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*Western Association  
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10 COMMERCIAL BOULEVARD  
SUITE 204  
NOVATO, CA 94949  
TELEPHONE: (415) 506-0234  
FAX: (415) 506-0238  
E-MAIL: [accjc@accjc.org](mailto:accjc@accjc.org)  
[www.accjc.org](http://www.accjc.org)

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May 19, 2014

Dr. Kevin Walthers  
Supintendent/President  
Allan Hancock College  
800 College Drive  
Santa Maria, CA 93454-6399

Dear President Walthers:

On November 14, 2013 the Accrediting Commission for Community and Junior Colleges, WASC (ACCJC) Committee on Substantive Change approved the Allan Hancock College (AHC) Lompoc Valley Center and Public Safety Training Complex, One Hancock Drive, Lompoc, CA 93436, pending a federally mandated site visit within six months of operation. That visit was conducted by ACCJC staff on March 31, 2014. The purpose of the site visit was to review evidence that demonstrates the assertions presented in the AHC Proposal are true and accurate, and that the College's new location meets the ACCJC Eligibility Requirements (ERs), Accreditation Standards and Commission policies.

The AHC College personnel interviewed and conducting the site visit provided evidence that the state of the facilities, equipment, funding and administration were appropriate for the programs offered at the site. Evidence was provided demonstrating student learning outcomes and student support services were monitored and assessed, and faculty to student ratios were appropriate for the programs being offered at the site. Faculty participate in professional development and are connected to the main campus via College activities and technology.

In summary, evidence provided at the federally mandated site visit demonstrated that the Lompoc Valley Center location meets the ERs, Accreditation Standards, and appropriate Commission policies.

The activities at the new location will be reported and evaluated each time the College undergoes the ACCJC accreditation processes to ensure the institution is meeting its mission, implementing program review and integrated planning for resource allocation, providing quality education and student support services, assessing the aforementioned and implementing improvement strategies to sustain institutional effectiveness.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan B. Clifford".

Susan B. Clifford, Ed.D.  
Vice President

Cc: Nancy Meddings, Dean, Academic Affairs; Accreditation Liaison Officer



**SUBSTANTIVE CHANGE PROPOSAL:**  
**Change in Location or Geographic Area Served—**  
**Transfer of the Public Safety Programs from the Santa Maria**  
**Campus to the Lompoc Valley Center**



**Submitted by: Nancy Meddings**  
**Accreditation Liaison Officer**

**Submitted to: Accrediting Commission for Community**  
**And Junior Colleges**  
**10 Commercial Boulevard Suite 204**  
**Novato, CA 94949**

**October 14, 2013**



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**AHC Public Safety Training Complex Substantive Change**  
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## **A. Concise Description of the Proposed Change and the Reasons for It**

### **Description of the Change**

Allan Hancock Joint Community College District covers all of northern Santa Barbara County and parts of San Luis Obispo and Ventura Counties. The district is primarily semi-rural, with substantial distances between population centers. Allan Hancock College (AHC) proposes to relocate and expand the existing Public Safety Department (PSD) from the current site on the Santa Maria Campus to the Lompoc Valley Center (LVC), which is approximately 24 miles to the south and opened in 1999 (see maps). The Public Safety Department is comprised of the following accredited programs and academies:

- Emergency Medical Services
- Environmental Technology
- Fire Technology/Academy
- Law Enforcement Training
- Wildland Fire Technology

The PSD prepares candidates new to the public safety field and provides certification and recertification for working professionals. These programs are particularly significant in our mission to provide vocational training and enhance the economic vitality of our community.

The PSD has been housed in an inadequate and outdated facility on the Santa Maria (SM) south campus, several blocks away from the main campus. The building housing the classrooms was constructed in 1962 and has 10,046 assignable square feet. The outside area that is available for hands-on training is 15, 036 square feet. The total area of the current complex, including parking and storage, is five acres.

In 2006, the community voted to support Bond Measure I, which provided \$180,000,000 for facilities improvements and major technology projects. A new Public Safety Training Complex (PSTC) was on a prioritized list of needs that was developed with input from all areas of our diverse campus and community. That list was reviewed and approved by the AHC Board of Trustees. In the AHC Educational and Facilities Master Plan Update 2007-2010, this project is clearly identified with construction set to start in 2011. As with all Measure I Bond Projects, a Citizens' Oversight Committee meets regularly to review financial statements and progress reports. The Committee then prepares its own reports for the Board of Trustees and community.

The new Public Safety Training Complex will be a state-of-the-art facility that occupies 58 acres. New features will include a six-story fire training tower, a scenario village, a submerged vehicle tank, an enclosed rifle and pistol shooting range, and a 1.3 mile high speed emergency vehicle operations course (EVOC). A number of sites were considered before selecting the existing Lompoc Valley Center.

The City of Lompoc donated a significant amount of land adjacent to the LVC, reflecting the community commitment to this project. In addition, support services including a library, computer labs, and counseling services are in place there to support the needs of the academies and other students. The estimated cost of the entire project is \$37.94 million, and the anticipated completion date (open for students) is the spring of 2014. A general layout map of the new complex is in the Evidence Appendix and a more detailed one is on the [facilities webpage](#).

### **Relationship to the Institution's Stated Mission**

Allan Hancock College Joint Community College District covers 3,000 square miles on California's beautiful central coast, and serves approximately 20,000 credit students annually. The Allan Hancock College Mission is:

*Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural and economic vitality of our diverse community.*

The AHC Public Safety Department has been the premiere training center on the central coast for police, firefighters, correctional officers, emergency medical personnel, and environmental technology specialists since the first 3-unit course in criminology was offered in the 1964-65 academic year. The law enforcement academy was first certified by The Commission on Police Officer Standards and Training (POST) in 1968. The fire and EMS program started in the late 1960's, and in the late 1970's became the designated program for the Cuesta College, Santa Barbara City College and Allan Hancock districts. It is currently the only program authorized by the [State Fire Marshal's](#) California Fire Service Training and Education System (CFSTES) to provide pre- and in-service fire training in Santa Barbara and San Luis Obispo Counties. The Environmental Technology program is the newest, starting in the late 1990's and certified by the California Specialized Training Institute (CSTI). After years of program development, the [AHC catalog 2013-14](#) currently lists 36 offerings in law enforcement, including the 20 unit basic academy and advanced officer training; 60 courses in the fire technology program; 46 in emergency medical services; and 20 in environmental technology.

While these programs are primarily considered vocational and linked to the economic vitality of the area, it is important to note that AHC law enforcement courses articulate to many four-year colleges, and fire and wildland fire technology courses articulate to Cal Poly San Luis Obispo and Cal State University Los Angeles. In addition to A.S. degrees and certificates, the programs offer both basic and advanced academies, as well as in-service training for public agencies and private industry.

### **Rationale for the Change**

The PSD career areas have traditionally been a popular choice for men, and now attract an increasing number of women. Two reasons make these positions attractive: 1) Salaries tend to be

good, with \$60,876 the median wage in California for a firefighter and \$79,867 the median for police and sheriff patrol officers; and 2) There is a wide variety of possible positions graduates can eventually enter, from law enforcement officers and fire investigators to paramedics or environmental safety specialists.

Until the recent recession, many basic academy recruits were sponsored, meaning school expenses were paid for recruits by agencies that had jobs waiting for them upon completion of their training. For example, in fall 2007, the police academy had 37 sponsored recruits; in spring 2010, there was one of 16 recruits sponsored. Despite the recent recession, according to the U.S. Bureau of Labor Statistics *Occupational Outlook Handbook*, many public safety career fields expect significant growth by the year 2020. The following table shows growth projections for some of the typical career paths selected by AHC public safety students.

<b>Occupation</b>	<b>Jobs in 2010</b>	<b>Additional Jobs by 2020</b>	<b>Growth %</b>
Correctional Officer	493,100	26,000	5%
Firefighters	310,400	26,600	9%
Police/Detectives	794,300	58,700	7%
Private Investigators	34,700	7,100	21%
Security Guards	1,090,600	200,200	18%

The local outlook is currently improving—Santa Maria passed a local sales tax increase by ¼ cent in June 2012, Measure U benefitting public safety, and hiring has increased. The outlook statewide from the California Employment Development Department (EDD) website shows many more openings from retirement than from growth until 2020, with 2150 of 2670 annual job opening for police and sheriffs coming from replacement needs.

The new Public Safety Training Complex is planned as a regional center, with the expectation that agencies from around the state and country may come for training. In order to meet that demand, and the POST certification requirements, it is critical to have adequate facilities, appropriate equipment, and advanced technology.

