Corporate Resolution No. 2017-01 Authorization of Savings, Checking, and Investment Account Signatures as submitted to the Executive Committee.



RESOLUTION NO. 2017-01

A RESOLUTION OF THE ALLAN HANCOCK COLLEGE FOUNDATION

BOARD OF DIRECTORS

AUTHORIZATION OF SAVINGS, CHECKING AND INVESTMENT ACCOUNT SIGNATURES

WHEREAS, the establishment of various commercial savings, checking and investment accounts is necessary for the conduct of foundation business; and

WHEREAS, appropriate foundation personnel must be authorized signatories for the accounts;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Allan Hancock College Foundation hereby authorizes the following individuals as signatories for the Allan Hancock College Foundation savings, checking, and investment accounts.

Any two of the following:

Kevin G. Walthers, Ph.D.
Ex Officio Foundation Director
Allan Hancock College Superintendent/President

Michael R. Black
Allan Hancock College Associate Superintendent/Vice President,
Finance and Administration

Jessica Blazer
Allan Hancock College Director, Business Services

Dr. George A. Railey, Jr.
Allan Hancock College Associate Superintendent/Vice President,
Academic Affairs

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE ALLAN HANCOCK COLLEGE FOUNDATION this 26th day of January, 2017.

Georgia Schrager, Secretary to the Board of Directors

To: Executive Committee	ACTION
From: Valerie Moya Foundation Board President	January 11, 2017
Subject: Bylaw Amendment Updates to Article VI (Meetings) And Article VIII (Committees)	

BACKGROUND

Staff are recommending the following updates to Article VI – Meetings and to Article VIII – Committees. The board of directors approved the change to move the organizational meeting from February to July at its annual retreat last November. The updates for Article VIII (Committees) is to realign with the new restructure approved by the board last fall.

ARTICLE VI - MEETINGS

A. The annual meeting of the Corporation shall be held in Santa Maria, Santa Barbara County, during the ~~third second~~ week of ~~July February~~ of each year. Regular meetings of the Board of Directors shall be held quarterly at the time and place designated by the Board.

ARTICLE VIII - COMMITTEES

A. There shall be an Executive Committee consisting of the following persons: President of the Corporation; Vice-President of the Corporation; Secretary of the Corporation; Treasurer of the Corporation; Superintendent/President of the District; ~~Past President of the Corporation~~; one or two persons serving as a Director by virtue of being a Trustee of the District (who shall be appointed to the Executive Committee by the Board of Directors); and, at the option of the Executive Committee, two additional members from the board of directors may serve on the Executive Committee. The Executive Committee shall have authority to act on behalf of the board in all employment and personnel matters affecting foundation employees. The Executive Committee shall have and may exercise all power and authority of the Board of Directors, except that the Executive Committee shall not have the power or authority to undertake any of the following actions:

1. the removal of a Director, or the filling of vacancies on the Board.
2. the amendments or repeal of Bylaws or the adoption of new Bylaws;
3. the amendment or repeal of any resolution of the Board;
4. the creation of **standing** and other ~~standing~~ committees of the Board without the express consent of the Board;
- ~~5. the expenditure of corporate funds to support a nominee for Director after there are more people nominated for Director than can be elected; or~~
- ~~5 6.~~ the approval of any self-dealing transaction, as such transactions are defined in Section 5233(a) of the California Non-Profit Public Benefit Corporations Law.

The Executive Committee, working in coordination with the Finance Committee, recommends the annual budget, reviews and monitors the foundation's finances and financial transactions, and provides for an annual audit.

At each meeting of the Board of Directors, the members of the Executive Committee shall report to the Board regarding all actions taken by the Executive Committee since the last prior meeting of the Board of Directors.

B. With the approval of the Board of Directors, the Executive Committee shall appoint ~~the committees and in addition shall appoint~~ any standing special committees. ~~as approved by the Board of Directors;~~

~~1. The Nominating Committee is responsible for advising the Board on matters related to board development, for recruiting and nominating board members, for new member orientation and for recommending a slate of officers each year.~~

~~C. 2. The Finance Committee shall be a standing committee subject to the Brown Act. The committee shall review and recommend investment policies and actions. The treasurer of the foundation shall be the chair of the Finance Committee. The Vice President, Business Services of Allan Hancock College shall be a member of the committee.~~

~~3. The Scholarship Committee oversees the Foundation's scholarship program, including but not limited to the solicitation of funds and the oversight of funding allocations.~~

~~C. One member of each of the aforementioned committees shall be appointed chairperson by the Executive Committee, unless otherwise provided herein.~~

D. Vacancies in the membership of any committee shall be filled by the Executive Committee. Members of all committees shall serve at the pleasure of the president, except as otherwise provided herein.

