

Academic Policy & Planning Committee Meeting Agenda

Thursday, Nov 20, 2025, 2:00 PM

Location: Bldg A. Board Room.

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Ricardo Navarette
 English – Susie Kopecky
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Patricia Koivisto
 Health Sciences – Leanne Wolfram
 Industrial Technology – Loren Bradbury

Academic/Student Affairs – Kerry Runkle
 Languages & Communication – Melinda Nishimori
 Life and Physical Sciences – Brian Youngblood
 Mathematics Sciences – Chris Eachus
 Public Safety – Kurt Kruse
 Social & Behavioral Sciences – Lexy Conrad
 Student Representative – Faith Davis

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and
 Luis Martinez
 Noncredit Education – Melinda Nishimori
 Curriculum Analyst – Vicky Smith
 Curriculum Technician – Jay Taylor-Burns
 Library – Susie Kopecky/ Trevor Passage

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
 Dean, Academic Affairs – Sean Abel
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Academic Affairs – Andria Perdue-Keiser
 Dean, Academic Affairs – Deborah Pirman

Dean, Academic Affairs – Monica Millard
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo
 Schedule – Ricardo Lopez
 Distance Education – Fred Patrick
 Part-Time Faculty Union – Joan Bergstrom Smith

GUESTS

I. Approval of Minutes: Nov 6, 2025.

II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

III. Chair Comments

- Summary Report: Nov 20, 2025. Senate: Nov 25, 2025. BOT: Dec 16, 2025.
- AP&P Committee PD: Jan 14, 2025. 9 AM – 12 Noon. 1 PM – 4:30 PM.
- Catalog Development Timeline.

IV. Agenda Item: Catalog Development Timeline.

V. Agenda Item: Standard Attendance Accounting Method Approval for MATH Courses.

VI. Information Item: HOSP Courses Transitions

With the creation of a number of HOSP courses, the discipline faculty decided that the corresponding CA courses can substitute for the parallel HOSP courses. With plans to drop the CA courses, the discipline faculty did not list these CA as cross-listed to the HOSP courses.

These Culinary Arts (CA) courses can substitute for these Hospitality (HOSP) courses. HOSP courses meet the C-ID standards. These courses are NOT CROSSLISTED.	
CA 118 Beverage Management	HOSP 118 Beverage Management
CA 119 Intro to Hospitality Industry	HOSP 100 Intro to Hospitality
CA 124 Sanitation, Safety, and Equipment	HOSP 110 Sanitation & Safety
CA 125 Supervision and Training Techniques	HOSP 130 Intro to Food & Beverage Management
CA 126 Food Production Cost, Control, and Management	HOSP 120 Hospitality Cost Control
CA 129 Catering & Events Management	HOSP 129 Catering & Events Management

VII: Agenda Item: First Readings.

New Credit Courses

Prefix & Number	Course Title	Units
CNET 111	Cloud Security Justification: Add new course to Cybersecurity certificate. Need: Objectives 17-20. Include verbs. CSLO for the course. Repeatable?	4.0
CNET 112	Cloud Security 2 Justification: Add new course to Cybersecurity certificate. Rationale: repeatable 1.	4.0

New Noncredit Courses

Prefix & Number	Course Title	Hours
OLDR 7040	Intro to Jewelry Fabrication Justification: 1) At this time, the program does not have any 'jewelry fabrication courses'. The course 'jewelry, sculpture and repousse' is used instead but is misleading for students. In order for students to understand the course content, it is crucial to create specific course content for jewelry fabrication, within the Creative Arts for Older Adults. 2) Currently, the existing course offerings are used by two different teachers, teaching entirely different content. AHCC policy does not allow students to register for the same course twice per session, so students have to choose between two teachers assigned to this same specific course at different class times rather than registering for both.	32-64
OLDR 7045	Beginning Soldering Justification: This is not a change of existing curriculum, but a much needed newly created course proposal to meet the demand for beginning jewelry soldering courses.	32-64

