

# Academic Policy & Planning Committee Agenda

## Thursday, Sep 17, 2026, 2:00 PM

### Location: Bldg A. Board Room.

#### VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson  
 Business – Brent Darwin  
 Counseling – Ricardo Navarette  
 English – Trevor Passage  
 Fine Arts – Shane Anderson  
 Kinesiology, Rec & Athletics – Patricia Koivisto  
 Health Sciences – Leanne Wolfram  
 Industrial Technology – Hector Ramos Martinez

Academic/Student Affairs – Kerry Runkle  
 Languages & Communication – Andria Perdue Keiser  
 Life and Physical Sciences – Brian Youngblood  
 Mathematics Sciences – Chris Eachus  
 Public Safety – Kurt Kruse  
 Social & Behavioral Sciences – Lexy Conrad  
 Student Representative –

#### NON-VOTING MEMBERS

Chair - Larry Manalo Jr.  
 Vice/TRC Chair - Andria Perdue Keiser  
 Articulation - Ben Britten  
 VP, Academic Affairs – Robert Curry  
 Admissions & Records – Josie Cabanas  
 Transcript Evaluation - Luis Martinez Polanco  
 Noncredit Education – Andria Perdue Keiser  
 Curriculum Analyst – Vickie Smith  
 Curriculum Technician – Jay Taylor-Burns  
 Library – Trevor Passage

#### STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica  
 Dean, Academic Affairs – Sean Abel  
 Dean, Academic Affairs – Mary Patrick  
 Dean, Matriculation/Counseling – Yvonne Teniente  
 Dean, Academic Affairs – Alicia Paniagua  
 Dean, Academic Affairs – Deborah Pirman

Dean, Academic Affairs – Monica Millard  
 Associate Dean/Athletic Director – Kim Ensing  
 Associate Dean/PCPA Director – Mark Booher  
 ASE – Ana Gomez De Torres  
 Schedule – Ricardo Lopez  
 Distance Education – Fred Patrick  
 Part-Time Faculty Union –

#### GUESTS

**I. Agenda item:** Approval of Sep 3, 2026 Minutes.

**II. Approval of the Agenda.** Include typographical corrections and sequence changes to accommodate guest presenters.

#### **III. Chair Comments**

- Next Summary Report: Oct 1, 2026. Senate: Oct 13, 2026. This is the last summary report for inclusion in the catalog 2027-28.

#### **IV. Vice chair/Technical Review Chair Comments**

- Course and Program Deactivation.
- 2.0 requires new program
- APPC Roles
- Modifying cross-list (credit) and mirrored (noncredit) courses

#### **V. Agenda Item:** Distance Education

If a course is deemed DE, it continues to have the option for face-to-face and any DE option unless specified as DE sync only.

Recommend: Limit the options to:

- ☐ DE Sync and Async
- ☐ DE Sync only.

Additional student information is provided during the schedule development.

**VI. Agenda Item:** These proposals were submitted to comply with the Standardized Attendance Accounting Method (SAAM). There are no changes in the curriculum.

#### **Modify Credit Courses**

| Prefix & Number | Course Title                                                                | Units |
|-----------------|-----------------------------------------------------------------------------|-------|
| ENGR 152        | Statics<br>Justification. Compliance with SAAM hours and units calculation. | 3.0   |

|            |                                                                                                                                                                                                                                            |     |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
|            | Weekly lecture hours: 2.5 hours (2.5 units)<br>Weekly lab hours: 1.5 hours (0.5 units)<br><b>No change in the total number of units.</b>                                                                                                   |     |
| MATH 105   | Mathematics for Teachers<br>Justification. Compliance with SAAM hours and units calculation.<br>Weekly lecture hours: 3.5 hours (3.5 units)<br>Weekly lab hours: 1.5 hours (0.5 units)<br><b>No change in the total number of units.</b>   | 4.0 |
| MATH 131   | College Algebra<br>Justification. Compliance with SAAM hours and units calculation.<br>Weekly lecture hours: 2.5 hours (2.5 units)<br>Weekly lab hours: 1.5 hours (0.5 units)<br><b>No change in the total number of units.</b>            | 3.0 |
| MATH 183   | Multivariate Calculus<br>Justification. Compliance with SAAM hours and units calculation.<br>Weekly lecture hours: 3.5 hours (3.5 units)<br>Weekly lab hours: 1.5 hours (0.5 units)<br><b>No change in the total number of units.</b>      | 4.0 |
| STAT C1000 | Introduction to Statistics<br>Justification. Compliance with SAAM hours and units calculation.<br>Weekly lecture hours: 3.5 hours (3.5 units)<br>Weekly lab hours: 1.5 hours (0.5 units)<br><b>No change in the total number of units.</b> | 4.0 |