Many of the features of the proposed state-of-the-art PSTC are not available on the current SM site at all; these include a class “A” burn building, the burn tower, a high speed emergency vehicle operations track, and a shooting range. Training has been decentralized, requiring students to drive all over for various aspects of their programs. The new LVC site consolidates and greatly improves on all features, while providing the services and amenities of a full-service campus, in accordance with our mission.

There were many reasons for needing this change from the current site and practices; most were listed in prior program reviews in the public safety area, especially those for law enforcement. They include:

- Cramped and inadequate lockers and restrooms, particularly for the growing number of female recruits
- Lack of shower facilities, which are located approximately ½ mile away in the gym of the main campus
- Training presented safety hazards; for example, staff had to bring water to the chemical agent training site at the SM airport, as there was no access to running water there.

- There was no capacity for growth in student populations served in the existing facility.
- The existing classrooms were in an old building with HVAC problems, roof leaking problems, plumbing problems, etc.
- The facilities were too small and outdated for contemporary training techniques. For example, there was no room for firefighters to train in extraction from a flipped vehicle, and the top high speed chase exercise that was safe on the small existing EVOC course was 40-45 mph. POST now requires 65 mph.
- Due to lack of space and facilities, students practiced in leased fairgrounds space, vacant lots and abandoned buildings around Santa Maria. Problems offsite included lack of access to restrooms, and unintentional interference with exercises by maintenance staff and others.
- Noise issues—much of the training is loud by nature due to equipment used and training scenarios.
- Students had to drive considerable distances for various types of training. For example, it is close to an hour commute one way from the SM campus to the shooting range used in the next county over to the north, San Luis Obispo County.
- Public safety programs utilize a great deal of equipment, including large vehicles and weapons that must have secure storage. The existing site had no planned design features to accommodate storage needs, while the new complex has a dedicated garage for vehicle storage and maintenance. Secured storage has been designed in the shooting range for secure weapon and munitions.
- It was a drain on the local economies (rather than a benefit) to send students to other localities all over the state for various types of training.

The major directions and goals of the *AHC Strategic Plan 2009-2013* include identifying institutional capacity to fulfill the college mission, and a providing safe, attractive, and accessible physical environment. Moving the PSD to a new complex at the Lompoc Valley Center aligns with our strategic direction and goals, as well as our mission and shared values of student success and promoting excellence.

## **B. Description of the Planning Process Which Led to the Request for the Change**

### **The Change's Relationship to the Institutions Planning, Evaluation and Stated Mission**

The Public Safety Department has always been an important contributor to the mission of Allan Hancock College. While the wording of the AHC mission has changed over the years, workforce preparation and contributing to the economic vitality of area have been primary goals.

The planning process leading to the change started years ago, as noted in the *AHC Educational and Facilities Master Plan 1997-2000*: “*There is a compelling need for adequate space for field training for fire and police programs, including a driving range, scenario training area, firing range, and physical fitness facilities. A storage/maintenance facility for fire trucks and police vehicles is needed to reduce maintenance costs and preserve equipment.*”

These needs were echoed again, in the AHC Educational and Facilities Master Plan 2001-2006. In that plan, the last paragraph under facilities needs states: *“The program staff has been working closely with developing plans for alterative suitable sites for skill training. One consideration is the use of space adjacent to the Lompoc Valley Center that is currently owned by the City of Lompoc.”* By that point in time, the Lompoc Valley Center (as the map shows) had opened in 1999, and had plenty of space.

By the time the next facilities planning document was written in 2007, voters had approved the Measure I Bond for \$180,000,000. A new Public Safety Training Complex was one of the projects promised to voters if the bond passed, and at the September 18, 2007 meeting the Board of Trustees approved the initial project proposal. The next planning steps are described below.

### **Assessment of Needs and Resources Which has Taken Place**

There was a great deal of community interest and input to the Board of Trustees prior to the final project approval, which is documented in the Board agendas and minutes. Public safety agencies located to the north, especially San Luis Obispo County, preferred that the College find a location in or near Santa Maria. Agencies to the south as far as Ventura County, as well as the City of Lompoc, wanted it located in or near the Lompoc Valley Center. Much of the public commentary occurred at a special Board meeting held January 29, 2008.

Three possible scenarios were presented to the Board, in light of community comment. Option A was attempting to remodel existing facilities at LVC to accommodate the PSTC. Option B was to construct a new PSTC at LVC. Option C split the functions of the PTSC into two parts, one that remain at the Santa Maria south campus, and components such as the large EVOC track to be located at LVC.

After hearing all viewpoints in public comment and considering options, the Board decided the best choice was Option B at LVC. Factors in the decision included a donation of land from the city of Lompoc, available space for the site, cost, and an analysis of driving distances to other training facilities outside the central coast. The decision was finalized at the February 19, 2008 Board meeting.

The groundbreaking ceremony for the new PSTC occurred in September, 2011. It was attended by police and fire agency representatives from Arroyo Grande, Pismo Beach, San Luis Obispo, Carpinteria, Santa Maria, Santa Barbara County, Lompoc and other agencies. Faculty and staff will move to the new complex in fall 2013, and it will open to students in spring 2014.

### **Anticipated Effect of the Proposed Change on the Institution**

The change will have a number of beneficial effects on Allan Hancock College, as described in section A above and in the next section. It furthers the status of the College as a fully accredited

California Community College dedicated to continuous quality improvement, and enhances the facilities that support the degrees and programs offered. The change will add 58 acres to the existing 23 acre Lompoc Valley Center, for a total of 81 acres. The space vacated on the Santa Maria South Campus will be utilized by the plant services department. Plant Services currently has some space in that location, but also leases warehouse space. Moving from the warehouse will result in cost savings to the District.

### **Clear Statement of the Intended Benefits That Will Result from the Change**

Benefits that will result from the change include, but are not limited to:

- Adequate locker rooms, showers, and restroom facilities for both male and female recruits
- The creation of a safe, attractive, and accessible facility, per the AHC strategic plan goal
- Capacity for growth: This would be true for both existing and new programs. There was no ability to increase offerings or accept more students in the current programs at the old facility due to space limitations. In addition, there was no room at the former SM campus site for adding any type of program or training. There has already been informal discussion with petroleum industry officials regarding safety training for their workers from the western region of the United States.
- Students will no longer have to drive (for hours, in some cases) all over the central coast for various training activities; the new PSTC will provide one location for all activities.
- Secure and safe planned space for weapons and vehicle storage
- Equipment and facilities that meet current standards and requirements for training, i.e. the EVOC track.
- Economic development opportunities for the Lompoc area. Both new recruits and personnel using the PSTC for continuing education will need hotels, restaurants, and other local goods and services.

### **Description of the Preparation and Planning Process for the Change**

As described above, the overall planning process for the new Public Safety Complex started prior to the passage of Bond Measure I in June of 2006. It has been one of the longest bond projects due partly to the time needed during the planning phase to explore options for the location, and to allow for input and comment to the Board from various interested agencies and parties. In addition to facilities planning from Bond Measure I, the Educational and Facilities Master plan Update 2007-2010 clearly states on page 37 that moving the PSD to Lompoc is part of the overall AHC plan to develop the Lompoc Valley Center. In addition, district resources were considered as part of the integrated planning process described further under “Sustainable Fiscal Resources” below. There have been regular meetings for departments involved to provide input, and professional movers will assist with the moving process.

The construction phase of the PSTC project has been smooth and on the planned schedule. The groundbreaking ceremony for the new PSTC occurred in September, 2011. It was attended by police and fire representatives from Santa Maria, Carpinteria, Pismo Beach, San Luis Obispo, Santa Barbara County, and other local agencies. Faculty and staff will move to the new PSTC during fall 2013, and it is slated to open to students/recruits in the spring of 2014.

**C. Evidence That the Institution has Provided Adequate Human, Physical, Technology and Financial Resources and Processes Necessary to Initiate, Maintain, and Monitor the Change, and to Assure That the Activities Undertaken are Accomplished with Acceptable Quality**

**Adequate and Accessible Student Support Services**

Support services are available in a variety of modalities to public safety students at LVC, online, and at the Santa Maria campus. The library webpage offers 24/7 access to journals, ebooks, email reference service, research tips and more. Counseling is available by appointment, drop-in, phone, and online, and includes learning assistance (DSPS) services. Other services available with both onsite and online components include admissions and records, financial aid, health services, tutoring, and the bookstore. The College received two commendations for its support services during the last ACCJC comprehensive external team visit in 2010. All services onsite and online are ADA compliant.