Review and Modify Credit Courses

Prefix & Number	Course Title	Units
FT 338	Land Navigation Cross-list: EMS 338 or ENVT 338 Modification: Uncross-list EMS 338. ENVT 338 was dropped.	2.0
FSN 109	Basic Nutrition for Health Modifications: Update course.	3.0
FSN 110	Nutrition Science Modification: Course update.	3.0
FSN 112	Behavioral Nutrition Modifications: Update course. Remove advisories FSN 109 and ENGL 100.	3.0
FSN 132	Culinology & Nutrition Professions Former: Intro to Culinary Professions Modifications: Title changed from Introduction to Culinary Professions to reflect content regarding nutrition professions and to align with transfer college/university pathways for food science and nutrition. Updated OER text. Removed ENGL 100 advisory.	1.0
FSN 133	Introduction to Food Science	3.0

	Modifications: Course update. Remove advisories for CHEM 120 and ENGL 100.	
FSN 134	Food, Nutrition Customs and Culture Modifications: Update course. Remove advisory for CA 124.	4.0
FSN 149	Work Experience Education Former: Cooperative Work Experience Modifications: Title change.	1-8
KIN 128	Sport Psychology Note: PE 128 was dropped on 10-16-2025. Modifications: 1. Adjust course content to meet Cal-GETC requirements. 2. Add "Social Science Research: Principles, Methods, and Practices" by Anol Bhattacharjee as a required OER Textbook. 3. Add: Face-to-face delivery option and requisite course content and delivery adjustments (assignments, evaluation, etc.). 4. Add disciplines: Kinesiology, Psychology, and Recreation Administration.	3.0

New Credit Programs

Department	Course Title	Units
Life and Physical Sciences	Viticulture and Enology: Winemaking Associate in Science Justification: Clarify the program pathway. The college has a bonded winery and a dedicated vineyard.	32

New Noncredit Programs

Department	Course Title	Units
Education Noncredit	ELDV Family Childcare License Preparation Certificate of Competency Justification: Offer ELL support for ECSN program.	40-75

Modify Credit Programs

Department	Course Title	Units
Fine Arts	Film and Video Production Associate in Science Modification: This program modification streamlines our overall AS degree requirements and places emphasis on courses within the discipline. Many of the previous degree requirements were written twenty-five years ago when this program was an <i>Applied Design</i> degree. As such, there is no longer a reliance on courses from other disciplines that were on the periphery of the discipline. That said, we are maintaining a compliment of those courses in selected units to offer students a robust educational experience. This modification adds greater logic and compartmentalization to our degree and, as a result, reduces overall unit requirements.	31

Deactivate Credit Programs

Department	Course Title	Units
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Applied Behavioral Sciences	Human Services: Family Services Worker 1 Certificate of Accomplishment	15
	Human Services: Family Services Worker 2 Certificate of Accomplishment	15
	Human Services: Family Services Worker 3 Certificate of Accomplishment	9
	Human Services: Addiction Studies Associate in Science	42
Counseling	Liberal Studies: Elementary Teacher Preparation Associate in Arts Justification: Since the creation of the ADT in Elementary Teacher Preparation, this Associates Degree has become obsolete. This program does not provide all the core courses needed to transfer to a four-year university, nor does it contain all the state requirements to earn a credential. Modifying the program to contain all of these courses would result in a duplication of the AAT in Elementary Teacher Preparation.	29

VII. Agenda Item: Second Readings

New Credit Courses

Prefix & Number	Course Title	Units
CNET 111	Cloud Security Justification: Add new course to Cybersecurity certificate. Need: Objectives 17-20. Include verbs. CSLO for the course.	4.0
CNET 112	Cloud Security 2 Justification: Add new course to Cybersecurity certificate. Rationale: Repeatable 1.	4.0
ENGL 155	Introduction to Science Fiction and Fantasy NEW: Prerequisite: ENGL C1000	3.0
PE 158	Intermediate Golf	1.0
PE 166	Intermediate Soccer	1.0