## VII. Agenda Item: First Readings

### New Noncredit Course

|           |                                                            |       |
|-----------|------------------------------------------------------------|-------|
| LLNC 7500 | Community Threads<br>Discipline: Home Economics: Noncredit | 60-68 |
|-----------|------------------------------------------------------------|-------|

### Modify Noncredit Course

| Prefix & Number | Course Title                                                                                                                                                                                                                    | Hours  |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| FTNC 7002       | Fall Firefighter In-service Training<br>Justification. Change codes to align with the course goals.                                                                                                                             | 40-135 |
| FTNC 7004       | Winter Firefighter In-service Training<br>Justification. Change codes to align with the course goals.                                                                                                                           | 20-60  |
| LLNC 7340       | Image Transfer Art Applications (From Photographs)<br>Discipline: Older Adults: Noncredit<br>Justification: Update current prefix from OLDR to Lifelong Learning Noncredit (LLNC) and making corrections to the course outline. | 24-54  |

### New Credit Program

| Department                  | Program Title                                                                                                                                                                                                  | Units |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Applied Behavioral Sciences | Family and Consumer Science<br>Certificate of Achievement<br>Justification: CTE. The proposal is in response to labor market demand, advisory committee recommendation, and need to create a formal Family and | 18    |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | Consumer Sciences pathway for students. The certificate organizes existing courses that supports entry-level employment preparation in community and human services, youth and family support, and related fields. It also addresses a gap in the current curriculum by allowing students to earn a certificate in an area that currently does not exist as a stand-alone program at the college.<br>LMI: It meets these criteria: supply gap and education. It does not meet self-sufficiency standard living wage. The program was recommended. |  |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

#### VIII. Agenda Item: Second Reading

##### New Credit Course

| Prefix & Number | Course Title      | Units |
|-----------------|-------------------|-------|
| KIN 126         | Sport and Society | 3.0   |

##### New Noncredit Course

| Prefix & Number | Course Title                                                                      | Hours |
|-----------------|-----------------------------------------------------------------------------------|-------|
| STMN 7020       | Physics Skills Lab<br>Justification: A support course for PHYS 110, 141, and 161. | 16-96 |

##### Modify Credit Course

| Prefix & Number | Course Title                                                                                                                                                                                             | Units |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| FASH 106        | Digital Illustration for Fashion<br>Justification: Corrected lecture and lab hours.<br>Program Impact:<br>AS Fashion Studies. Status: In review.<br>CA Fashion Design and Production. Status: In review. | 3.0   |

##### Modify Noncredit Course

| Prefix & Number | Course Title                                                                                                                    | Hours  |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------|--------|
| DISA 7001       | Independent Living Skills<br>Justification: Course update. Add clarity on AHC partnership with VTC Enterprises of Santa Maria.  | 40-250 |
| DISA 7002       | Vocational Skills Training<br>Justification: Course update. Add clarity on AHC partnership with VTC Enterprises of Santa Maria. | 40-250 |

##### New Credit Program

| Department                  | Program Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Units |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Applied Behavioral Sciences | ECS: Applied Behavioral Studies<br>Certificate of Achievement<br>Justification: This program was created to meet the Early Childhood Studies Advisory Committee recommendation from April 2024 and is also a part of the Early Childhood Studies Annual Update from 2024-2025. The college has received inquiries from the community regarding the need for Registered Behavior Technicians (RBT) to support the growing demand. The program is a pathway towards CTE employment for RBT and later BCBA.<br>All courses are "active". | 13-16 |

## Modify Credit Program

| Department            | Program Title                                                                                                                                                                          | Units |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| English               | English<br>Associate in Arts for Transfer (AAT)<br>Modification: Add: <b>ENGL 137</b> to List C (Select units).<br><i>There is no net change in the total number of program units.</i> | 21    |
| Fine Arts             | Film and Video Production<br>Certificate of Achievement<br>Justification: Align the program with AS degree.                                                                            | 31    |
| Kin, PE, Ath, and Rec | Kinesiology<br>Associate in Arts for Transfer<br>Modifications: Remove PHYS 141 and PHYS 161. Add PSYC C1000 and SOCI 1000. Refer: TMC List A.                                         | 20-23 |

