



NEW CLUB FUND REQUEST FORM

Suggested name for club fund _____

Purpose of fund:

Do you propose to do any fundraising for the club? If yes, describe briefly:

_____ one-time only event _____ continuing

List type of expenditures that monies can be used for:

Note: Three signatures will be required for withdrawals per Ed Code 76063(e).

Club President/Treasurer (student) Date Supt./VP, Student Services Date

Proj. Dir., Student Activities & Outreach Date

DISTRICT APPROVAL

FOR DISTRICT USE ONLY

Project Director, Student Activities & Outreach

Club Fund ID (FOAP)

Date approved

Name of club fund

Assoc. Supt./Vice Pres., Finance & Admin.

Date approved

*Complete form, acquire all signature approvals, and route to Auxiliary Accounting Services, B 207, for fund creation and approval queue setup.