New Noncredit Courses

Prefix & Number	Course Title	Hours
FTNC 7004	Winter Firefighter In-service Training NEW: DE Sync and Async	20-60
OLDR 7040	Intro to Jewelry Fabrication	32-64
OLDR 7045	Beginning Soldering	32-64

Review and Modify Credit Courses

Prefix & Number	Course Title	Units
ENGL 137	Children's Literature Modification: Text and content update.	3.0
FT 338	Land Navigation Cross-list: EMS 338 or ENVT 338 Modification: Uncross-list EMS 338. ENVT 338 was dropped.	2.0
FSN 109	Basic Nutrition for Health Modifications: Update course.	3.0

FSN 110	Nutrition Science Modification: Course update.	3.0
FSN 112	Behavioral Nutrition Modifications: Update course. Remove advisories FSN 109 and ENGL 100.	3.0
FSN 132	Culinology & Nutrition Professions Former: Intro to Culinary Professions Modifications: Title changed from Introduction to Culinary Professions to reflect content regarding nutrition professions and to align with transfer college/university pathways for food science and nutrition. Updated OER text. Removed ENGL 100 advisory.	1.0
FSN 133	Introduction to Food Science Modifications: Course update. Remove advisories for CHEM 120 and ENGL 100.	3.0
FSN 134	Food, Nutrition Customs and Culture Modifications: Update course. Remove advisory for CA 124.	4.0
FSN 149	Work Experience Education Former: Cooperative Work Experience Modifications: Title change.	1-8
GEOG 101L	Physical Geography Laboratory Justification: The course number has been changed to help students recognize this course as a lab that is aligned with Physical Geography GEOG 101.	1.0
KIN 128	Sport Psychology Note: PE 128 was dropped on 10-16-2025.	3.0
PHYS 161	Engineering Physics 1 Modifications: Update units from 4 to 5. Update OER text and lab content.	5.0
PHYS 162	Engineering Physics 2 Modification: Update text and lab content.	4.0
PHYS 163	Engineering Physics 3 Modification: Update text and lab content.	4.0
PSY 113	Theories of Personality NEW: Prerequisite: PSYC 1000 Advisory: ENGL C1000 Modifications: Add new requisite. Updates on catalog description, content, objectives, methods of instruction, OER text adoption, and SLO.	3.0
PSY 117	Child Psychology NEW: Prerequisite: PSYC 1000 As above.	3.0
PSY 118	Human Development NEW: Prerequisite: PSYC 1000 As above.	3.0
PSY 119	Abnormal Psychology NEW: Prerequisite: PSYC 1000 As above.	3.0
PSY 121	Social Psychology As above.	3.0
STAT C1000E	Introduction to Statistics Justification: Add embedded support section to STAT C1000.	5.0
STAT 1400S	Support for STAT C100	1.0

Modify Noncredit Courses

Prefix & Number	Course Title	Hours
ELDN 7426	ELD Reading & Writing Lab	64-160
TRCK 7800	Truck Driving Theory	12-16
TRCK 7801	Yard Skills	16-30
TRCK 7802	Public Road Truck Driving	20-30
TRCK 7803	Commercial Vehicle Simulator Lab	1-40
TRCK 7805	DMV Refresher	8-16
VOCE 7400B	Beginning Floral Design	18-24
VOCE 7401B	Floral Design Beyond the Basics	1-24
VOCE 7402B	Floral Design Beyond the Basics II	18-24
VOCE 7404B	Floral Design Special Events	18-24
VOCE 7405B	Floral Seasonal Celebrations	18-24

New Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	Hospitality Management Associate in science for Transfer Justification: The Hospitality Industry is now the largest private-sector employer in Santa Barbara and San Luis Obispo counties, according to the California Employment Development Department (EDD).	18
Life and Physical Sciences	Viticulture and Enology: Winemaking Certificate of Achievement Justification: The new Certificate of Achievement in Winemaking will clarify the pathway for students. The college also offers a bonded winery and a dedicated vineyard on campus. This degree also offers the possibility to get into the industry faster since no general education courses are required.	32
Life and Physical Sciences	Viticulture and Enology: Winemaking Associate in Science Same as above.	32