## IX. Agenda Item: Request for Distance Education, Requisites, AHC GE, AHC G Requirements, and Cal-GETC

| Prefix & Number                     | Course Title              | Requests                                                                                    |
|-------------------------------------|---------------------------|---------------------------------------------------------------------------------------------|
| <b>Distance Education</b>           |                           |                                                                                             |
| Credit Courses                      |                           |                                                                                             |
| KIN 126                             | Sport and Society         | DE Sync and Async                                                                           |
| Noncredit Courses                   |                           |                                                                                             |
| DISA 7001                           | Independent Living Skills | DE Sync and Async                                                                           |
| STMN 7020                           | Physics Skills Lab        | DE Sync and Async                                                                           |
| <b>Requisites</b>                   |                           |                                                                                             |
| KIN 126                             | Sport and Society         | Prerequisite: ENGL C1000                                                                    |
| <b>AHC GE, AHC GR, and Cal-GETC</b> |                           |                                                                                             |
| KIN 126                             | Sport and Society         | AHC 4A Social and Behav Sciences<br>Cal-GETC 4 Interdisciplinary, Social and Behav Sciences |

## X. Agenda Item: Credit for Prior Learning

- Credit for Prior learning List
- Current CurriQunet Data Fields: Course Details. Note: Credit By Exam.

|                                                                                                              |                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Course Details</b><br><small>Last Updated: 9/11/2026 5:36:48 PM by Larry Manalo Jr</small>                | <b>Attributes</b><br>CCAP (College and Career Access Pathways)*<br>Yes ✓ ▾                                                                                                     |
| <b>Institutional Requirements</b><br><small>Last Updated: 9/1/2026 6:57:40 PM by Chris Eachus</small>        | Grading Method*<br>Letter Grade Only ✓ ▾                                                                                                                                       |
| <b>General Ed and Articulation</b><br><small>Last Updated: 9/11/2026 3:32:27 PM by Larry Manalo Jr</small>   | Credit by Exam*<br>No ✓ ▾                                                                                                                                                      |
| <b>Chancellor's Office Requirements</b><br><small>Last Updated: 12/8/2025 7:29:04 PM by Chris Eachus</small> | Course Enrollment Maximum*<br><small>CEMs for existing courses have been established. If you are adding a new course, please work with your dean and AP&amp;S.</small><br>36 ✓ |
| <b>Attachments</b>                                                                                           |                                                                                                                                                                                |

## Role of AP&P Committee regarding Credit for Prior Learning.

- A full course approval process is not necessary because CPL does not require COCI submission. It also slows the CPL by at least a full curriculum development cycle.
- Roles and Processes Proposal:
  - CurriQunet will be a repository of CPL information.
  - The discipline faculty and the department will review and approve course and program eligibility for CPL. The department will update APPC on the specific CPL.
  - A faculty-led CPL team will process the student request for CPL. In the event a new student request for CPL consideration arises, the CPL team will contact respective discipline faculty, program coordinator, and/or department chair.
  - The discipline faculty, program coordinator, and/or department chair will decide on the student request and will inform APPC for record keeping.
- Creating a Noncredit course CPL Pathway.
  - This applies to mirrored courses.
  - Since UC recognizes Credit by Exam, the discipline faculty and department can consider the final exam as the mechanism for CBE for these noncredit mirrored courses.
- CurriQunet Fields Proposals.
  - Keep current CBE and create a new field: Credit for Prior Learning.
  - Remove CBE and create a new field: Credit for Prior Learning with multiple options that include:
    - ☐ Credit by Exam
    - ☐ Industry Certification
    - ☐ Portfolio
    - ☐ Military Joint Service Transcripts
    - ☐ College Level Exam Program (CLEP)
    - ☐ Advanced Placement (AP)
    - ☐ International Baccalaureate (IB)
    - ☐ Other: Include a fillable field.

## XI. Agenda Item: Cross-list and Mirrored Courses

|                                                                                                                      |       |
|----------------------------------------------------------------------------------------------------------------------|-------|
| <b>Cover Screen</b><br><small>Last Updated: 9/11/2026 6:14:33 PM by Larry Manalo Jr.</small>                         | 5/5   |
| <b>Proposal Information</b><br><small>Last Updated: 9/11/2026 1:25:12 PM by Andria Perdue-Kaiser</small>             | 9/9   |
| <b>Course Details</b><br><small>Last Updated: 9/11/2026 6:14:25 PM by Larry Manalo Jr.</small>                       | 17/17 |
| <b>Institutional Requirements</b><br><small>Last Updated: 8/24/2026 10:49:01 AM by Jenny Schroeder</small>           | 10/10 |
| <b>General Ed and Articulation</b><br><small>Last Updated: 9/11/2026 1:37:41 PM by Andria Perdue-Kaiser</small>      |       |
| <b>Chancellor's Office Requirements</b><br><small>Last Updated: 9/11/2026 1:28:27 PM by Andria Perdue-Kaiser</small> | 16/16 |

Course Title\*

This is the full title as it will appear in the catalog

Introduction to the Aerospace Industry ✓

Banner Course Title\*

Banner has a 30 character limit for course titles, including spaces and punctuation.

Intro to Aerospace Industr ✓

Cross-Listed and Mirrored Course

If this is cross-listed or Mirrored with another course, please specify the other course and credit course being mirrored by a noncredit course.