**Sufficient and Qualified Faculty, Management and Support Staffing**

The public safety programs are well established at Allan Hancock College, and include many long-time faculty and staff. The dean of the LVC campus is also the Public Safety dean. Each program has fully qualified and certified personnel, including coordinators and directors as follows:

Dean, Extended Campus/Public Safety	Rick Rantz
Public Safety Dept. Chair/Fire Technology Instructor	Dave Senior
Coordinator/Instructor, Fire Academy	Andrew Densmore
Law Enforcement Coordinator/Instructor	Deb Annibali
Law Enforcement Coordinator/Instructor	Steve Yamaichi
Director, POST programs & Law Enforcement Training	Greg Dossey
Coordinator/Instructor, EMS Program	Mike Messina
Coordinator/Instructor, Environmental Technology	Kristy Treur

In addition, the programs are supported by part-time instructors, a mechanic, an equipment specialist, and several program technicians and an office services assistant.

The LVC campus has staff assigned to support campus operations including maintenance, custodial, a groundskeeper, multimedia services technician, and campus police. Additional staff, such as the college painter, electrician, and computer technicians may be assigned when needed from the main Santa Maria campus. An organization chart for LVC and the directory for the Public Safety Department are in the Evidence Appendix.

### **Professional Development for Faculty and Staff to Effect the Change**

The main component of professional development for this change is to acquaint the entire campus community with necessary information on how to navigate the new facility and contact relocated staff and faculty. The AHC Public Affairs Office is working in conjunction with the Public safety dean, faculty and others to update website and campus map information, directories, and other information sources. The opening of the complex will be featured in campus publications and newsletters, and tours of the facility will be offered. A taskforce of volunteers has been recruited to assist with grand opening events.

### **Appropriate Equipment and Facilities**

The new PSTC has been in the planning stages for many years, as noted earlier. During that time and especially in the last 2-3 years, the public safety departments have been very specific about the facility and equipment needs. The facilities have been designed by MVE Institutional architects working in conjunction with the program chair and coordinators. The firing range, the burn tower, the EVOC track and other features were built to the specifications and standards of the public safety departments, their advisory committees, and commissions such as POST that set standards on a state-wide level. The entire facilities part of the project was new Measure I Bond construction with a budget of \$37,946,792.

Furniture, furnishings, and equipment (FF&E) will be a combination of items relocated from the existing complex, and new items from the Measure I Bond construction budget. The new Public Safety Training Complex has been carefully planned and adequate resources allocated to meet all the needs of the Public Safety programs moving to that location. In addition, administration and student services already exist and are available through the Lompoc Valley Center.

### **Sustainable Fiscal Resources**

The construction, landscaping and much of the furnishing costs for the new complex will be provided by funding from the Measure I Bond, passed in 2006 and noted above. Over time, budget figures on the Public Safety Project have changed from a high of about \$46,000,000 to a low of about \$27,000,000 before reaching the final figure of \$37,946,792. These changes were due to lower construction bid costs than first estimated and reallocating project bid savings and program-wide contingency funds from other Measure I projects. In addition, the Measure I Bond has funded many upgrades to computer equipment and other classroom and office technology over the last few years, making it practical and cost-effective to move equipment rather than replace it. The final budget approval was made by the Board of Trustees at the July 19, 2011 meeting.

All of the programs moving to the new PSTC are existing programs, with identified district funding already in place. The expansion in facility size will result in the need for additional maintenance and security staff, which was factored into the current District 2013-14 budget through the existing integrated planning process. There is also a projected increase in utilities funding that is offset by irrigation savings in the 2013-14 district budget. Due to ongoing and



systematic planning and resource allocation, the Public Safety Training Complex is and will continue to be financially sustainable.

### **Comparative Analysis of the Budget, Enrollment and Resources**

Construction costs for the new Public Safety Training Complex are provided through Measure I Bond funding. The Public Safety Department salaries were factored into the 2013-14 budget with no changes other than those that might occur to all employees (such as COLA), as there is no planned change in the department structure.

The overall general district unrestricted budget for AHC in 2013-14 is \$54,358,743. District unrestricted support for the move to the new PSTC is included in augmentations on page 22 of the District Adopted Budget 2013-14, under budget program codes for classified salaries (maintenance/security staff/mechanic/library technician). There was also consideration for an increase for LVC utilities, but that was offset by irrigation savings. A more concise listing from planning/prioritization documents is in the Evidence Appendix.

Public safety certificate and degree programs generally function as cohort programs, due to facilities and equipment needs; enrollments are typically capped between 20 and 30 students per course. POST training and continuing education for in-service personnel may accommodate larger enrollments, and the center will attract students regionally, as well as locally.

Vocational programs such as public safety are relatively expensive due to a combination of equipment/facilities needs and limited enrollments. Avenues for additional revenues are being explored by the Dean who oversees both the Lompoc Valley Center and the Public Safety Department. These include possible safety training for petroleum industry employees and other contract education opportunities.

### **Plan for Monitoring Achievement of the Desired Outcomes**

The public safety programs will continue to participate in the comprehensive outcomes assessment and program review process already in place at AHC. The process includes using the eLumen system to enter course and program outcomes assessment and improvement plans. Outcomes and assessment are also a component of the program review process, which includes both comprehensive reviews and annual updates. The new facilities will also be assessed through annual or comprehensive administrative reviews by the facilities and maintenance department.

### **Evaluation and Assessment of Student Success, Retention and Completion**

All programs that lead to certificates and degrees are monitored by the Institutional Research and Planning Office (IRP) to track the number of students successfully completing them. Assessment occurs as part of the annual program review update, or cyclically as part of more comprehensive program review. All Public Safety programs are currently included in the assessment cycle, and will continue to participate fully.

Additional evaluation measures include the established college processes for evaluating faculty and staff (which include student input), and student satisfaction and climate surveys conducted by the IRP periodically.

## **D. Evidence That the Institution has Received All Necessary Internal and External Approvals**

### **Faculty, Administrative, Governing Board or Regulatory Agency Approvals**

The Public Safety programs have advisory committees that have given extensive input regarding the design and features of the new facility. Some of the input from the agencies involved was given publicly at Board of Trustee meetings, as noted under the description of the planning process earlier. A list of the regular Law Enforcement Advisory Committee members is included in the Evidence Appendix.

In addition, state-level commissions have standards and requirements for training. After August 1, 2013 the POST Commission has mandated that EVOC tracks must accommodate night driving as well as high speed training at 65 mph. The old, smaller EVOC track on the Santa Maria south campus could not accommodate this mandate. If the new PSTC had not been built, recruits would have needed to travel to the San Bernardino County Sheriff's Department or the California Highway Patrol facilities, which are the only other two in the state that satisfy this requirement.

### **Legal Requirements**

There are safety requirements for storage of weapons and ammunition, and also for rescue vehicle storage in the form of fire engine exhaust evacuation systems. These requirements were part of the PSTC planning, and have been met in the design phase.

### **Evidence of Governing Board Action to Approve the Change and any Budget Supporting the Change**

The AHC Board of Trustees approved the move of the Public Safety programs from Santa Maria to the Lompoc Valley Center at the February 19, 2008 regular monthly Board meeting. Final construction budget approval took place at the July 11, 2011 Board meeting.

## **E. Evidence That Each Eligibility Requirement Will Still be Fulfilled Specifically Related to the Change**

The move of the Public Safety programs does not significantly affect the eligibility requirements, as demonstrated below:

**1. Authority:** Allan Hancock College is authorized by the California Education Code and California Community Colleges Board of Governors to operate as an educational institution and to award degrees. AHC has the authority to operate as a degree-granting institution based on continual accreditation with the Accrediting commission for Community and Junior Colleges of the Western Association of Schools and Colleges. The Public Safety programs operate under the authority of the College.

**2. Mission:** The AHC Board of Trustees adopts the college mission, which was last revised in 2007. The Public Safety Training Complex relocation fits within the AHC mission by providing an improved quality educational opportunity that supports the intellectual and economic vitality of our diverse community.

**3. Governing Board:** The move of the Public Safety programs to the LVC has strong support from the Allan Hancock College Board of Trustees. The AHC Board is composed of five members elected by trustee area on alternating years for a term of four years, plus one nonvoting student trustee elected by the student body for a term of one year. One of the board members represents the Lompoc area, where the new center will be located.

**4. Chief Executive Officer:** The AHC Board of Trustees selects and appoints the superintendent/president of the district, who has primary responsibility for the college. Dr. Kevin Walthers started in this capacity on July 8, 2013. Dr. José Ortiz, past CEO, was very involved and active at the start of this project. Dr. Walthers continues as an active and supportive project participant.