New Noncredit Program

Department	Course Title	Hours
Education Noncredit	Barbering Certificate of Completion Justification: Partnership with Cosmoton Academy in Lompoc. There is a need and interest in the community.	1000-1200
Education Noncredit	Early Childhood Studies NC: Family Childcare License Preparation Certificate of Completion Justification: The justification of need is based on the ECSN/ECS advisory recommendation to create a stackable certificate that provides students with two courses to start that are family childcare focused. Students will then be able to apply both courses to another certificate that applies their learning to other care settings in the community. Additionally, there is a community need to provide education and training for other childcare models such as family members, neighbors and friends. The certificate is being developed as part of an IBEST model where noncredit English language learners simultaneously learn the professional language	24-40

	and basic skills needed for entering credit Early Childhood Studies coursework. This is part of the accelerated Pathways program and will serve as a bridge from noncredit to credit classes. These courses have also been requested by Santa Barbara County Resource and Referral and respond to projected employment needs in this field. This program will provide English language learners language support and benefit these students in the following ways: • Provide the training necessary to open an in-home licensed care facility. • Provide opportunities for self-employment • Increase the number of daycare spots in the region, which is an emergent need (Struggling to Stay Afloat: The Real Cost Measure in California 2019 report), allowing more parents to enter the workforce • Improve childcare stability across the region • Improve the quality of daycare in the Northern Santa Barbara region • Create a pathway to the credit ECS program in order to increase the opportunity to transition from this noncredit program to the credit program	
Education Noncredit	Early Childhood Studies NC: Family, Friend, & Neighbor Childcare Certificate of Completion Justification: The program was updated to change from a Certificate of Competency to a Certificate of Completion, revised name to align with industry standards, updated catalog description, and had very minor changes to the program outcomes.	69-115
Education Noncredit	ELDV Family Childcare License Preparation Certificate of Competency Justification: Offer ELL support for ECSN program.	40-75

Modify Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	Interior Design (New Title) Formerly: Family and Consumer Science: Interior Design Merchandizing Associate in science Modification: Include advisory board recommendations to modernize the degree title and better align with current professional terminology and student understanding of the field. The new title, Interior Design, more accurately stands for the program's content and outcomes, which emphasize design principles, materials and finishes, lighting, space planning, and digital drafting. The term "Merchandising" no longer reflects industry practice or the program's learning goals. Advisory board members noted that employers and students identify more readily with Interior Design as a distinct discipline, and that clarity in the program title will support marketing, recruitment, and transfer articulation. • Degree title changes from Family and Consumer Science: Interior Design Merchandising to Interior Design • Update catalog description for industry relevance • Included two new INTD courses in degree that will articulate to CSU transfer school	24

	• Included ARCH digital drafting course based on recommendation of CTE advisory board to degree elective choices • Update PLOs based on industry language and new courses in degree • Remove BUS marketing course based on CTE advisory board.	
English	English Associate in arts Modification: Change PLOs.	21
English	English Associate in Arts for Transfer Modification: Change PLOs.	21
Fine Arts	Dance Associate in Arts Modification: Program modification to align units.	33
Fine Arts	Film and Video Production Associate in Science Modification: This program modification streamlines our overall AS degree requirements and places emphasis on courses within the discipline. Many of the previous degree requirements were written twenty-five years ago when this program was an <i>Applied Design</i> degree. As such, there is no longer a reliance on courses from other disciplines that were on the periphery of the discipline. That said, we are maintaining a compliment of those courses in selected units to offer students a robust educational experience. This modification adds greater logic and compartmentalization to our degree and, as a result, reduces overall unit requirements.	31
Languages and Communication	Advance English Language Development Certificate of Accomplishment Modification: Increase units: ELD 533 from 3 units to 4 units.	13
Social and Behavioral Sciences	Psychology Associate in Arts Justification: The revisions streamline program requirements, ensure consistency with current disciplinary standards, and better prepare students for academic and career pathways. The updated degree emphasizes research methods, statistics, and foundational subfields of psychology, while removing outdated or non-essential course options. These changes reduce barriers to completion, increase program clarity, and ensure the degree reflects contemporary expectations for students pursuing either direct employment opportunities or continued education in psychology and related fields.	25
Social and Behavioral Sciences	Psychology Associate in Arts for Transfer The updates to the AA-T in Psychology were designed to align the program fully with the statewide Transfer Model Curriculum (TMC) and APA 3.0 undergraduate guidelines. Revisions emphasize streamlined course offerings, clearer prerequisite structure, and a solid foundation in research methods, statistics, and key subfields of psychology. By removing non-TMC-aligned courses and focusing on the competencies required for upper-division coursework, the revised AA-T ensures that students are optimally prepared for transfer into the CSU system as psychology majors.	20