E. For the Executive and Finance Committees, 50% of the whole committee shall constitute a quorum, and 40% of the whole committee shall constitute a quorum for **any special all other** committees. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

F. Each committee may adopt rules for its operation not inconsistent with these bylaws or with rules adopted by the Board of Directors.

G. Each committee will be composed of no fewer than three (3) members.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the amendment updates to Article VI—Meetings and Article VIII—Committees as outlined above.

To: Executive Committee	ACTION
From: Valerie Moya Foundation Board President	January 11, 2017
Subject: Director Resignations, End of Terms, and New Directors	

BACKGROUND**Director Resignations**

The Foundation has received resignation notification from two directors – Ken Ostini and R. Bruce Coggin.

Directors Completing Third Three-Year Term

There are three directors completing their third three-year term with the foundation – Dr. Terry Dworaczyk, John Everett, and Susan Moats.

New Directors

The Governance/Nominations Committee is recommending the appointment of Judy Frost as a director to the Foundation Board. Her biographical information follows on the next page for the committee's review and discussion. Also, there may be additional names forwarded to the Executive Committee for appointment as a director to the Foundation Board.

FISCAL IMPACT**RECOMMENDATION**

Staff recommends accepting, with regrets, the resignations of Ken Ostini and R. Bruce Coggin, acknowledging with much appreciation Dr. Terry Dworaczyk, John Everett and Susan Moats for completing their third –three-year term as a foundation director, and approving the nomination of Judy Frost as a director to the Allan Hancock College Board.

Vitae for Judy Frost – Updated 1/2017

Judy Frost became a company member of PCPA in 1991. Originally hired thru the Auxiliary Programs Corp of Allan Hancock College as PCPA Business Manager, in 1996 she was promoted to Managing Director – responsible for everything that ISN'T artistic or creative. In 2000 this position was reclassified as a college position at the Director level. Judy retired from this position at the end of 2006.

Judy attended California State University, Long Beach, and graduated with a Bachelor of Science in Accounting. After working for Knott's Berry Farm as internal audit and accounting manager, she left the field of entertainment for the high-tech electronics industry. She was Division Controller for Computer Automation and later Computer Systems Company, a division of McDonnell Douglas. In 1984 Judy complete the course of study at Pepperdine University for a Master of Business Administration in Management.

Originally from Southern California, Judy and her husband Erik, relocated to Santa Maria in 1989.

As a contributing member of the Santa Maria community, she served as a steering committee member of the Santa Maria Affiliate from 1996 through 2003 and as a Trustee of the Santa Barbara Foundation from 2004 through 2012, and as Chairman of the Board of the Santa Barbara Foundation 2010 and 2011. She also served on the board of The Orfalea Foundation from 2010 until it's dissolution at the end of 2015. Judy also served as a director on the Allan Hancock College Foundation from 2007 through 2015.

Currently Judy serves on the boards of the Santa Maria Branch of the American Association of University Women, the Pacific Central Coast Health Clinics of Dignity Health, the Santa Maria Arts Council, and the PCPA Foundation. In 2014 she was appointed by the Mayor of Santa Maria, the honorable Alice Patino, to serve on the Community Block Grant Advisory Committee and will be completing the three year term in the spring of 2017. Judy also sits on the North County Advisory Committee for the Scholarship Foundation of Santa Barbara as a volunteer student interviewer each spring. She is a supporting member of the North County Women's Fund.

To: Executive Committee	ACTION
From: Valerie Moya Foundation Board President	January 11, 2017
Subject: Committee Fiscal Year Focus and Priorities for 2016-2017	

BACKGROUND

A review of the foundation committee's for 2016-2017 – refer to pages 50-52.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the Committee Fiscal Year Focus and Priorities for 2016-2017.

Executive Committee

Staff liaison: Susan/Toni

Members:

Valerie Moya	Guy Walker	Robert Manning
Bob Lotwala	Jeffrey Hall	Lee-Volker Cox
Georgia Schragar	Kevin Walthers	

Suggested Projects

- Set goals/objectives for Foundation on an annual basis – ensuring organizational priorities match the College’s strategic plan.
- Oversee process improvements/organizational functions for Foundation staff (*employee handbook, background checks, etc.*)
- Provide leadership for direct donor engagement/cultivation and stewardship
- Support ‘One AHC’ model in the community

Governance/Nominations

Staff liaison: Toni

Members:

Brenda Estrada	Mario Juarez
Bob Lotwala	

Suggested Projects

- Refine nomination process (*application/procedures/frequency*) for new board members
- Create and implement new board member orientation packet
- Mentor new board members in first year
- Review Foundation bylaws; recommend changes/updates to executive board
- Propose bi-annual slate of officers and create succession plan