**5. Administrative Capacity:** The Public Safety programs relocation has an administrative structure currently in place. The department is overseen by the vice-president of Academic Affairs, an academic dean, and a department chair. The individual programs each have coordinators. AHC has the administrative capacity to successfully provide administrative oversight for Public Safety training after the programs move to the Lompoc Valley Center. The Academic Affairs Organization Chart is included in the Evidence Appendix.

**6. Operational Status:** AHC enrolls approximately 15,000 credit, noncredit, and community service students each semester. Students are actively pursuing degrees and transfer—21% state both an AA/AS and transfer as their goal. The College is fully operational, with fall, spring, summer, and online courses designed to meet the varied educational needs of students. The new Public Safety Training Complex is part of the operational status of the College.

**7. Degrees:** In accordance with the Chancellor's Office standards and guidelines, AHC offers organized sequences of courses leading to degrees and certificates. The options for certificates and degrees within the public safety programs are listed in the AHC annual catalog. In May 2013, 749 graduates earned 1016 degrees and another 604 students earned 637 vocational certificates. Public Safety programs offer both certificates and degrees, which will continue after the relocation.

**8. Educational Programs:** All degree programs are congruent with the College mission and are in recognized fields of study that lead to degrees and certificates. All programs meet state guidelines and college requirements in length, breadth, depth, scope, and rigor. The Public Safety programs are all fully described in the AHC annual catalog.

**9. Academic Credit:** All academic credit awarded at AHC is consistent with California Education Code and Title 5 regulations. Clearly stated criteria for the award of credit are published in the annual catalog. Credit is awarded in the Public Safety areas as described in the policies and procedures section of the catalog.

**10. Student Learning and Achievement:** AHC publishes student learning outcomes at the course, program, degree, and institution level. Course outcomes are in the course outline of record, as well as on every syllabus. Program and institutional outcomes are published in the annual catalog. All outcomes are assessed as part of a well-established process that ties to program review, overseen by the Learning Outcomes and Assessment Committee. The complete description of the Public Safety programs, including student learning outcomes, is published in the AHC annual catalog. Faculty and the Institution Research Office will monitor achievement of these outcomes through the established processes at AHC, including program review and use of the eLumen online outcomes assessment system. The College reached the proficiency level in SLOs assessment in 2012-13, as confirmed in the Midterm Report of March 2013 and the Commission response letter dated July 3, 2013.

**11. General Education:** Allan Hancock College's general education component of AA/AS degrees is designed to develop a breadth of knowledge and promote intellectual inquiry in all students. A minimum of 21 semester units in general education is required for all degrees except AA/AS Transfer degrees. All general education courses have identified student learning outcomes, which are assessed. Public Safety programs such as Emergency Medical Services and Environmental Technology offer A.S. degrees with a general education component.

**12. Academic Freedom:** All AHC faculty and students are free to examine and test knowledge appropriate to their disciplines. AHC Board Policy 7200 on academic freedom will not change in any way, and the Public Safety Department faculty and students will be afforded the same protection under this policy as all others.

**13. Faculty:** There is a sufficient number (142) of well-qualified, full-time faculty at AHC who meet all state minimum education and experience qualifications or the equivalent. Faculty responsibilities are published in the Faculty Association Collective Bargaining Agreement, the Faculty Resource Guide, in personnel policies and procedures, and in job announcements. Faculty are totally responsible for curriculum development through the Academic Senate Curriculum (AP&P) Committee, and are responsible for defining and assessing SLOs. The same well-qualified faculty that currently serve in the Public Safety area will continue at the new PSTC (see section D, page 7 for the list).

**14. Student Services:** AHC offers a comprehensive array of onsite and online student services consistent with the college mission to serve the diverse student population. These include admissions and records, counseling, financial aid, learning assistance (DSPS), and the testing center. Access to these services will improve with the relocation of the PSTC to the Lompoc Valley Center. At the new Center, the students will be adjacent to the existing campus buildings and services; in Santa Maria, they are about ½ mile away from the main campus, on the much smaller south campus.

**15. Admissions:** AHC admission policies are in accordance with its mission and generally reflective of the open access philosophy of California Community Colleges. For most of AHC's programs, admissions occur online through the Banner system according to established policies and protocols. For the Public Safety academies and programs, there are typically different admissions procedures that students and in-service personnel are directed to, either through the

course schedule or through contact with specific program staff and faculty. These processes will continue at the new PSTC in Lompoc.

**16. Information and Learning Resources:** The College provides access to information and learning resources and services to support its mission and instructional programs. The Blackboard online course management system is widely used for both online and onsite courses, with 464 active sections in fall 2012 (122 of those sections were online only). All students have onsite and online access to library resources, including journals and ebooks. Onsite at the LVC, the Public Safety students can access the Jacoby Library, which houses the library resources, an open computer lab, and tutoring services.

**17. Financial Resources:** Allocations to support all programs and services, both onsite and online, are in accordance with the AHC mission and reflect institutional priorities. Budget goals and priorities are developed and updated annually through a shared governance process. Allan Hancock College has remained fiscally stable throughout the last few years of budget reductions in the California Community College system, with adequate resources to support a comprehensive offering of programs and services, including the Public Safety programs.

**18. Financial Accountability:** The College annually undergoes an external financial audit by a certified public accounting firm, and reports the results publicly at a Board of Trustees meeting. The audit is certified, and any exceptions are explained. The College will remain in good financial standing when the Public Safety programs relocate to the Lompoc Valley Center.

**19. Institutional Planning and Evaluation:** Allan Hancock College systematically plans for continuous improvement of institutional structures, processes, and student achievement of educational outcomes. Strategic planning is accomplished through a shared governance structure often referred to as CCPD (Councils and Committees Pathways to Decisions), and an annual planning retreat. Program review of academic, student services and administrative areas occurs in regular cycles with annual updates focused on outcomes assessment and improvement plans. Program review resource requests link to the priorities established through strategic planning.

Resource allocation is based on strategic priorities, program review resource requests, and other established processes such as full time faculty prioritization. Data on the results of planning efforts and learning outcomes is available publicly in the annual fact book and other documents published by the Institutional Planning and Research Office. All Public Safety programs participate in the planning and evaluation processes, and will continue to do so in the new location.

**20. Integrity in Communication with the Public:** AHC produces an accurate and current annual catalog both in hard copy and online, and an updated website which provide all of the required general information, requirements, major policies affecting students, and locations where other policies may be found. The Public Safety programs have accurate and current information available through these venues.

**21: Integrity in Relations with the Accrediting Commission:** AHC adheres to all ACCJC Commission eligibility requirements, accreditation standards, and policies. The College complies with all ACCJC directives in a complete, honest, and accurate manner, and notifies ACCJC

regarding any changes in status. Correspondence with ACCJC led to the submission of this substantive change proposal.

## **F. Evidence That Each Accreditation Standard Will Still be Fulfilled Specifically Related to the Change and That All Relevant Commission Policies are Addressed**

### **Standard I. Institutional Mission and Effectiveness**

#### **A. Mission**

The AHC mission of providing quality educational opportunities to our diverse population will remain the same. It will be enhanced by the relocation of the Public Safety programs to Lompoc due to the improved quality of the facilities supporting the programs.

#### **B. Improving Institutional Effectiveness**

At AHC, there are systematic processes and procedures in place to improve overall effectiveness through integrated planning, assessment, and resource allocation. The Learning Outcomes and Assessment Committee (LOAC) oversees the measurement and assessment of student learning and student services. Through use of the eLumen online system, assessment and improvement plans are recorded and utilized in program reviews, as well as in department discussions on quality. The Institutional Effectiveness Council works to coordinate institutional planning timelines and the annual strategic planning retreat, where data is evaluated to identify annual and long term priorities and goals. All of these processes are regularly evaluated within a broad-based shared governance structure. The Public Safety programs will continue to participate in the established procedures and processes when they relocate to the Lompoc Valley Center.

### **Standard II. Student Learning Programs and Services**

#### **A. Instructional Programs**

Allan Hancock College offers high quality instructional programs, consistent with its mission, that meet the needs of our diverse community. All programs have established review processes that assure ongoing and systematic review of their relevance, appropriateness, achievement of learning outcomes, currency, and future needs. Faculty expertise is relied on to identify and measure student learning through outcomes assessment. The College provides clear and accurate information through the catalog and website about educational courses, programs, certificates, and degrees that includes student learning outcomes. The College adheres to and makes public on their website all board policies that assure the integrity of the teaching and learning process. The move of the Public Safety programs to a larger, state-of-the-art facility will be an improvement for students, faculty and staff.