## XII. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

**XIII. Information Item:** Technical Review Committee Review and Support Assignments by Course Prefixes, Subjects, and Departments

| LEAD/SUPPORT<br>Ben/Larry<br>Articulation       | LEAD/SUPPORT<br>Brent/Chris | LEAD/SUPPORT<br>Chris/Brent | LEAD/SUPPORT<br>Christine/Andria<br>CTE      | LEAD/SUPPORT<br>Andria/Christine<br>Noncredit |
|-------------------------------------------------|-----------------------------|-----------------------------|----------------------------------------------|-----------------------------------------------|
| <b>Counseling</b>                               | <b>Business</b>             | <b>Fine Arts</b>            | <b>Applied &amp;<br/>Behavioral Sciences</b> | <b>English</b>                                |
| LDER                                            | ACCT                        | ART                         |                                              | ENGL                                          |
| LS                                              | BUS                         | ARTH                        | AJ                                           | LBRY                                          |
| PD                                              | CBIS                        | DANC                        | APRN                                         | READ                                          |
| PROD                                            | CBOT                        | DRMA                        | CA                                           |                                               |
|                                                 | ENTR                        | FILM                        | CDEV                                         | <b>Language &amp;<br/>Communication</b>       |
| <b>Social &amp;<br/>Behavioral<br/>Sciences</b> | PLGL                        | GRPH                        | ECS                                          |                                               |
|                                                 | RE                          | MMAC                        | EDUC                                         | ASL                                           |
| ANTH                                            |                             | MUS                         | FCS                                          | COMM                                          |
| ECON                                            | <b>Industrial Tech</b>      | PHTO                        | FSN                                          | EDTC                                          |
| ES                                              | AB                          | THEA                        | HOSP                                         | ELD                                           |
| GBST                                            | AT                          |                             |                                              | FRCH                                          |
| GEOG                                            | CEL                         | <b>Math Sciences</b>        | Cosmetology<br>(Inactive)                    | SPAN                                          |
| HIST                                            | ENVT                        | CS                          |                                              |                                               |
| HUM                                             | ET                          | MATH                        | (WEE)                                        | <b>CE/Noncredit</b>                           |
| HUSV                                            | MT                          | ENGR                        | (CTE)                                        | ELDN                                          |
| LGBT                                            | WLDT                        | STEM                        |                                              | BARB                                          |
| PHIL                                            | ARCH                        | STAT                        |                                              | BASK                                          |
| POLS                                            | CNET                        |                             |                                              | CCNC                                          |
| PSY                                             | AERO                        | <b>Physical Sciences</b>    |                                              | CITZ                                          |
| PSYC                                            |                             | AG                          |                                              | CTD                                           |
| SOC                                             |                             | ASTR                        |                                              | DNCN                                          |
| SOCI                                            |                             | BIOL                        |                                              | ECSN                                          |
|                                                 |                             | CHEM                        |                                              | EDUN                                          |
| <b>Public Safety</b>                            |                             | GEOL                        |                                              | ELDV                                          |
| EMS                                             |                             | PHSC                        |                                              | FASH                                          |
| FT                                              |                             | PHYS                        |                                              | FTNC                                          |
| LE                                              |                             | RVT                         |                                              | HEAL                                          |
| WFT                                             |                             | VEN                         |                                              | HOEC                                          |
| WFTL                                            |                             |                             |                                              | NURX                                          |
| WFTO                                            |                             |                             |                                              | PARN                                          |
|                                                 |                             |                             |                                              | PDNC                                          |
| <b>Health Sciences</b>                          |                             |                             |                                              | SEWN                                          |

|                            |  |  |  |      |
|----------------------------|--|--|--|------|
| DA                         |  |  |  | STEM |
| HLCR                       |  |  |  | VOCE |
| MA/MB                      |  |  |  | WKPR |
| NURS                       |  |  |  |      |
| RT                         |  |  |  |      |
|                            |  |  |  |      |
| <b>Kin, Rec, &amp; Ath</b> |  |  |  |      |
| ATH                        |  |  |  |      |
| HED                        |  |  |  |      |
| KIN                        |  |  |  |      |
| PE                         |  |  |  |      |
| PEIA                       |  |  |  |      |
| REC                        |  |  |  |      |

#### **XIV. Reports**

- a. Library
- b. AP&P Representatives
- c. AP&P Vice Chair / TRC Chair
- d. AP&P Chair
- e. Administration
- f. Admissions and Records
- g. Counseling/Matriculation
- h. Articulation
- i. CurriQunet & Support

#### **XV. Call for Future Agenda Items**

- Financial Aid Eligibility Data Fields in CurriQunet

#### **XVI. Call to Adjourn**