President’s Circle

Staff liaison: Terri Lee/Natalie

Members:

Jeffrey Hall	George Johnson
Peggy Hesse	Roger Welt

Suggested Projects

- Increase President’s Circle membership to 90 members by June 2017
- Hold two PR cultivation/stewardship events
- Review current PC brochure/materials and recommend changes
- Contact each new PC member individually (write thank you letters) as added stewardshi

Scholarship

Staff liaison: Toni

Members:

Michael Huggins
Doris Lahr
Georgia Schrager

Robert Manning
Linda Metaxas
Sam Orozco

Suggested Projects

- Review current Foundation involvement in Scholarship selection process and recommend path forward. Assist in selection process and waiver decisions
- Review overall Scholarship operations/banquet and recommend process improvements
- Investigate/assist in development of AHC Promise program

Ambassadors/Alumni

Staff liaison: Natalie/Terri Lee

Members:

Frank Campo
Michael Carroll
Ed Cora

Jim Fields
Michael Huggins
Valerie Moya

Suggested Projects

- Create and implement new Ambassador program beginning Fall 2017
- Identify candidates/promote program in community/create collateral
- Identify opportunities for alumni engagement
- Identify opportunities for foundation board to engage with campus faculty/staff/students and volunteer at events

Finance

Staff liaison: Marlyn/Keli

Members:

Michael Black
Lee-Volker Cox
Tom Lopez

Glenn Owen
Rick Velasco
Guy Walker

Suggested Projects:

- Review Investment Funds/performance for Foundation and recommend path forward
- Refine quarterly financial reporting process and presentation to board
- Identify Planned Giving procedures and path forward
- Review all Endowments/restricted funds for donor/fund agreements and guidelines for use

40th Anniversary

Staff liaison: Susan

Members:

Rebecca Alarcio

Jim Bray

Robert Klug

Mary Nanning

Year-long committee to plan and execute 40th anniversary celebration. Events tbd by committee.

Note:

- Finance/Executive remain 'standing committees' and subject to Brown Act
- All other committees created by executive board
- Committees meet quarterly (*or as needed*) and provide reports to Executive Committee and full board of directors

To: Executive Committee	ACTION
From: Susan Houghton Executive Director, College Advancement	January 11, 2017
Subject: Discussion and Agenda Review for the January 26, 2017, Quarterly Meeting	

BACKGROUND

A discussion and review of the agenda for the January 26, 2017, foundation quarterly board meeting.

Notice of Quarterly Meeting
Allan Hancock College Foundation Board of Directors
Thursday, January 26, 2017
4 p.m.

Allan Hancock College, 800 South College Drive, Building B100, Santa Maria, CA 93454

AGENDA

Please note there will be a reception at 3:30 pm (prior to the start of the quarterly board meeting) to welcome new directors and Trustee Jeffery Hall along with thanking outgoing directors completing their third three-year term on the Foundation Board.

- | | Page |
|--|------|
| 1) Call to order | |
| 2) Roll Call | |
| 3) Public Comment
<i>Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the executive director. It is suggested that speakers limit themselves to 5 minutes.</i> | |
| 4) Approval of Agenda for November 2, 2016 (ACTION) | |
| 5) Approval of Minutes of the November 2, 2016, Off-Site Annual Retreat (ACTION) | 1-6 |
| 6) Approval of Minutes of the November 2 2016, Quarterly Board Meeting (ACTION) | |
| 7) College Trustee Appointments for 2017
An announcement of the college trustee appointments to the foundation board for 2017. | |
| 8) Recognition of Directors Completing Third Three-Year Term
Foundation Board President and College Superintendent/President will recognize directors completing their third three-year terms with the foundation. | |
| 9) College Trustee Appointments for 2017
An announcement of the college trustee appointments to the foundation for 2017. | |
| 10) Finance Committee Report | |
| A. Review and Approval of Financial Statements and Revised Operating Budget (ACTION) | |
| B. U.S. Department of Education Endowment Challenge Grant Title III Update and Recommendation (ACTION) | |

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| D. PCPA Foundation Representative | Mr. Jim Bray |
| E. Faculty Representative | Ms. Linda Metaxas |
| F. Student Representative | Mr. Michael Huggins |
| G. Executive Director, College Advancement | Ms. Susan Houghton |

18) Next Meeting

The next meeting of the board is Thursday, April 27, 2017, starting at 4 p.m.

19) Adjournment (ACTION)

A motion to adjourn the quarterly meeting of the Allan Hancock College Foundation Board of Directors.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.

Toni McCracken
Scholarship Program Coordinator