## **B. Student Support Services**

Support services from qualified and trained staff that address the needs of all students in an encouraging environment are accessible both onsite and online. The annual catalog contains precise and accurate information in both hard copy and online versions. Services that Public Safety students might utilize at the LVC include the bookstore, cashiering, counseling, health services, placement testing, and financial aid assistance. All student services have defined outcomes that are regularly and systematically evaluated for improvement. It can be anticipated that services might be in higher demand onsite when the Public Safety programs move to the LVC. This will be assessed as part of the annual program review process, and modifications made as needed.

## **C. Library and Learning Support Services**

AHC library and learning support services are sufficient to support the College's instructional programs and other activities. Library and learning support services including open computer labs and tutorial services are available onsite days and evenings at the LVC. Library services, including access to e-books and journals online, are available 24/7. The LVC librarian has been in contact with Public Safety faculty, and will work in cooperation with them to expand library collections in their areas. It can be anticipated that services might be in higher demand onsite when the Public Safety programs move to the LVC. This will be assessed as part of the annual program review process, and modifications made as needed.

## **Standard III. Resources**

### **A. Human Resources**

Allan Hancock College employs qualified faculty, staff and administrators to support student learning and services and improve institutional effectiveness. All college employees are regularly evaluated through a prescribed process in order to assess effectiveness and foster improvement. Public Safety program personnel are subject to all the standards, regulations and processes in place to ensure quality, professional ethics, and integrity. After surveys to identify training requests and needs, a schedule of professional development activities is published annually on the myHancock portal for all faculty and staff.

The Lompoc Valley Center has been fully operational since 1999, with appropriate support staff in place. The expansion in facility size at the new PSTC will require some additional staff support in the areas of custodial/maintenance and security. As part of the ongoing integrated planning process, funding has been identified for staff in these areas, and is part of the District Adopted Budget for 2013-2014. All other faculty and staff affiliated directly with the programs will move with them to the LVC.

### **B. Physical Resources**

The College provides sufficient and safe physical resources to support and assure the quality of its programs. This is one of the goals in the AHC Strategic Plan 2009-2013. The move of the Public Safety programs to the Lompoc Valley Center supports this goal by improving the safety and upgrading the features of the PSTC to meet all requirements, from the Division of State Architect to POST and the California State Fire Marshal. As stated in other parts of the proposal,

the new PTSC provides greatly improved physical resources in all areas including classrooms, restrooms, storage and grounds. The majority of physical resources at the new PTSC are funded by the \$37.9 million dollar Measure I Bond project budget. Existing physical resources in the form of furniture, supplies, and equipment that are still in good condition will move from the current site to the new PSTC.

It is anticipated that the expansion of facilities will result in an increase in utility costs (electric, water, etc.). Projected cost increases have been part of the district integrated planning process, and additional funding for utilities is included in the District Adopted Budget for 2013-2014.

### **C. Technology Resources**

AHC provides technology resources to support student learning and services. Systems utilized by faculty and students include Banner for registration and schedules, the myHancock portal for announcements and information such as transcripts and waitlist status, and Blackboard for online learning. The Lompoc Valley Center already has extensive infrastructure to support technology, including a data center. Phones, wireless access points, and switches were part of the construction budget. Most of the computers for the complex are laptops, and will be brought over from the Santa Maria location. Audio visual technology for instructional purposes was included in the Bond Measure I Public Safety Training Complex project budget. There are adequate technology resources for the Public Safety programs relocation to the LVC.

### **D. Financial Resources**

Allan Hancock College plans and manages financial affairs with integrity and in a manner that ensures financial stability. The shared governance Budget Council works to provide the campus with a realistic assessment of resource availability, and is part of the overall integrated planning process. The College maintains a sufficient cash flow to meet obligations, and is consistently regarded as credible and accurate in reporting by qualified external auditors.

The Public Safety Departments have existing funding sources, as no new programs are being developed as part of the initial change. The construction and landscaping costs for the new PSTC were covered through Bond Measure I. Additional financial resources necessary for expansion-related costs in the areas of maintenance, security, and utilities were already accounted for in the annual integrated planning process and are in the current budget. Financial resources for the relocation are adequate and sustainable.

There are opportunities afforded by the relocation to expand in the areas of contract and fee-based training for other agencies. The District already offers contract and fee-based education, and has standard contracts and forms to utilize in place. Any additional revenue generated through this type of training agreement would follow established budgetary processes, which usually allocate a portion of proceeds to the departments and a portion to the District for indirect (overhead) costs.



## **Standard IV. Leadership and Governance**

### **A. Decision Making Roles and Process**

Institutional excellence including ethical and effective leadership is a tradition at Allan Hancock College. The Councils and Committees: Pathways to Decisions (CPPD) shared governance structure has been in place since 2010 and ensures that all constituencies have a voice in the decision making process. This structure is assessed regularly, and will remain in place as the Public Safety programs move to the LVC.

### **B. Board and Administrative Organization**

The five member AHC Board of Trustees represents the public interest in AHC through ethical, consistent policy and decision making. The Board works closely with the Superintendent/President in carrying out the college mission, ensuring educational quality, and maintaining financial integrity. The Board holds public meetings once a month, with special meetings held as needed. The Board participates in self-evaluation annually, as well as annual evaluation of the Superintendent/President. The area the Public Safety programs will move to in Lompoc is currently represented by one of the five Board members. There will be no change in the Board and administrative organization due to the Public Safety programs relocation.

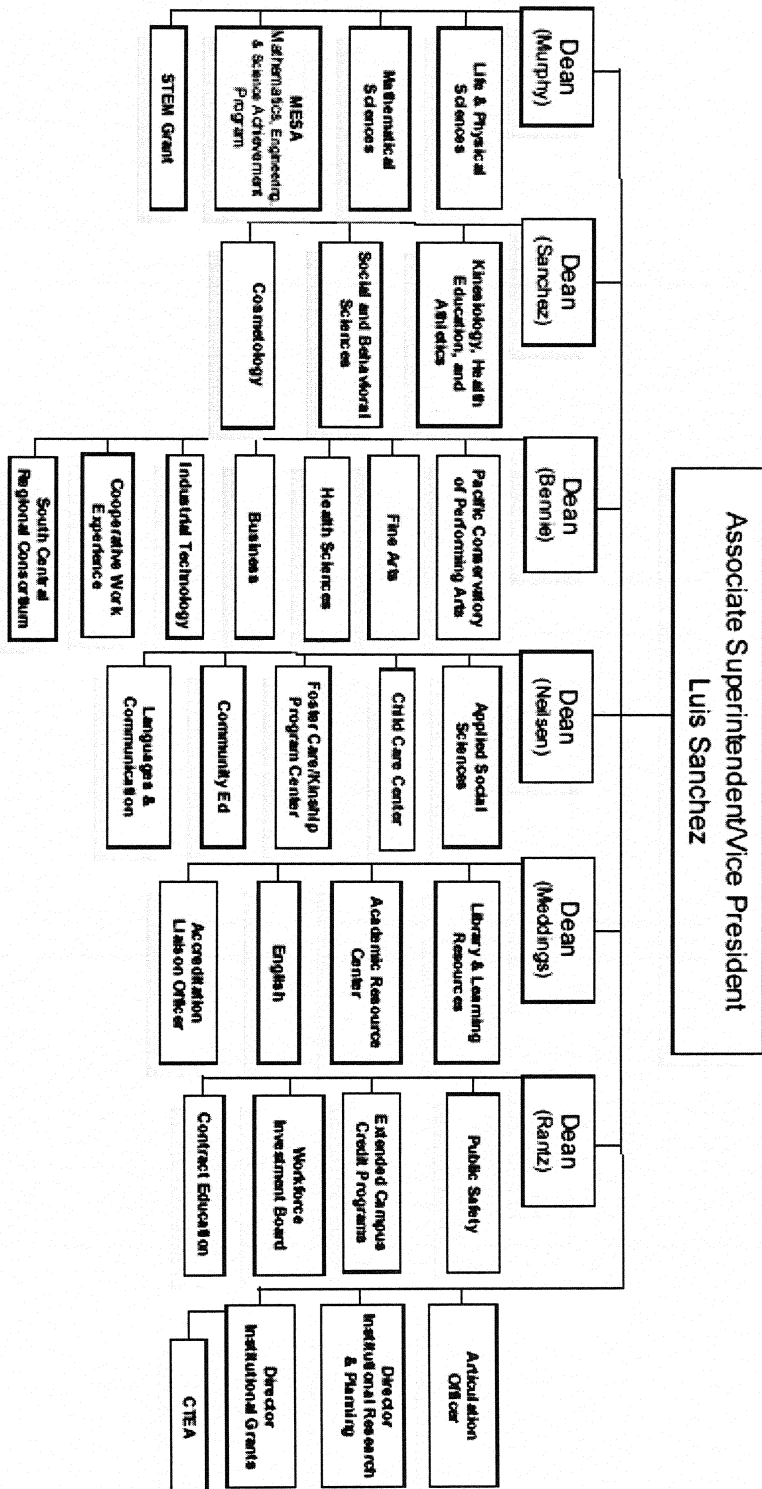
### **Relevant Commission Policies**

AHC remains compliant with all ACCJC Commission Policies as listed in the *Accreditation Reference Handbook*. The move of AHC Public Safety programs to a new location relates to the ACCJC Policy on Substantive Change, as it moves all the courses required for degrees and certificates to a new location.

