Inclusion, Diversity, Equity, and Accessibility (IDEA) Policy and Procedure

Policy
Course outlines of record shall include representative descriptions of approaches faculty may use to reasonably accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students (Title 5 § 55001.5 (b)).

The Academic Policy and Planning Committee reviews and recommends course proposals that have undergone technical review. Technical review includes the examination of how course proposals meet criteria outlined by Title 5 Regulations, " including that course outlines of record describe approaches that would accommodate and engage diverse student bodies, advance equitable student outcomes, thereby promoting the inclusion of all students".

The District also provides reasonable accommodations for every student, and in doing so ensures individuals with disabilities can equally participate in learning. Additional accommodations may be included in the course outlines of record that have undergone technical review and is upheld by the District board policies and administrative procedures such as BP/AP 3225 Institutional Effectiveness and BP/AP 5140 Disabled Student Programs and Services (Learning Assistance Program).

BP/AP 4105 Distance Education provides that courses meet the requirements of the Americans with Disabilities Act (ADA) and Rehabilitation Act of 1973 §508.

All course instructional materials and strategies, whether conducted face-to-face, online, or any other instructional modality, reflect universal design principles of multiple means of engagement, representation and action and expression to support learner diversity and variability.

The Academic Policy and Planning Committee empowers faculty to create and maintain course outlines of record that integrate inclusion, diversity, equity, and accessibility. This is achieved through annual training, ongoing professional development, distribution of resources, and concerted collaboration among stakeholders.

Procedure
1. The IDEA support faculty and/or AP&P Committee department representative will collaborate with course initiators.
2. The course initiator includes a statement that explains and summarizes course outline modifications that integrated IDEA principles in the course outline.
3. The Technical Review Committee provides feedback on course compliance with state regulations.
4. The AP&P Committee will review and approve the course modifications.

Resources

AHC Culturally Responsive Higher Education Curriculum Assessment Tool.

ASCCC (2016). DEI in Curriculum: Model Principles and Practices.

CAST. Universal Design for Learning.

Cuesta College Rubric.

SBCC. Guide Questions.