



Community Education
Request for On-Campus Field Trip Approval

Fill out this form completely and return to Building S
or email to dean at least two weeks prior to field trip date.

A field trip is a regularly scheduled meeting of the class rescheduled for take place at an alternate
location on campus (i.e. math lab, library, ARC, etc.)

FIELD TRIPS CANNOT BE MADE MANDATORY!

CRN # _____ Class Title _____

Date of Trip _____ Destination _____

Purpose of Trip _____

Instructor's Name (please print) _____

Instructor's Signature _____ Date _____

Dean's Signature _____ Date _____

For **off-campus** field trips, please refer to AHC BP/AP 4300. Fields Trips and Excursions