# **EVIDENCE APPENDIX**

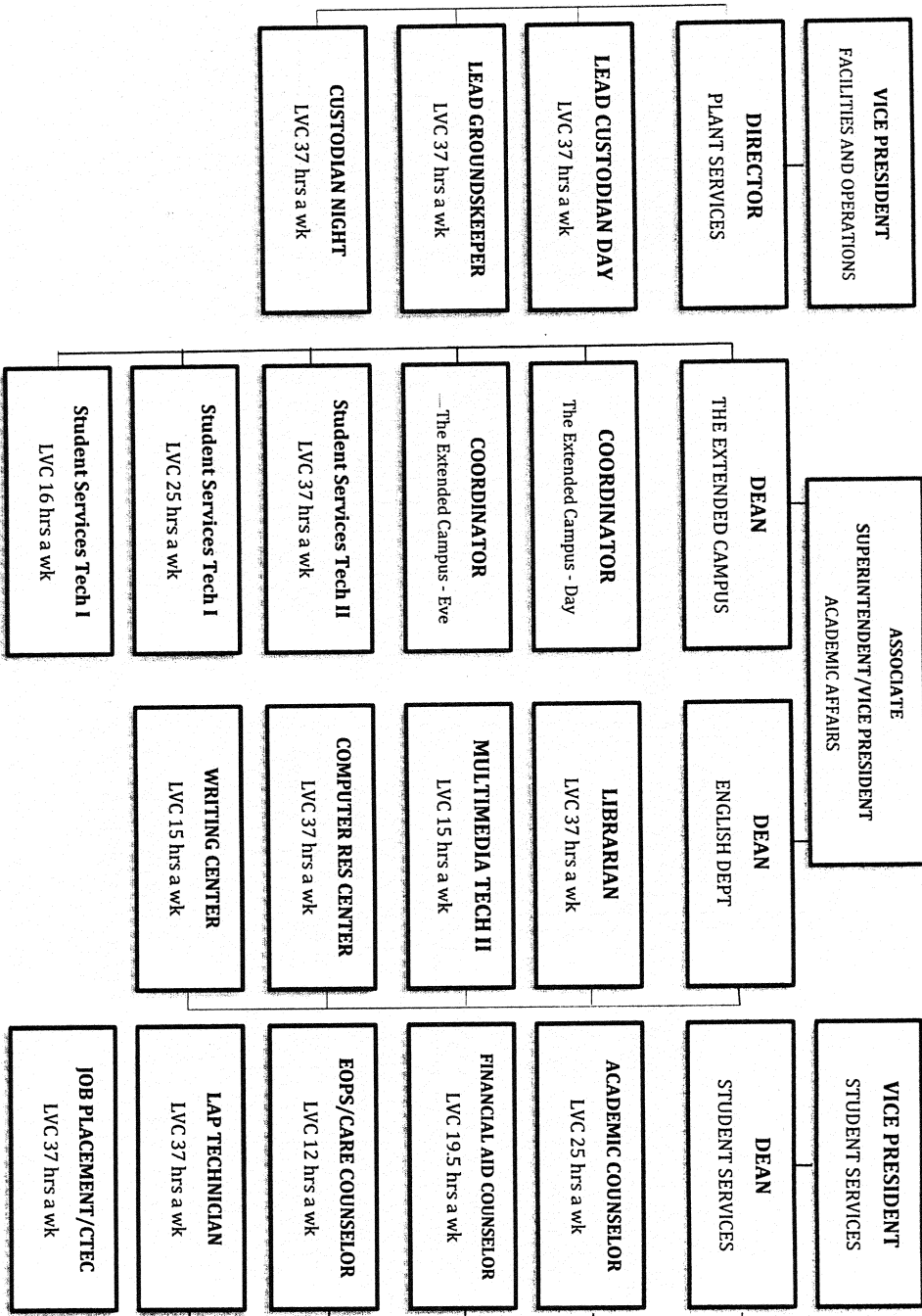


# Academic Affairs





# Lompoc Valley Center



**Public Safety Department****Name of department/program/office:** Public Safety Department Student Services  Academic  Administrative  Other**Department location:** Bldg. Q, South Campus**Mailbag #:** 13**Telephone extensions:** Fire Technology: 3282  
ENVT: 3739  
EMS: 3810  
Law Enforcement Training: 3284**Staff:** 15**Fax numbers:** 922-5446

ENVT: 349-9594

**Hours of operation:** fall/spring/summer:

Mon-Thu

8 a.m. – 4:30 p.m.

Fri

8 a.m. – 4 p.m.

**Dean:** Anne Cremarosa

ext. 3486

[acremarosa@hancockcollege.edu](mailto:acremarosa@hancockcollege.edu)**Department chair:** David Senior**Definition of function:****Fire, Safety & Emergency Medical Services:**

- Fire Technology, Fire Academy and Wildland Fire Technology programs: Provide fire service training in three college districts, from Paso Robles to Carpinteria, to both pre-service and in-service students. AHC is a Regional Fire Academy for the California State Fire Marshal's office and teaches their certified courses. Wildland Fire Technology courses are certified by the National Wildfire Coordinating Group and lead to an A.S. degree.
- Environmental Technology: The degree program offers courses that are certified by the California Specialized Training Institute. Also offered are industrial safety and compliance courses for industry to help them meet ever-changing federal and state regulations.
- Emergency Medical Services (EMS): Degree and training programs provide training to both pre-service students and current employees in the public safety field. Main components of the program are the EMS Academy 1A (EMT) and the EMS Academy 1B (Advanced). The advanced academy (the first of its kind in the nation) offers training in patient handling and moving, hands-on scenarios and emergency vehicle driving and operations. The A.S. degree has a wide variety of offerings to meet the needs of both private and public EMS agencies.

**Law Enforcement Training:** [le@hancockcollege.edu](mailto:le@hancockcollege.edu)

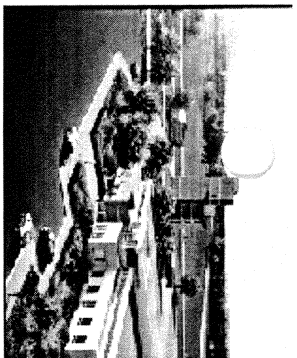
The Law Enforcement Academy is a full-time program that trains pre-service recruits who are either putting themselves through the academy or are being sponsored by their employing law enforcement agency. It is a 20-week, 780-hour intensive POST certified regional academy designed to prepare recruits for the field. Related short-term training courses are offered to both local and statewide officers to help them maintain the required continuing professional education mandated by the state. The program also contracts with law enforcement agencies to cosponsor training locally.