Modify Noncredit Programs

Department	Course Title	Hours
Education NC	Basic Skills Certificate of Competency	48-108
	Advanced English Language Development Certificate of Competency	240-270
	Commercial Truck Driving Certificate of Completion	
	ELDV Family, Friend, & Neighbor Childcare Certificate of Competency	112-210
	ELDV Intro to Early Childhood Studies Certificate of Competency	213-345
	Income Tax Preparation Certificate of Competency	67-87
	Pathways to US Citizenship Certificate of Completion	42-96
	Secondary Education / High School Equivalency Exam Preparation Certificate of Competency	106-252

Deactivate Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	Human Services: Family Services Worker 1 Certificate of Accomplishment	15
	Human Services: Family Services Worker 2 Certificate of Accomplishment	15
	Human Services: Family Services Worker 3 Certificate of Accomplishment	9
Counseling	Liberal Studies: Elementary Teacher Preparation Associate in Arts Justification: Since the creation of the ADT in Elementary Teacher Preparation, this Associates Degree has become obsolete. This program does not provide all the core courses needed to transfer to a four-year university, nor does it contain all the state requirements to earn a credential. Modifying the program to contain all of these courses would result in a duplication of the AAT in Elementary Teacher Preparation.	29

VIII. Agenda Item: Requests for Distance Education Modalities, Requisite Modifications, and AHC GE, AHC Graduation Requirements, and Cal-GETC.

Distance Education Modalities

Prefix & Number	Course Title	Instructional Modality
FTNC 7004	Winter Firefighter In-service Training	DE Sync and Async

Requisite Modification

Prefix & Number	Course Title	Requisites
ENGL 137	Children's Literature	Prerequisite: ENGL C1000
ENGL 155	Intro to Science Fiction and Fantasy	Prerequisite: ENGL C1000 Ability to write expository essay using correct English grammar and basic rhetorical strategies

		of successful college writing and college reading ability.
FSN 112	Behavioral Nutrition	Remove advisories FSN 109 and ENGL 100.
FSN 132	Culinology & Nutrition Professions Former: Intro to Culinology Professions	Remove ENGL 100 advisory.
FSN 133	Introduction to Food Science	Remove advisories for CHEM 120 and ENGL 100.
FSN 134	Food, Nutrition Customs and Culture	Remove advisory for CA 124.
FSN 112	Behavioral Nutrition	Remove advisories FSN 109 and ENGL 100.
FSN 132	Culinology & Nutrition Professions Former: Intro to Culinology Professions	Removed ENGL 100 advisory.
FSN 133	Introduction to Food Science	Remove CHEM 120 and ENGL 100 advisories.
FSN 134	Food, Nutrition Customs and Culture	Remove CA 124 advisory.
PSY 113	Theories of Personality	Prerequisite: PSYC 1000 Advisory: ENGL C1000
PSY 117	Child Psychology	Prerequisite: PSYC 1000
PSY 118	Human Development	Prerequisite: PSYC 1000
PSY 119	Abnormal Psychology	Prerequisite: PSYC 1000
PSY 121	Social Psychology	Prerequisite: PSYC 1000 and ENGL C1000
STAT C1000E	Introduction to Statistics	Embedded support for STAT C1000
STAT 1400S	Support for STAT C100	

