

Academic Policy & Planning Committee Meeting Agenda

Thursday, Mar 5, 2026, 2:00 PM

Location: Bldg A. Board Room.

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson	Academic/Student Affairs – Kerry Runkle
Business – Brent Darwin	Languages & Communication – Andria Perdue Keiser
Counseling – Ricardo Navarette	Life and Physical Sciences – Brian Youngblood
English – Trevor Passage	Mathematics Sciences – Chris Eachus
Fine Arts – Shane Anderson	Public Safety – Kurt Kruse
Kinesiology, Rec & Athletics – Patricia Koivisto	Social & Behavioral Sciences – Lexy Conrad
Health Sciences – Leanne Wolfram	Student Representative – Faith Davis
Industrial Technology – Hector Ramos Martinez	

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Luis Martinez
 Noncredit Education – Andria Perdue Keiser
 Curriculum Analyst – Vickey Smith
 Curriculum Technician – Jay Taylor-Burns
 Library – Trevor Passage

STANDING INVITEES

GUESTS

Dean, Academic Affairs – Thomas Lamica	Dean, Academic Affairs – Monica Millard
Dean, Academic Affairs – Sean Abel	Associate Dean/Athletic Director – Kim Ensing
Dean, Academic Affairs – Mary Patrick	Associate Dean/PCPA Director – Mark Booher
Dean, Matriculation/Counseling – Yvonne Teniente	Senate President – Alberto Restrepo
Dean, Academic Affairs – Alicia Paniagua	Schedule – Ricardo Lopez
Dean, Academic Affairs – Deborah Pirman	Distance Education – Fred Patrick
	Part-Time Faculty Union – Joan Bergstrom Smith

I. Approval of Minutes: Feb 19, 2026.

II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

III. Chair Comments

- Summary Report: Mar 5, 2026. Senate: Mar 10, 2026. BOT: Mar 17, 2026.
- 2026 Catalog Development Calendar
- Thank you, Dave, for taking over.

IV. Agenda Item: Consent

Prefix & Number	Course Title	Units
CCN Modification		
BIOL C1000	Introduction to Biology with Lab <i>Advisory: ENGL C1001</i>	4.0

V. Agenda Item: First Reading

Prefix & Number	Course Title	Units
Modify Credit Course		
DANC 147	Folklorico Dance History Justification: <i>DE request. DE Async or Hybrid.</i>	3.0

Prefix & Number	Course Title	Hours
Modify Noncredit Course		
BASK 7011	Basic Math	32-72

	Justification: Update catalog description to specify the intended educational level (6th-8th grade level). Revise DE to DE synchronous only . Clarify SP grade requirements under the Method of Evaluations section and remove projects and class performance. Add objective and new content (Intro to Geometry). Update SLO.	
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Department	Program Title	Units
Modify Credit Program		
Life and Physical Sciences	Chemistry Associate Degree for Transfer (ADT) Justification: Adjust PHYS 161 units from 4 units to 5 units.	37
Life and Physical Sciences	Vineyard and Winery Administration Certificate of Achievement Justification: Increase units to be Certificate of Achievement. Modification: Add BUS 104	18

VI. Agenda Item: Second Reading

Feb 19, 2026 Meeting.

Prefix & Number	Course Title	Units
Review and Modify Courses		
AG 161	Introduction to Plant Science Justification: The update of the discipline placement removes two historic options that should not have been included as options for the minimum qualifications of an instructor for this class. The class should require a master's degree in agriculture, which was always one of the options and will remain the sole option to prevent unqualified instructors from being considered to teach this lecture/lab course that requires in-depth plant science knowledge. When students register for this class, particularly those from majors outside of agriculture who are taking the course as a general education lab science requirement, they should be made aware of the expectation that some of the lab participation will require hands-on work in the program's living laboratory at the AHC student farm. The work completed on the farm is an integral component of the course learning process and does expose students at times to uncomfortable weather and some physical labor, of which they should be aware at the time of registration.	4.0
ENGR 152	Statics Justification: Align with Standardized Attendance Accounting Method (SAAM).	3.0
MATH 105	Mathematics for Teachers Justification: SAAM alignment.	4.0
MATH 131	College Algebra Justification: SAAM alignment. Prerequisite: MATH 331 Algebra 2	3.0
MATH 183	Multivariable Calculus Justification: SAAM alignment.	4.0
PHYS 161	Engineering Physics 1 Note: Need SAAM alignment. Justification: Update text and lab content.	5.0
STAT C1000	Introduction to Statistics	4.0

	Justification: SAAM alignment.	
New Program		
Applied Behavioral Sciences	Cybersecurity Associate in Science (Local) Justification: No associate degree for this discipline. Current industry needs.	29
Modify Program		
Applied Behavioral Sciences	Culinary Arts and Management Associate in Science Justification: Replace CA 323 and CA 324 with CA 325 Specialty Cakes - Baking and Decorating. Add CA 118 Beverage Management (1 unit) and CBIS 101 (3 units) to the additional units list. Update program narrative.	28
Public Safety	State Hospital Academy Certificate of Achievement Modification: Replace LE 310 with LE 424.	19
Deactivate Program		
Counseling	Transfer Studies UC/CSU (Math, Engineering, and Science Majors) Note: This program deactivation is exempt from the BP/AP 4021 Program Vitality. It falls under "No significant impact..." The program was replaced by Cal-GETC.	?

Mar 5, 2026 Meeting. For inclusion in the Summary Report.

Prefix & Number	Course Title	Units
Modify Credit Course		
DANC 147	Folklorico Dance History Justification: DE request. DE Async or Hybrid.	3.0

Prefix & Number	Course Title	Hours
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BASK 7011	Basic Math Justification: Update catalog description to specify the intended educational level (6th-8th grade level). Revise DE to DE synchronous only. Clarify SP grade requirements under the Method of Evaluations section and remove projects and class performance. Add objective and new content (Intro to Geometry). Update SLO.	32-72

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VII. Agenda Item: Request for Distance Education, Requisites, and AHC GE and Graduation Requirements and Cal-GETC.

Prefix & Number	Title	Request
BIOL C1000	Introduction to Biology with Lab	Advisory: ENGL C1001
DANC 147	Folklorico Dance History	DE Async or Hybrid.
BASK 7011	Basic Math	DE synchronous only

VIII. Agenda Item: Implementing IDEA-A: AP&P Committee Process and Course Outlines

- Approval Process and Faculty Support
- IDEA-A
- Current CurriQunet Prompts

IX. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

X. Information Item: Technical Review Committee Assignments.

Updated: Fall 2025.

David DeGroot	Brent Darwin	Derek Mitchem	David DeGroot	Andria Perdue-Keiser
Counseling LDER, LS, PD, PROD Social-Behave Sc ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC Public Safety EMS, FT, LE, WFT, WFTL, WFTO Health Sciences DA, NURS, MA, MB, RT, HIT Kin, Rec, and Athletics ATH, HED, PE, PEIA	Business ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE Industrial Tech AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	Fine Arts ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA Math Sciences CS, MATH, ENGR, STEM Physical Sciences AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	Applied Behave Sci AJ, CA, ECS, EDUC, FCS, FSN APRN Cosmetology CWE	Community Ed Noncredit English ENGL, LBRY, READ Languages & Comm ASL, EDTC, ESL, FRCH, SPCH, SPAN

XI. Reports

- Library
- AP&P Representatives
- AP&P Vice Chair / TRC Chair
- AP&P Chair
- Administration
- Admissions and Records
- Counseling/Matriculation
- Articulation
- CurriQunet & Support

XII. Call for Future Agenda Items

XIII. Call to Adjourn