Staff	Ext.	Title	Email
Annibali, Deb	3815	Coordinator/Instructor, Perishable Skills & Simulator Training	<a href="mailto:dannibali@hancockcollege.edu">dannibali@hancockcollege.edu</a>
Densmore, Andrew	3807	Coordinator/Instructor, Fire Academy	<a href="mailto:adensmore@hancockcollege.edu">adensmore@hancockcollege.edu</a>
Dossey, Greg	3814	Director, POST Programs & Law Enforcement Academy	<a href="mailto:gdossey@hancockcollege.edu">gdossey@hancockcollege.edu</a>
Eiler, Leslie	3802	Office Services Assistant I	<a href="mailto:leslie.eiler@hancockcollege.edu">leslie.eiler@hancockcollege.edu</a>
George, Ken	3861	Coordinator, Advanced Law Enforcement Officer Training	<a href="mailto:kgeorge@hancockcollege.edu">kgeorge@hancockcollege.edu</a>
Hilker, Daniel	3821	Equipment Specialist	<a href="mailto:dhilker@hancockcollege.edu">dhilker@hancockcollege.edu</a>
Lopez, Christine	3282	Program Technician (Fire/Safety/EMS)	<a href="mailto:clopez@hancockcollege.edu">clopez@hancockcollege.edu</a>
McMillan, Christina	3284	Program Technician (Law Enforcement)	<a href="mailto:cmcmillan@hancockcollege.edu">cmcmillan@hancockcollege.edu</a>
Messina, Mike	3809	Coordinator/Instructor, EMS Program	<a href="mailto:mmessina@hancockcollege.edu">mmessina@hancockcollege.edu</a>
Olsen, Janice	3810	Instructional Assistant, EMS Program	<a href="mailto:jolsen@hancockcollege.edu">jolsen@hancockcollege.edu</a>
Ruth, Ross	3812	Asst. Coordinator/Instructor, Law Enforcement Academy	<a href="mailto:ross.ruth@hancockcollege.edu">ross.ruth@hancockcollege.edu</a>
Senior, David	3800	Department Chair/Instructor, Fire Technology	<a href="mailto:dsenior@hancockcollege.edu">dsenior@hancockcollege.edu</a>
Simoneau, Patrick	3808	Mechanic	<a href="mailto:psimoneau@hancockcollege.edu">psimoneau@hancockcollege.edu</a>
Treur, Kristy	3739	Coordinator/Instructor, Environmental Technology Program	<a href="mailto:ktreur@hancockcollege.edu">ktreur@hancockcollege.edu</a>
Yamaichi, Steve	3816	Coordinator/Instructor, Law Enforcement Academy	<a href="mailto:syamaichi@hancockcollege.edu">syamaichi@hancockcollege.edu</a>



Architect: Assoc. Architects  
 MVE Institutional G2 Solutions  
 Civil/Landscape: Mech/Plumb  
 Rick Engineering BP and Assoc.  
 Contractor: Construction Manager  
 Mitchell

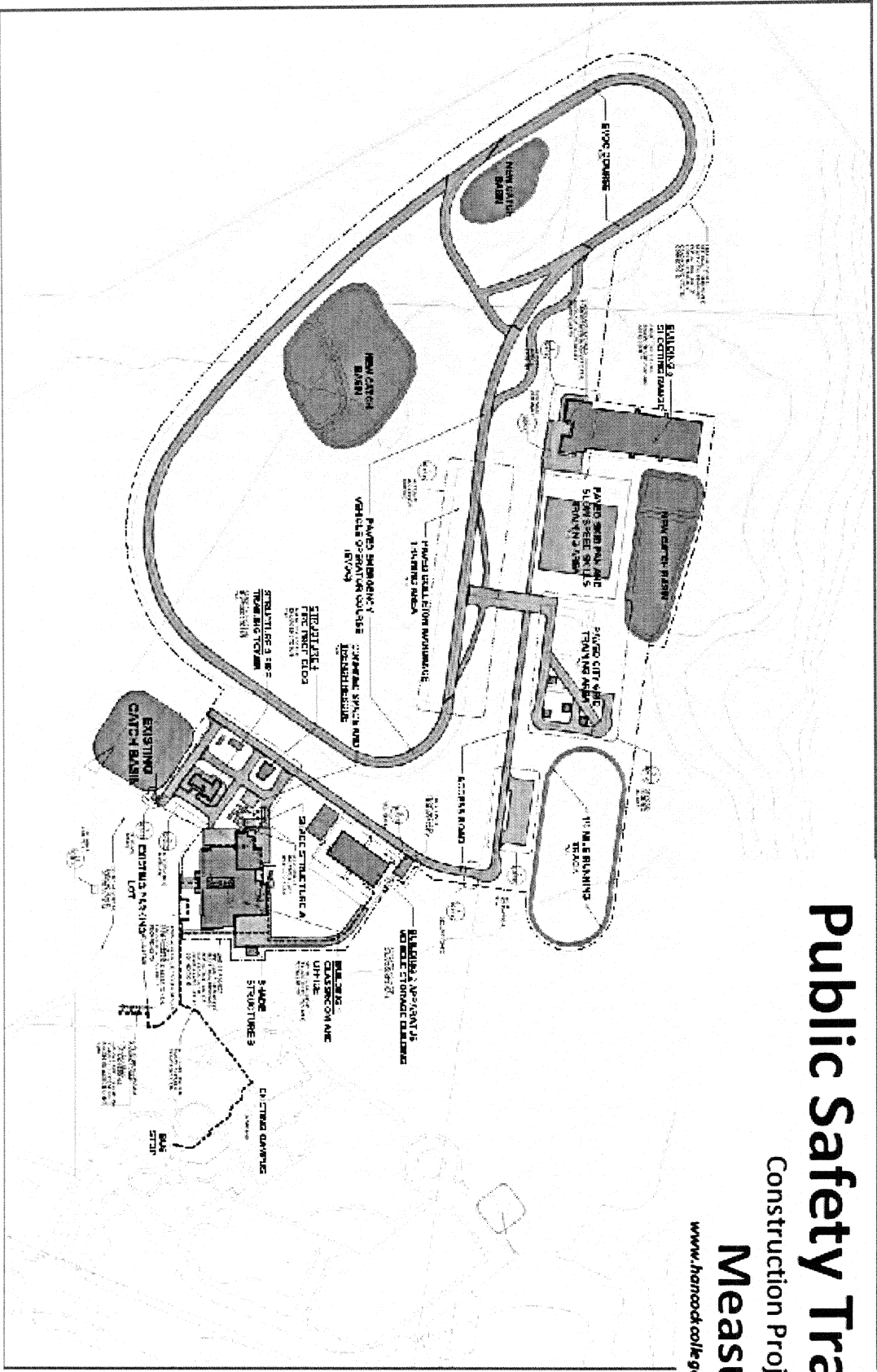
Structural Eng. U and Assoc.  
 Electrical Eng. Konsortium



# Public Safety Training

Construction Project Funded  
**Measure 1**

[www.hancockcollege.edu/measure1](http://www.hancockcollege.edu/measure1)



- PROJECT**
1. 58 Acre
  2. Total of
  3. First Bid
  4. Notice to
  5. Substan
  6. Final Co
  7. Project I

### AHC Law Enforcement Advisory Committee Members

Compiled by Christina McMillan  
Public Safety Program Technician  
August, 2013

<b>Name and Title</b>	<b>Agency</b>
Steve Annibali, Chief	Arroyo Grande P.D.
William "Bill" Brown, Sheriff	Santa Barbara County Sheriffs Dept.
Robert Burton, Acting Cjief	Paso Robles P.D.
April Crume, Consultant	P.O.S.T.
Gregory Dossey, Director	AHC
Charles Fox, President	CAPTO
Stephen Gessell, Chief	San Luis Obispo P.D.
George Hughes, Chief	Cal Poly-SLO P.D.
Ralph Martin, Chief	Santa Maria P.D.
Jeff Norton, Chief	Pismo Beach P.D.
Dustin Olsen, Chief	University of California, Santa Barbara P.D.
Ian Parkinson, Sheriff	San Luis Obispo County Sheriffs Dept.
Larry Ralston, Chief	Lompoc P.D.
Rick Rantz, Dean	AHC
Brian Sullivan, Supervisory Senior Special Agent	F.B.I.

\*Hired  
\*\* Process of Hiring



Prioritization of Classified and Administrative Positions for 2013-14

**CLASSIFIED POSITIONS**

Rank	Academic Affairs	Institutional Goal * = Priority Goal	Existing Funding Available/Source	Increased New Cost to the District	Total Cost
*1	Library Multimedia Technical, LVC (full-time, 12 month), Range 20	*2.2; *3.1	\$ 59,686.00	\$ -	\$ 59,686.00
2	Lab Assistant, Writing Center (part-time, 20 hrs/wk, 10 months), Range 13	*2.2; *3.1	\$ -	\$ 24,449.00	\$ 24,449.00
*4	Instructional Program Assistant, Welding (part-time, 19.5 hrs/wk, 9 months), Range 20	*2.2; *3.1	\$ 14,629.00	\$ -	\$ 14,629.00
5	Instructional Program Assistant, Auto Tech Lab (part-time, 19.5 hrs/wk, 9 months), Range 20	*2.2; *3.1	\$ -	\$ 14,629.00	\$ 14,629.00
**7	Administrative Secretary 1, Health Sciences (part-time, 20 hrs/wk, 10 months), Range 12	*2.2; 3.4	\$ 27,900.00	\$ -	\$ 27,900.00
16	Fire, Safety & EMS Maintenance Mechanic/Heavy Equipment Operator RANGE 21 (Replacement for Patrick Simoneau)		\$ 60,876.00	\$ -	\$ 60,876.00
	<b>TOTAL ACADEMIC AFFAIRS</b>		<b>\$ 163,091.00</b>	<b>\$ 39,078.00</b>	<b>\$ 202,169.00</b>
	<b>Administrative Services</b>	Institutional Goal * = Priority Goal	Existing Funding Available/Source	Increased New Cost to the District	Total Cost
1	District Police Officer, Lompoc Valley Campus	3.4	\$ 42,758.00	\$ 30,340.00	\$ 73,098.00
	<b>TOTAL ADMINISTRATIVE SERVICES</b>		<b>\$ 42,758.00</b>	<b>\$ 30,340.00</b>	<b>\$ 73,098.00</b>



