



Allan Hancock College is accepting applications for noncredit **part-time, in-person** instructors to teach courses in support of the **Commercial Truck Driving certificate program** in the Community Education Noncredit Program Division. Classes may be held during weekends and/or evenings. Bilingual English-Spanish preferred, but not required.

Location: Community Education is seeking instructors to teach Commercial Truck Driving courses at the **AHC Lompoc Valley Center**.

ANTICIPATED NEED

Community Education is looking for part-time instructors who can teach the following courses:

- Commercial Truck Driving: Theory
- Commercial Truck Driving: Yard Skills
- Commercial Truck Driving: Behind the Wheel Training
- Commercial Truck Driving: Simulation Lab

Statewide minimum qualifications:

- Possession of a valid California Class A Driver's License.
- A bachelor's degree and two years of occupational experience related to the subject of the course taught, **OR**
- An associate degree and six years of occupational experience related to the subject of the course taught, **OR**
- Possession of a full-time clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in the subject matter, **OR**
- For courses in an occupation for which the district offers or has offered apprenticeship instruction, the minimum qualifications for noncredit apprenticeship instructors in that occupation, as specified in Title 5, Section 53413.

Criteria for Equivalency for candidates not meeting minimum qualifications:

- Possession of a valid California Class A Driver's License
- Licensure or certification in a vocational area where the license or certification requires specified hours of formal instruction and four years of professional experience in the area of specialization in lieu of formal college preparation, and
- Evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

APPLICATION PROCEDURE

To be considered as a candidate, please submit the following materials:

- A current and complete resume listing education and professional experience.
- Transcripts and/or pertinent credentials/licenses. Copies are acceptable for the application process. Official transcripts are required if hired.
- Please submit all required documentation to:

The Community Education Coordinators at CECoordinator@hancockcollege.edu

SCREENING PROCESS

1. A committee screens all resumes and transcripts. Ensure the resume provides enough details regarding meeting qualifications and/or meeting AHC equivalency to teach in the discipline.
2. Applicants will be assessed on the breadth and depth of education, training, experience, skills, knowledge, and abilities.
3. A limited number of applicants will be invited for an interview at the college at their own expense.
4. If you are selected, our recruiting team will reach out to you to discuss the next steps. Due to the high volume of applications we receive, we're unable to speak with everyone.
5. The district reserves the right to cancel any appointment or to reassign the area of service, extend time limits, reinitiate, or withdraw the recruitment/selection process at any time. Final candidates may be required to pass a pre-employment drug screening.

APPLICATION PERIOD

Resumes are accepted all year long for a variety of disciplines. Submitting a resume doesn't guarantee a teaching spot. The District reserves the right to extend time limits, and reinitiate or withdraw the recruitment/selection process at any point.

COMPENSATION

For information about compensation and benefits, visit www.hancockcollege.edu/hr/ and search for Employee Benefits and Salary Schedule for Part-Time Faculty Noncredit.