AHC GE, AHC Graduation Requirements, and/or Cal-GETC

Prefix & Number	Course Title	Requisites
ENGL 155	Intro to Science Fiction and Fantasy	AHC GE Cat 3 Arts and Humanities Cal-GETC Area 3B Humanities

IX. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

X. Information Item: Technical Review Committee Assignments.

Updated: Fall 2025.

David DeGroot	Brent Darwin	Derek Mitchem	David DeGroot	Melinda Nishimori Andria Perdue-Keiser
Counseling LDER, LS, PD, PROD Social-Behave Sc ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC Public Safety EMS, FT, LE, WFT, WFTL, WFTO	Business ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE Industrial Tech AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	Fine Arts ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA Math Sciences CS, MATH, ENGR, STEM Physical Sciences AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	Applied Behave Sci AJ, CA, ECS, EDUC, FCS, FSN APRN Cosmetology CWE	Community Ed Noncredit English ENGL, LBRY, READ Languages & Comm ASL, EDTC, ESL, FRCH, SPCH, SPAN

Health Sciences DA, NURS, MA, MB, RT, HIT Kin, Rec, and Athletics ATH, HED, PE, PEIA				
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XI. Information Item: [Common Course Numbering](#)

Phase I Completed

Prefix & Number	Course Title	Status
ENGL C1000	Academic Reading and Writing	Active
POLS C1000	American Government and Politics	Active
ENGL C1001	Critical Thinking and Writing	Active
PSYC C1000	Introduction to Psychology	Active
COMM C1000	Introduction to Public Speaking	Active
STAT C1000	Introduction to Statistics	Active

Phase IIA

Prefix & Number	Course Title	Approved
ARTH C1100	Survey of Art from Prehistory to the Medieval Era Old: ART 103	Spring 2025
ARTH C1200	Survey of Art from Renaissance to Contemporary Old: ART 104	Spring 2025
ECON 2001	Principles of Microeconomics Old: ECON 102	Spring 2025
ECON 2002	Principles of Macroeconomics Old: ECON 101	Spring 2025
ENGL C1002	Introduction to Literature Old: ENGL 102	Spring 2025
ENGL C1003	Critical Thinking and Writing Through Literature	Not Offered
HIST C1001	United States History to 1877 Old: HIST 107	Spring 2025
HIST C1002	United States History Since 1865 Old: HIST 107	Spring 2025

Phase IIB. There are 15 courses listed in this phase.

Prefix & Number	Course Title	Units	Start
ANTH C1001	Intro to Biological Anthropology Encouraged to concurrently enroll in ANTH C1001L. Old: ANTH 101.	3.0	Sum/Fall 2026
ANTH C1001L	Biological Anthropology Lab Corequisite: ANTH C1001 or completion of ANTH C1001. Old: ANTH 110	1.0	Sum/Fall 2026
ASTR C1001	Astronomy Old: ASTR 100	3.0	Sum/Fall 2026
CDEV C1000	Child Growth and Development Old: ECS 100	3.0	Sum/Fall 2026
COMM C1004	Interpersonal Communication Old: COMM 103	3.0	Sum/Fall 2026
MATH C2210	Calculus I: Early Transcendentals Old: MATH 181	4.0	Sum/Fall 2026
MATH C2220	Calculus II Old: MATH 182	4.0	Sum/Fall 2026

XII. Reports

- Library
- AP&P Representatives
- AP&P Vice Chair / TRC Chair
- AP&P Chair
- Administration
- Admissions and Records
- Counseling/Matriculation

- h. Articulation
- i. CurriQunet & Support

XIII. Call for Future Agenda Items

XIV. Call to Adjourn