Rank	Facilities & Operations	Institutional Goal *>=Priority Goal	Existing Funding Available/Source	Increased New Cost to the District	Total Cost
1	Evening Lead Custodian – SM (VACANCY - Michael Davidson)	3.4 - *3.2	\$ 10,315.00	\$ 43,862.00	\$ 54,177.00
2	Day Custodian, Public Safety Complex – LVC	3.4 - *3.2	\$ -	\$ 48,798.00	\$ 48,798.00
3	Courier/Shipping & Receiving Clerk – LVC (VACANCY)	4.2 - *3.2	\$ 10,315.00	\$ 38,483.00	\$ 48,798.00
5	Evening Custodian, One Stop Student Services Center – SM (VACANCY - Delores Alvernaz)	3.4 - *3.2	\$ -	\$ 48,798.00	\$ 48,798.00
<b>TOTAL FACILITIES &amp; OPERATIONS</b>			<b>\$ 20,630.00</b>	<b>\$ 179,941.00</b>	<b>\$ 200,571.00</b>
Rank	President's Office	Institutional Goal *>=Priority Goal	Existing Funding Available/Source	Increased New Cost to the District	Total Cost
1	Software Development/System Support Specialist 1 Prioritized from 2012-13	3.1, *2.2	\$ 70,534.00	\$ -	\$ 70,534.00
2	Systems Analyst Prioritized from 2012-13	3.1, *2.2	\$ 81,600.00	\$ -	\$ 81,600.00
3	Print Technician <20 hour/week	3.1, 3.2	\$ 17,000.00	\$ -	\$ 17,000.00
<b>TOTAL PRESIDENT'S OFFICE</b>			<b>\$ 169,134.00</b>	<b>\$ -</b>	<b>\$ 169,134.00</b>
Rank	Student Services	Institutional Goal *>=Priority Goal	Existing Funding Available/Source	Increased New Cost to the District	Total Cost
1	Counseling program specialist <20 hour/week	2.2	\$ 18,465.00	\$ -	\$ 18,465.00
2	Financial Aid Clerical Assistant <20 hour/week	2.2	\$ 17,938.00	\$ -	\$ 17,938.00
3	Student Success Specialist	*2.2	\$ -	\$ 50,196.00	\$ 50,196.00
<b>TOTAL STUDENT SERVICES</b>			<b>\$ 36,403.00</b>	<b>\$ 50,196.00</b>	<b>\$ 86,599.00</b>

**TOTAL CLASSIFIED**

\$ 432,016.00 \$ 299,555.00 \$ 731,571.00

**ADMINISTRATIVE POSITIONS**

Rank		Institutional Goal *Priority Goal	Existing Funding Available/Source	Increased New Cost to the District	Total Cost
1	Vice President, Student Services	*2.2	\$ 144,593.00	\$ -	\$ 144,593.00
2	Dean, Academic Affairs (full-time, 12 months) Range 7	*2.2; *3.1	\$ -	\$ 125,087.00	\$ 125,087.00
<b>TOTAL</b>			\$ 144,593.00	\$ 125,087.00	\$ 269,680.00

**TOTAL ADMINISTRATIVE**

\$ 144,593.00 \$ 125,087.00 \$ 269,680.00

**GRAND TOTAL**

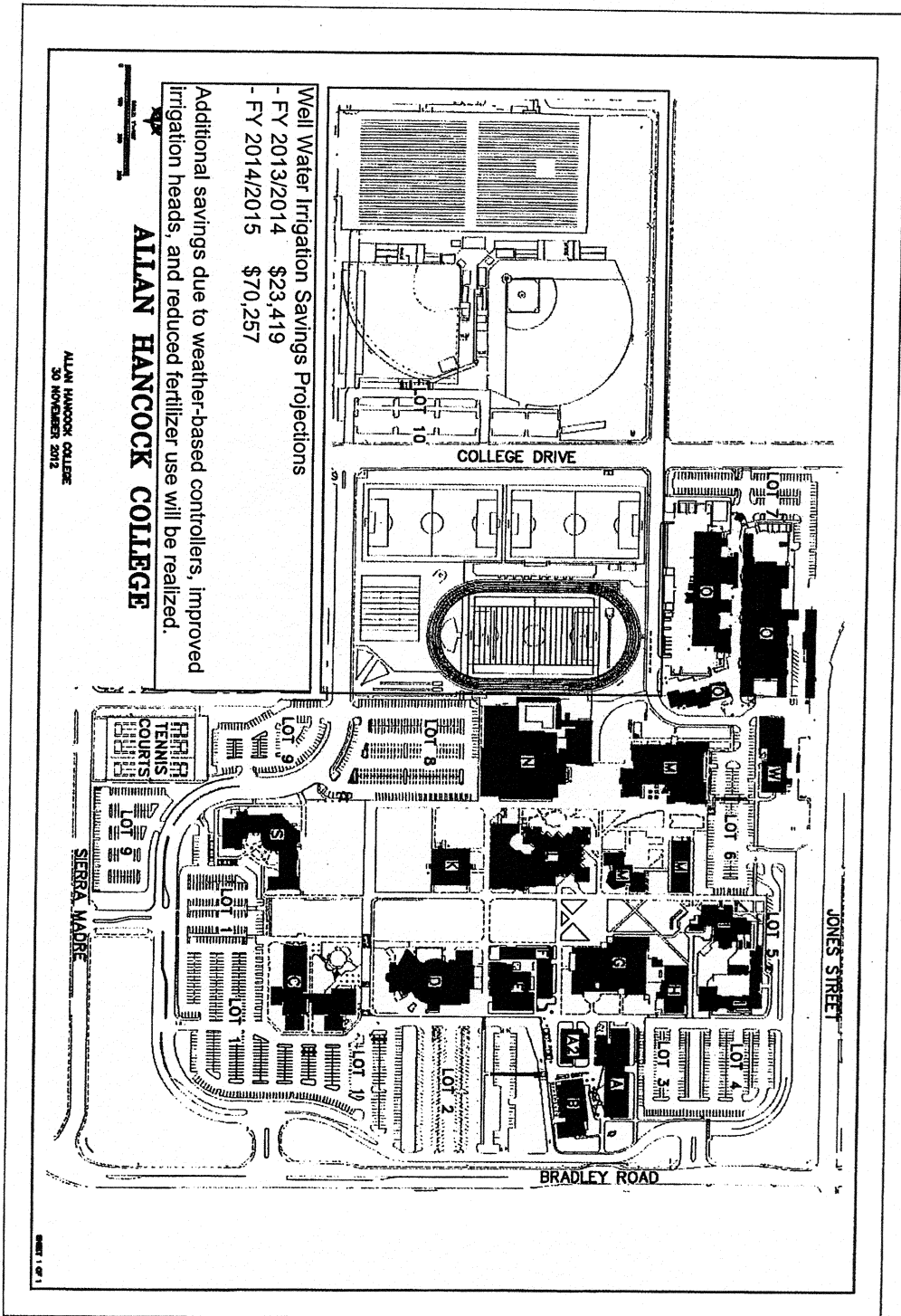
\$ 576,609.00 \$ 424,642.00 \$ 1,001,251.00

Budget not linked to a position  
Less Restricted Funding

\$ 149,528.00 \$ (149,528.00)  
\$ (53,403.00) \$ (50,196.00)  
\$ 672,734.00 \$ 224,918.00 \$ 897,652.00

Restricted Funding

UPDATED 09/18/13



Well Water Irrigation Savings Projections  
 - FY 2013/2014 \$23,419  
 - FY 2014/2015 \$70,257

Additional savings due to weather-based controllers, improved irrigation heads, and reduced fertilizer use will be realized.

**ALLAN HANCOCK COLLEGE**

ALLAN HANCOCK COLLEGE  
 30 NOVEMBER 2012

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